Berks County Interscholastic Athletic Association Blue Book

Constitution & Policy Manual

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CONSTITUTION

Name

The conference shall be known as the Berks County Interscholastic Athletic Association or B.C.I.A.A., hereafter referred to as the Conference.

Purpose

The conference exists to organize and promote friendly and sportsmanship-like athletic competition among the schools constituting its membership. Said organization is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

Membership

1. Any school may make formal application for membership after obtaining membership in the Pennsylvania Interscholastic Athletic Association (P.I.A.A.). Membership shall be limited to Secondary and Intermediate/Junior High/Middle Schools located geographically central to Berks County.
2. To be accepted into the conference, a school must receive a ⅔ majority affirmative vote of the general membership. Membership application shall be by written request for membership to the Executive Director, which must be received by (January) of odd-numbered years for consideration of membership in even-numbered years. Voting on membership shall be conducted at the (February) membership meeting.
3. Only students from Conference member schools are permitted to compete in Conference post-season tournaments.
4. Any member school may withdraw from the Conference upon written notification from the School District to the Executive Director. Withdrawal from the Conference indicates complete withdrawal from all Conference activities and sports one year after the date of notification. Withdrawals should not occur during the middle of a two-year scheduling cycle.
5. Any member school may be removed from the conference upon a ⅔ majority affirmative vote of the general membership. Before removal is considered, the Executive Director shall give written notice. Such notice will offer the school an informal hearing before the board, which shall decide whether to present the issue to a general membership vote.
6. General Membership Meetings shall be held at least three (3) times during the school year. The Board shall set the dates, times and locations of these meetings and shall disseminate the information to the general membership at the beginning of each school year. Agendas for general membership meetings shall be developed by the Executive Director, the Board President and Board Secretary and shall be disseminated in advance of the meeting date.

Voting Responsibilities

GENERAL GUIDELINES:

1. Any vote regarding finances will require 2/3rd approval.
2. Any vote regarding constitution, league divisions, playoffs or changes to the league operation will require 2/3rd approval.
3. Personnel will require a majority or most votes of those present at the meeting.

GENERAL MEMBERSHIP VOTING:
Admitting members to conference, **⅔ approval**
Removing schools from conference (Board recommendation) **⅔ approval**
Approving new Board members **majority**
Selecting Executive Director, Assistant Executive Director/Treasure, **majority**
Appealing Board decisions, **⅔ approval**
Approve all Officers, Sport Chairs, Technology Director, Official Assignors and Board Members, **majority**
Approve all salary increases, **⅔ approval**
Approve special dues assessment, **⅔ approval**
Approve placement of odd number of teams in a division based on recommendation of the sport chair, **⅔ approval**
Approve any Division changes, **⅔ approval**
Approve any Constitutional Amendment changes, **⅔ approval**

BOARD OF DIRECTOR VOTING:
Propose, after hearing, recommendations to remove a school from the conference, **⅔ approval**
Removal of a board member, **⅔ approval**
Selects and approves Sport Chair, **majority** or most votes of those present at the meeting
Proposes salary of Executive Director, **majority**
Elects/approves President, Vice President and Secretary of the Board, **majority**
Approves renewal of Assignors, **majority**
Approve Tech Director, **majority**

BCADA/ATHLETIC DIRECTOR VOTING:
Elects Athletic Director to serve on the Board if member is needed, **majority**

All B.C.I.A.A. Officers, Sport Chair, Officials Assignors and Board members must be approved by a majority of the general membership.

Board of Directors

1. COMPOSITION: Members of the conference Board of Directors, hereafter known as the Board, shall consist of approximately fifteen (15) voting members according to the following classifications:

a. Two to Three (2-3) women representatives
b. One (1) game official representative
c. Four (4) athletic directors who shall be the four Berks County Athletic Directors Association (B.C.A.D.A.) Officers. If one of the B.C.A.D.A. officers is already on the Board representing a different group, the B.C.A.D.A. may elect another athletic director to serve on the Board.
d. Four (4) building administrators, one of whom must be an Intermediate/Junior High /Middle School administrator. It is preferred that building administrators have secondary administration experience and preference to those with this qualification should be considered.
e. One to three (1-3) District III Representatives
f. One to Two (1-2) Superintendent (advisory role, no vote or term limit)
g. Executive Director
h. Assistant Executive Director /Treasurer

*The Board must be a representative group of all members. Therefore, no member school may have more than (3) voting members.

2. SELECTION: Member schools will be notified by the Secretary of the Board of Board vacancies every March. Any eligible candidates shall indicate their interest in serving on the Board to the Board Nomination committee. The board Nominating Committee will provide to the President of the Board a list of recommended candidates by April 1st for inclusion on the agenda of the May general membership meeting. A majority affirmative vote of the total membership shall be required for selection.

3. TERMS OF SERVICE:

a. The Executive Director and Assistant Executive Director/Treasurer shall be selected yearly at the May general membership meeting
b. The athletic director representatives shall serve terms that coincide the B.C.A.D.A. elections
c. District III representatives shall serve continuously if they retain membership on the District III committee
d. All other members shall serve terms of three years in length with elections occurring at the May general membership meeting. Elections of women representative and building administrators shall be staggered to prevent a concurrent full turnover of all positions within each classification.
e. New board members will assume their duties as of July 1 following their election in May.
f. Board members are unlimited in the number of concurrent terms they may serve. At the end of each term, members may express their interest in remaining on the board and will be an automatic candidate for the next term.
g. Should a board position become vacant in the middle of its term, the newly appointed Board member will serve for the remaining length of the original term.
h. Any board member who fails to fulfill their duties is subject to removal from the board by a 2/3rd majority affirmative vote of the full Board.

4. VOTING: the Executive Director, Assistant Executive Director/Treasurer and Superintendent advisory member are non-voting members of the Board. All other members of the Board will have voting privileges at all Board meetings. All Board actions require a majority affirmative votes of the board. A quorum is necessary to conduct an official vote, and a quorum shall consist of one more than the majority of Board members.

5. POWERS AND DUTIES: The board shall have the powers and duties as are necessary in keeping with the needs and growth of the conference and which are consistent with the provisions of the Constitution. The powers and duties are:

a. To interpret the provisions of the Constitution of the conference in accordance with PA, P.I.A.A. and local rules and regulations.
b. To administer and oversee the finances of the Conference.
c. To settle disputes between schools or constituency groups that cannot be settled by the sport chair and /or Executive Director.
d. To enforce compliance and penalties for violation of the Constitution of the conference consistent with the rules and regulations of the P.I.A.A. This may require hearings involving the parties involved.
e. To oversee and organize conference championships and interscholastic meets; to arrange all playoffs with assistance of sports chairs
f. To maintain the routine business of the conference between general membership meetings.
g. To form and disband committees as necessary for the operation of the Conference.
h. To approve chairs for every sport who shall be secondary school administrators, athletic directors or retired individuals from the aforementioned positions.
i. To set the dates for general membership and Board meetings.
j. To monitor the effectiveness of the Executive Director and Treasurer.

6. PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER

a. RATING: There will be no rating of President, Vice President or Secretary
b. REPORTING: President, Vice President and Secretary report to the board
c. POWER AND DUTIES OF THE PRESIDENT
    i. Develop the agenda for Board meeting and general membership meeting in conjunction with the Executive Director and Secretary
    ii. Attend and lead each Board meeting and each general membership meeting
    iii. Work with the Executive Director to settle disputes that may arise
d. POWER AND DUTIES OF VICE PRESIDENT
    i. Cross train on all job responsibilities of the President to assume those duties if/when necessary
    ii. Serve as President for the remainder of the President's one year term should the President needs to vacate the office
    iii. Should the Vice Presidency be vacated, the Board may decide whether or not to fill the office for the remainder of the term
e. POWER AND DUTIES OF THE SECRETARY
    i. Develop the agenda for Board meeting and general membership meeting in conjunction with the Executive Director and President
    ii. Disseminate the agenda for Board meeting to all member schools
    iii. Maintain accurate minutes of the Board meetings and general membership meetings and disseminate them to all member schools

iv. Maintain and accurate listing of Board members and their terms and provide to member schools notice of vacancies by April 1st of each school year

v. Maintain accurate records of Board officers and their terms

vi. Compile an annual personnel directory for member schools and Board members which shall be sent electronically. Update the directory when personnel change in member schools.

vii. In coordination with the Executive Director, ensure that the BCIAA policy manual (Blue Book) is maintained and updated as needed.

e. POWER AND DUTIES OF THE TREASURER

i. Generate all checks, signature of at least two different individuals, only if check exceeds $5,000.

ii. Accurately account for all financial records of the Conference.

iii. Receive and deposit all money for the Conference.

iv. Prepare and submit a detailed Treasurer Report including all deposits and checks for approval by the Board and the general membership at each meeting.

v. Generate all checks and ensure that all Conference obligations are paid. Checks will require the signature of at least two different individuals (preferably the Treasurer and Executive Director/Board Officer).

vi. Prepare a game report for each sport including debits and credits.

vii. Store and distribute all tickets for Conference play-off games. Collect all unsold tickets and reconcile them as may be appropriate.

viii. Attend all meetings of the Board and the general membership.

ix. With prior approval from the Board, maintain Conference investments and ensure appropriate savings.

x. Make recommendations concerning the financial structure of the BCIAA.

xi. Secure a CPA firm to develop a financial plan for the BCIAA to become fiscally compliant including IRS compliance, employment compliance, tax-exempt status and insurance.

xii. Research and secure auditing services for the Conference on an annual basis. The firm and the cost for the audit shall be approved by the Board in advance of the audit occurring.

xiii. File all appropriate tax forms as required by the Internal Revenue Service (IRS), the state of Pennsylvania and Berks County.

xiv. In conjunction with a Financial Committee, create a yearly budget for approval at the final general membership meeting of the school year.

xv. Generate all 1099s or any other tax forms as may be appropriate and necessary for contracted employees and officials following the rules and regulations of the IRS.

7. MEETINGS: The Board shall meet at least three (3) times during the school year as scheduled by the President or the majority members of the Board. Agendas for Board meetings shall be developed by the Executive Director, the Board President and the Board Secretary and shall be disseminated in advance of the meeting date.

8. APPEALS: Decisions of the Board may be appealed to the conference in writing to the President of the Board who shall present the appeal to the general membership for a 2/3rd majority affirmative vote.

9. REMUNERATION: Board Members who are not officers serve as volunteers and shall receive no compensation for their service

Executive Director

1. SELECTION: The Executive Director is employed on a one-year contract. This position is hired by the general membership and the annual salary will be determined by the Board. When the position of Executive Director becomes open, the Board shall form a Search Committee consisting of at least one (1) athletic director, at least one (1) building administrator and at least on (1) sitting board member. Members schools will be notified of the vacancy and a public advertisement made to solicit names of candidates which will be given to the Search Committee for consideration. An initial interview will be conducted by a search committee consisting of Athletic Directors Principals and Board members. A final round interview will be conducted by the Board. The board may then recommend one or more candidates for a vote at the subsequent general membership meeting. The successful candidate will be approved by the general membership.

2. RATING: An annual evaluation will be conducted by the member schools prior to the last general membership meeting of the year. If an individual in the Executive Director position receives a needs improvement, the board will meet with the Executive Director, discuss areas of concern and provide an improvement plan. A final rating of "Unsatisfactory" will disqualify the Executive Director from automatic Renewal and the position will be opened.

3. POWERS AND DUTIES:

a. Oversee the daily functions of the Conference.
b. In conjunction with the Sport Chairs, set dates, times and obtain sites for all Conference play-off games.
c. Ensure that play-off information is communicated to all competing schools.
d. Oversee the Official Assignor to ensure that officials are functioning in an effective and efficient manner by maintaining open lines of communication.
e. Serve as custodian of properties and records for the Conference.
f. Research and disseminate data as requested by member schools or the Board.
g. Assist the President and Secretary in the preparation of the agenda for the Board and general membership meetings. This can be accomplished by a pre-board meeting of the aforementioned individuals.
h. Serve as the public relations officer for the Conference.
i. Recommend adjustments of annual dues to the Board and ensure that dues notices are sent to schools.
j. In coordination with the BCIAA Secretary, ensure that the BCIAA policy manual (Blue Book) is maintained and updated as needed.
k. Arrange and coordinate all facets of the Golf Leaf recognition program, including the annual Banquet.
l. Attend all Board and general membership meetings.
m. Ensure that the Conference schedule-maker has accurate information regarding new teams, withdrawal teams, requests, division alignments and black-out dates.
n. Tabulate the evaluations of the Official Assignors and prepare a report for the Board. Individual evaluations shall be available for Board member review at any time following the evaluation process.
o. Oversee the function of sport chairs. When a chair position becomes available, advertise the position and form an interview committee to make recommendations to the Board.
p. Serve on the Inter-League Council and serve as a liaison for the Conference in relation to District III Committee nomination and membership.
q. Distribute 5 BCIAA Administrator/Board/Coach passes to member schools.

League Statistician

1. SELECTION: The League Statistician is employed on a one-year contract. This position is hired by the general membership and the annual salary will be determined by the Board. The selection process shall be the same as the selection process for The Executive Director, except the at the Executive Director shall also be included.

2. RATING: The rating process shall be the same as the rating process for the Executive Director

3. REPORTING STRUCTURE: The League Statistician-shall report to the Executive Director and to the Board

4. POWER AND DUTIES:

a. Maintaining accurate league standings for all sports.
b. Publicizing standing on the league website.
c. Communicating with the District III Webmaster to ensure accurate power-ratings for BCIAA cut-off dates.
d. Be a liaison between the league and coaches' associations while attending BCIAA post-season coaching meetings. Attend pre-season coaching meetings at the direction of the Executive Director.
e. Ensuring BCIAA compliance for all-star teams – correct spellings, schools, number of slots, etc.
f. Assist the technology sport chair in posting the all-star teams on the league website and releasing all-star teams to local media.
g. Communicating with coaching association presidents.
h. Other duties as assigned by the Executive Director and/or BCIAA Board of Directors.

Officials Assignor

1. SELECTION: An officials' assignor should be a present official, former official or a person with an athletic background and knowledge in the sport being assigned. Each assignor is an independent contractor of the League and reports to the Executive Director and the Board. The selection process shall be the same as the selection process for The Executive Director, except the at the Executive Director shall also be included.

2. RATING: An annual evaluation will be conducted by member schools, chapter officials and the Executive Director, who shall collate the final rating. If an individual serving as an officials' assignor receives a needs improvement in the overall evaluation, the Executive Director and or board will discuss the areas of concern and provide an improvement plan. Final rating of "Unsatisfactory" will disqualify the Officials Assignor from renewal and the position will be opened.

3. REPORTING STRUCTURE: Officials Assignors shall report to the Executive Director and to the Board

4. REMUNERATION: Officials Assignors shall receive salaries as determined by the Officials' Salary Committee and published in the Policy Manual.

5. TERMS OF SERVICE: Officials Assignors shall be annually renewed to their positions provided final ratings indicate a Satisfactory rating.

6. POWER AND DUTIES:

a. Request and obtain each school's complete schedules for all levels of competition utilizing BCIAA approved Assignors Timeline. Assignors should notify the Executive Director for schools not complying with the deadline.
b. When applicable, officials should be assigned a prescribed number of games in accordance with the Conference.
c. Request and obtain the availability for each official with a reasonable deadline.
d. Assign officials for all varsity, junior varsity and junior high contests (all Conference games plus requested non-league, scrimmage and tournament dates). Play-off games will be assigned jointly with the Executive Director using the adopted Conference policies. Assignments must be done utilizing the league-mandated software package.
e. Officials should be limited to two (2) home and two (2) away games for each school at the varsity level.
f. Re-assign all official turn backs and school schedule changes.
g. Provide either written or online contracts for all officials.
h. Work with the officials' chapter to ensure that the list of officials on the league-mandated assigning software is accurate for all officials including email address, mailing address and phone numbers.
i. Ensure that all official's current clearances are on file with the PIAA and that all officials are active and registered members of the PIAA.
j. Other than issues with the play-off assignments, all assignments will be determined by the assignor who shall be responsible for dealing with questions, concerns, clarifications, etc.
k. The assigner shall be responsible for sending out and ensuring that electronic contracts are signed by all officials. The contract should contain the nature of game (game, scrimmage, tournament), location, schools involved and fee.
l. In a situation where a conflict arises, the assignor should talk directly with the individuals or entities involved. If this does not provide a resolution, the parties involved (Schools, Officials Chapter, individual official or Executive Director) may submit a written complaint and provide

such to all parties involved. Assignor will be responsible for working with the Executive Director and Board to resolve the conflict.

m. Contact officials when postponements, cancellations or schedule changes occur. If the change occurs before 1:00PM on the day of the contest, the automated email from Arbiter will serve as the notification to the official. If a change is made after 1:00PM, the assignor is expected to call the assigned officials to notify them of the change.
n. If/when dates are "blacked out" due to insufficient coverage from the BCIAA officials' chapter, it is the assignor's responsibility to contact other chapters to help fill the game coverage.
o. Basketball-specific assigning information in the Appendix (from 3/26/2015 Basketball Official Committee).

Officials

All officials working Conference competitions must conform to all PIAA rules and regulations. All new officials are required to submit their state-required clearances (PA State Criminal Check, Child Abuse Check, FBI Fingerprints) to the P.I.A.A. before any chapter should give them any league assignments. It shall be the responsibility of the host school to ensure that officials have the appropriate clearances on file with the P.I.A.A. and request an alternative official if they are assigned an official not on the P.I.A.A. approved list. The host school is responsible for making sure that officials are safe and protected both during and after competitions. All sports shall have their games officiated by a minimum of two (2) qualified officials for varsity-level competitions (except for wrestling and football). It is preferable to have a minimum of two (2) officials for all sub-varsity competitions as well; however, if not enough officials are available, a sub-varsity competition may be played with one (1) official. For female sports, female officials shall be encouraged; however, qualified men may also be used.

Officials are expected to follow the PIAA requirements regarding game ejections. In addition to submitting the required paperwork and notification to the PIAA when ejections occur, if an ejection occurs during a Conference contest, the official must also send an email or written copy of the ejection to the Conference Executive Director.

All officials shall make themselves familiar with the Conference Conflict of Interest Statement as well as the Memorandum of Understanding concerning scrimmage regulations. This information is contained in the Appendix section.

Starting with the 2024-2025 school year, all league contests will only be paid through ArbiterPay so all officials working BCIAA contests must have an ArbiterPay account. Officials are required to create an Arbiter account to access their assignments as well as an ArbiterPay account to receive payments from schools that utilize ArbiterPay. Officials who are paid through ArbiterPay can have the funds directly deposited into their bank account free of charge (self-initiated from their ArbiterPay account funds), or they can select to pay nominal fees for payment services that will automatically direct deposit funds after each game, request the funds be loaded on to a pre-paid bankcard and/or request a check be sent to them from ArbiterPay. Any official who requests the automatic direct deposit, bankcard and/or a live check be sent to them, in lieu of the self-initiated direct deposit option, will be required to pay any associated fees assessed by ArbiterPay for these forms of payment.

Official fees will be approved by the BCIAA General Membership and take into consideration the fees of the four (4) surrounding leagues that touch Berks County: Lancaster-Lebanon, District 11, Chest-Mont and the PAC. The General Membership approval of the Official Fees will be approved for the following 2-year PIAA scheduling cycle. The first year of the fee structure will utilize a target rate of the highest varsity fee of the 4 leagues referenced above, subject to any drastic increases or outliers by only 1 surrounding league, to set the varsity fees to be the same as the highest target varsity fee paid by the 4 referenced leagues. The second year of the fee structure the fees will remain the same as the first year. For BCIAA sports that utilize more varsity officials per contest than surrounding leagues, the 4-league highest combined contest varsity fee rates will be considered when setting the BCIAA varsity rate. The 4-league official fee analysis will be done every 2-years, based on the PIAA 2-year scheduling cycle. Any official chapter's request for sub-varsity fee changes, must be submitted by the official's chapter by December 1st of the final year of the current fee structure. Official chapters may submit a request for fee increases at any point during the approved fee structure period, but requests will only be considered at the start of a new fee structure period. Any request for changes to the working conditions or fee structure should be submitted to the Executive Director.

Official Fee Approval Timeline:
-October 1st of each ODD year – surrounding 4-league official fees are obtained by the BCIAA for the following school year, preliminary fee structure created for the next PIAA scheduling cycle with sport chair input and discussed at Fall General Membership meeting.
-December 1st of each ODD year – all official chapter requests for fee change considerations by the BCIAA are due in writing to Executive Director.
-Winter General Membership Meeting of each EVEN year – fee structure approval for following 2-year PIAA scheduling cycle.

Sports Liaison Chairperson

1. SELECTION: Sports Chairpersons will act as liaisons between the Conference and the individual sport's coaches association. Individuals serving in these positions will be selected by the Board and the Executive Director of the Conference. Individuals who may be considered for these positions may be a Superintendent, Building Principal or Assistant Principal, Athletic Director, Board member or a person with experience and expertise in the sport. Each sport chair is responsible for providing an oral or written report to the Board at the conclusion of the season.

2. RATING: The Executive Director will rate as appropriate.

3. REPORTING STRUCTURE: Sports Chairs shall report to the Executive Director and the Board

4. REMUNERATION: Sports Chairs will receive salaries as determined by the Salary Committee and published in the Policy manual

5. TERMS OF SERVICE: Sports chairs shall be annually renewed to their positions at the will of the Board

6. POWER AND DUTIES:

a. Administer the Conference-mandated pre-season meeting with a representative from each school in the sport (may align with PIAA Rules Interpretation Meeting). **See appendix for sport chair meeting guidelines/checklist for pre- & post-season meeting duties.* The purpose of the meeting is to discuss Conference issues, communicate changes and gather information needed by the BCADA or Board. Report to the Executive Director any school/s missing the meeting for the purpose of the fine imposed on non-attendance.; Administer the post-season mandatory meeting with a representative from each school for selecting Conference all-stars. Report to the Executive Director any school/s missing the meeting for the purpose of the fine imposed on non-attendance. *Head coaches are encouraged to attend the meetings whenever possible, however if they cannot be there another school appointed representative can attend.
b. Work with the Executive Director and Tournament Director (where applicable) to administer league playoffs. Arrange sites, programs, officials and facility set up. Communicate all information to teams involved in the playoffs as well as appropriate media sources.
c. Sport chairperson will be the first party to resolve grievances among Principals and Athletic Directors. If unresolved, he/she will present conflicts to the Executive Director for assistance with a resolution.
d. Review reports from coaches' association for changes regarding playoff format or Conference rules and regulations before presenting them to the BCADA.
e. Recommend rule changes and/or playoff format changes to the Conference and BCADA.
f. In conjunction with the Executive Director, ensure that District III receives the Conference entries for the District III playoffs.
g. Keep records of all teams during the season and post-season while consulting with schools and local media to ensure accuracy of league standings that are published on the league website.
h. Attend designated meetings with the Board to present a season summary. Discuss the state of the sport within the Conference with the Board.
i. Attend Inter-District meetings if appropriate.
j. Ensure playoff results are communicated to the Technology Director as soon as competitions conclude.
k. Ensure the BCIAA championship banner is provided to the championship game/site.
l. Sports chairs who do not attend either the pre-season and /or post-season meetings or do not provide for appropriate fill-in coverage at these meetings, will be fined $50/meeting. Appropriate fill-in coverage would include another Athletic Director or B.C.I.A.A. Board Member, and not just a coach in the member coaching associate. This fine will be taken from the sport chair stipend that will be paid after the Sport Chair Season Report is submitted.

Technology Director

1. SELECTION: The technology director shall be selected by the Board. An affirmative majority vote of the general membership is required for approval of the Board-recommended candidate.

2. RATING: The Executive Director will rate as appropriate.

3. REPORTING STRUCTURE: The technology director shall report to the Executive Director and the Board

4. REMUNERATION: The technology director will receive salaries as determined by the Salary Committee and published in the Policy manual

5. TERMS OF SERVICE: The technology director shall be annually renewed to their positions at the will of the Board

6. POWER AND DUTIES

a. Maintain BCIAA website with updates on Conference standings and play-offs.
b. Increase public relations through the BCIAA Social Media account/s. Manage account settings and personnel involved in the process.
c. With the assistance from the Executive Director, develop a BCIAA play-off calendar which will be posted on the website and Social Media accounts.
d. Oversee utilization of Arbiter for officials' assigning so that all schools and assigners can effectively manage the program.
e. Ensure that benefits of the BCIAA corporate sponsorship program impacting technology are properly implemented.
f. Attend BCIAA Board of Directors meetings and prepare reports as may be necessary and appropriate.
g. Oversee the effective management of the B.C.I.A.A. evaluation program. In conjunction with the Executive Director, ensure that all participants actively engage in the process.

League Scheduler

1. SELECTION: The schedule maker shall be selected by the Board. An affirmative majority vote of the general membership is required for approval of the Board-recommended candidate.

2. RATING: The Executive Director and Board will rate as appropriate with input from Athletic Directors.

3. REPORTING STRUCTURE: The schedule maker shall report to the Technology director, Executive Director and board.

4. REMUNERATION: The schedule maker will receive salaries as determined by the Salary Committee and published in the Policy manual. Payment for services will be every other year when schedules are completed. Additional pay will be received to re-create schedules that were already created. This position is not subject to yearly increases.

5. TERMS OF SERVICE: The Schedule maker shall be bi-annually renewed to their position at the will of the Board

6. POWERS AND DUTIES

a. Collect and analyze all member school enrollments, including cooperative sponsorship enrollments, to create the initial High School division alignments based on Grade 9-11 enrollments. Confirm that current Junior High divisions will remain the same or have any proposed changes for the new scheduling cycle.
b. Collaborate with the Executive Director and Sport Chairs to create the framework for all sports (HS and MS) including the dates of league competitions, league cutoff dates, playoff dates, and any other sport-specific scheduling notes necessary to complete the league scheduling process.
c. Using League Central, create schedules for all B.C.I.A.A. league contests for high school and junior high sponsored sports so that member schools can accept league schedules on Schedule Star.
d. Work with Technology director and Executive Director to complete league schedule in required time frame as determined by P.I.A.A. and District III and post copies of all league schedules on the league website.
e. Whenever possible, honor request from the Conference regarding special scheduling requests that are noted in the sport-specific scheduling notes.

Standing Committees of the Board

Officials Salary Committee (Financial Committee) - shall receive all requests for increases to salary by December 1st of the final year of the current fee structure and shall make recommendations to the general membership at the March meeting. The committee shall consist of Executive Director, one principal and one athletic director.

Board of Directors Nomination Committee - shall be responsible for presenting a slate of candidates, by April 1st each year, to the President of the Board of Directors prior to being placed on the agenda for the Spring General Membership Meeting. All candidates for the Board of Directors must receive a majority vote of the total membership. The nominating committee shall be composed of one women's representative, one athletic director and one principal.

Sportsmanship Committee - shall develop a format (approved by the general membership) for an award covering all sports sponsored by the Conference, as outlined in the Blue Book.

Conference Alignment Committee - shall be done by High School enrollment figures as of the date set by the Conference. The Conference alignments will stand for at least a two (2)-year period coinciding with the PIAA schedule cycle. A school may request to move up to a higher enrollment division and will be allowed to do so if approved by the general membership. Junior high leagues will have their alignment recommended by the alignment committee composed of at least three (3) athletic directors and the Executive Director.

Awards Committee - shall recommend proper recognition of varsity team success. The awards committee will purchase all awards approved by the Conference and submit invoices to the Treasurer for payment.

Schedule Committee - shall work with the schedule maker to ensure accurate and objective schedules which are created for a two (2)-year period (or longer if approved by the Board). The committee will be composed of all sport chairs, president of BCADA and executive director.

Search Committee - shall select and interview candidates for initial selection of the Executive Director, Assistant Executive Director and Officials Assignor. This committee shall be composed of at least one athletic director, at least one building administrator and at least one board member.

Intra-District Council - shall consist of the Executive Director and a member of the BCADA. The purpose of this group, which features Executive Directors and representatives from all District III leagues, is to promote understanding and foster an exchange of ideas. The Intra-League Council also produces scouting passes which can be utilized for free admission to all regular-season events. These passes are good for two (2)-years and may be purchased through the Intra-League. The Executive Director will oversee this program on behalf of the Conference.

Problem-Solving Committee - shall consist of the Executive Director, Board President, Board Vice-President, Secretary and Sports Chairperson of the sport in question. The purpose of this committee is to solve problems in a timely manner.

Gold Leaf - The Conference oversees the Gold Leaf awards, which recognize individuals who have served the Conference for at least twenty (20) years. Individuals for consideration must have been a coach, administrator or athletic department employee. League assignors who have worked a minimum of 20 years will also be inducted into the Gold Leaf as members of the BCIAA. Individuals who meet the criteria for inclusion will be inducted into the Gold Leaf during an induction ceremony organized and run by the Conference under the direction of the Executive Director. BCIAA Member Schools must submit all nominees

for induction to the Executive Director via a Google Form that requires all inductees to be classified as either a coach, administrator or athletic department employee. Final approval for Gold Leaf induction will come from the BCIAA Executive Director and/or the Board of Directors. Upon induction, members will receive a gold metallic card which allows the member to attend all Conference events (including playoff games) for the rest of their lives.

Death Disbursement -
The Conference will recognize contributors to the Conference upon their passing. The Executive Director will oversee this program with the help and information provided by member schools.

The death disbursement is for any coach, athletic director or administrator who is in active service to member schools, as well as all active or retired Gold Leaf members. The remembrance amount will be $50 per person.

The Executive Director will contact the school of the deceased or locate a contact person who will:

- Determine the wishes of the family in the event of death (flowers, donation, etc.).
- Determine whether fruit or flowers should be sent during a confining illness.
- Help notify all member schools of the situation so that each school may send an appropriate correspondence.

Passes - The Conference will issue 5 passes for Administrators/Board/Coaches. These passes will be issued by the Executive Director and provide free admission to all Conference games including playoffs.

Membership Voting

Every member school in good standing shall have one (1) vote during general membership meetings which shall be cast by the Principal of Athletic Director (or his/her designee)

1. An associate member school shall be entitled to vote on Conference rules and regulations pertaining to the sport(s) for which membership has been granted.
2. A majority vote of member schools present at a general membership meeting will determine official action, except when voting for items that require a ⅔ majority vote as specified in the Constitution.
3. Official business may be conducted if a quorum is present. A quorum shall consist of one more than half the total membership.

Dues & Assessments

1. Dues from member schools shall be set each year at an appropriate time for budgeting purposes by the Board upon recommendation of the Executive Director and Assistant Executive Director/Treasurer. An associate member shall pay the same dues as full members unless these dues are less than the set minimum amount of $50. In this case, the associate member shall be assessed the conference minimum.
2. Dues will be assessed per sport for each sport where a school participates in a recognized division.
3. Special dues assessments may be made by a vote of the Conference general membership. Should this occur, member schools must be notified in writing at least three (3) weeks prior to the time when a vote will be taken.
4. Dues shall cover entry fees and costs associated with each sport. Sports which offer both a male and female division shall have the same assessment rate (e.g. boys' and girls' basketball, boys' and girls' volleyball, baseball and softball, etc.)
5. Any school failing to pay their annual dues assessment 45 or more days after the due date shall be assessed a 5% penalty fee. If this occurs, a letter will be sent to the school district's Superintendent.

Conference Admission

1. Any school wishing to enter a team in an established sport league must declare its intentions to the Executive Director and or Secretary of the Board prior to the odd-year Fall General Membership Meeting where schedules and divisions are created for the next cycle.
2. The conference will sponsor and oversee a league for a sport with teams from at least six (6) members and /or associate members. Should members request Conference sponsorship of a new sport league, interested members must send written notification to the Conference requesting that a league be formed for that sport and indicate that school's commitment to fielding a team for the league.
3. Application for the new sport league must be received by the Conference and PIAA prior to the start date of that sport. If a least six (6) applications are received by the aforementioned date, the league sponsorship will begin one year later.

1. Conference games/contests will be governed by PIAA and National Federation of High School Sports (NFHS) rules where applicable. In addition, USTA and USGA rules may be the recognized standard unless BCIAA rules or policies take precedence. The only exception to this policy will be Conference amendments as specified in the Policy Manual and allowed by the PIAA, NFHS, USTA and/or USGA.
2. All policies contained in the constitution and Blue Book will remain in effect for each 2-year scheduling cycle. Changes to the constitution or Blue Book may be granted due to NFHS, PIAA, District 3 or Conference omissions and take effect immediately following approval. Coaching Association requests to change the Constitution and/or Blue Book will be considered and will only take effect at the start of a new scheduling cycle. Coaching Association proposals for league changes should be presented to the league by the Sport Chair.
3. Conference tournament, matches or meets sponsored by the Conferences shall be open to each member schools' teams and/or individuals.
4. The Conference will assign schools to gender-specific divisions based on total enrollment of males and total enrollment of females. High school schedules shall be prepared using the October 1st enrollment numbers of even-numbered years, including the breakdown of charter, cyber charter and home school students to be counted in the same manner that the PIAA will count those enrolled students in odd-numbered years. Schools must report their October 1st enrollment to the Executive Director by October 5th using grades 8, 9 & 10. Enrollments for schools participating in cooperative sponsorships will follow PIAA procedures for determining enrollment and schools will be aligned in the division where their cooperative sponsorship enrollment would place them. In sports where transportation is shared by both genders and only 1 coach may be present (Cross Country, Track & Field, Bowling), divisions will be based on combined male and female enrollments and both genders will have the same division alignment. The combined male and female enrollments of schools who are part of a cooperative sponsorship should use the PIAA cooperative sponsorship male enrollment and the PIAA cooperative sponsorship female enrollments when calculating the combined male/female enrollments. When there is an odd number of teams in a given sport, the Sport Chair will make a recommendation to the General Membership on which Division has the greater number of teams. Preliminary division alignments will be created using the reported enrollments by the Fall General Membership Meeting. Schools requesting to change divisions must submit a letter/request to the league by February 1st of each ODD-numbered year. Any division changes will be approved at the Winter General Membership Meeting. Junior high schedules shall be prepared using alignments set by member schools, which will be approved at the Spring General Membership Meeting in odd-numbered years. Once the junior high alignments are finalized in May, member schools may not request to change divisions until the next two (2)-year cycle.
5. Schools may opt to change divisions if a school in another division agrees to switch divisions. Division change requests must be submitted on the Division Change Google Sheet (link will be provided by the league each scheduling cycle). Division change requests must be received before February 1st in the year that division alignments are determined. All division change requests must be approved by a 2/3rd majority vote of the general membership at the Winter

General Membership Meeting. **Please reference the Division Alignment Movement Process page for more details on division movement procedures.*

6. The Conference will provide each school with a schedule for play. Games in Conference play must be played by the Conference cut-off date for each sport. If severe inclement weather prohibits a Conference game from being played, the result of this game will not be utilized to determine entries into the Conference play-offs. The sport chair in conjunction with the Executive Director may adjust the conference cut-off date in the case of severe inclement weather.
7. No game/events shall be changed for the convenience of a school unless mutually agreed upon by both schools. This shall not apply to conflicts with school activities and/or religious observances. If a school makes a convenience change at the last minute that deprives a contracted official of a game date, the official shall be paid the full contract fee.
8. PIAA approved officials are required for all Conference games. These will be assigned by a Conference approved Officials' Assignor. The cost of officials will be borne by the home team unless other arrangements have been made which are mutually agreeable to both schools.
9. Decisions to postpone games due to inclement weather will be made by the home team. Competitions that are postponed shall be played on the earliest possible date. It the two schools cannot agree on a postponement date; the competition must be played on the next weekday on which both schools have an open date. Then a game is postponed, the Officials' Assignor for that sport shall be notified of the postponement and the new playing date.
10. All schools hosting Conference games shall comply with all rules of the PIAA and NFHS concerning field conditions, playing balls and equipment.
11. Standing in divisions shall be determined by two (2) and ½ points for a win, on (1) point for a tie and zero (0) points for a loss. This is applicable for sports that allow regular-season ties. Play-off qualification for teams is outlined in the policy manual.
12. The Conference will not sponsor any All-Star games.
13. Schools are required to have representative at all pre-season and post-season meetings. It is preferred that the head coach is present, but when this is not possible another staff member may represent their school district. The fine for not attending a pre-season or post-season league meeting is $50/meeting.
14. Schools wishing to practice or participate on another school's facilities or competition venue, regardless of where the practice/competition site may be (i.e. School or privately owned property) must have prior approval from the athletic Director and /or Principal. Receiving permission only from a coach would be in violation of this policy. First violation of this policy will result in an automatic forfeiture of points on the sportsmanship ballot for the given sport. Subsequent violations of this policy in the same school year will result in additional penalties and possible fines as determined by the BCIAA Board of Directors.
15. It is the policy of the BCIAA Board of Directors, when financially possible, to refund a percentage of ticket sales to schools after all expenses are paid each year. The percentage will be determined by the BCIAA Board of Directors at the end of the fiscal year with disbursement checks (or dues reimbursement credit for the next year) going to schools in June. Refunds of playoff revenue to schools are limited to checks of $100.00 or more.

Division Alignment Movement Process

1. Sports chair sets up preliminary divisions by enrollment (18 team divisions)
    a. Division 1 and 2 will have 9 schools
    b. Division 3 and 4 will have 9 schools
2. Divisions may be preliminarily set up in any of the following manner. **Schools should contact the sport chair if they may be in jeopardy of not fielding a team. The sport chair will strongly consider making that division a 5-team division.*
    a. 5-4 and 5-4 by enrollment
    b. 4-5 and 4-5 by enrollment
    c. 4-5 and 5-4 by enrollment
    d. 5-4 and 4-5 by enrollment
3. The league acknowledges that having competitive divisions helps to create more equal and meaningful competitions for everyone throughout the season, and at times divisions created solely on school enrollment may not always create the most competitive balance of divisions. For that reason, the league will accept requests to change divisions that are initially created based on reported school enrollments and will follow the process below in considering such requests.
4. A due date will be set and any school requesting movement, up or down in a division, should send a letter to the Executive Director or complete the request using the shared Google document provided to the league for division alignment.
5. The Executive Director will send out email updates to the Athletic Directors when someone has sent a letter requesting movement or utilize a shared google document showing all requested movements in real time.
6. After the deadline for movement letters/requests, the sport chair will make a recommendation of the division alignment to the League Scheduler and Executive Director. The preliminary division alignment may change based on the change requests received.
7. All requests submitted by letter or Google docs will be honored and addressed 1st, before any member school is asked to change divisions who did not submit a letter/request.
    a. If one school in Division 1 and one school from Division 2 submit a request, it will be granted no matter what the enrollment is. The same applies for Division 3 and 4 or between any other Divisions where an equal number of corresponding requests for division changes are received.
    b. If there are **uneven** requests from Division 1 and Division 2 the below scenarios will apply. The same applies to Division 3 and 4.
        1. Division 1, one request, Division 2, 2, 3, or 4 requests, the Division 1 school will move down and the largest enrollment school in Division 2 will move up. If the opposite occurs, the Division 2 largest enrollment school will move up and the smallest enrollment school in Division 1, will move down.
        2. Division 1, two requests, Division 2, 3, or 4 requests, the two Division 1 schools will move down and the largest 2 enrollment schools in Division 2 will move up. If the opposite occurs, the Division 2 largest enrollment schools will move up and the 2 smallest enrollment schools in Division 1 will move down.
        3. Division 1, **NO** requests, Division 2, 1,2,3, or 4 requests. Division 1 schools will be **ASKED** by smallest enrollment size if they would like to move down. If no one wants to move, the divisions remain the same.
8. If a team in the top 9 teams, by enrollment, requests to move down to the bottom half or a team from the bottom 9 teams, by enrollment, requests to move up to the top half of enrollment, those requests

may be granted if there are 9 teams in the top half and 9 teams in the bottom half. Same procedures as above will apply.

Formulation of General Membership Agendas

1. A school desiring to have an item placed on the agenda for consideration at a meeting of the general membership shall submit its request, in writing, signed by the Principal or Athletic Director, to the Executive Director or Secretary. Such requests will be considered by the Board at their next meeting.
2. Agenda items may also be submitted through a majority vote of the BCADA.
3. Any sport chair may recommend an item to be placed on the agenda for consideration. These requests shall go before the BCADA when the item affects the Policy Manual and before the Board when the item affects the Constitution.

Amendments

1. Amendments to the Conference Constitution may be proposed by any member school.
2. Amendment changes or additions require ⅔ majority vote of all member schools.
3. Approved amendment shall become immediately effective upon approval unless otherwise stipulated in the amendment.

Dissolution of the Conference

1. In the event of the dissolution of the Conference, any surplus funds shall be divided among Conference members based on the number of sports each school sponsors.
2. Surplus equipment and supplies shall be sold, and profits will be divided among conference members based on the number of sports each school sponsors.
3. No funds, equipment or supplies may be used for private gain of any person.

PERSONNEL

Sport Chairs

SPORT	CHAIRPERSON
Tennis (Girls in Fall, Boys in Spring)	Tom Legath, Exeter
Golf (Boys & Girls)	Brent Johnson
Cross Country (Boys & Girls)	Matt Diehl, Fleetwood
Girls Field Hockey	Chris Kline, Conrad Weiser
Boys/Girls Soccer	Drew Kaufmann, Wilson
Volleyball (Girls in Fall, Boys in Spring)	Frank Ferradino, Wyomissing
Football	Aaron Menapace, Hamburg
Basketball (Boys & Girls)	Tom Legath, Exeter
Wrestling	Frank Ferradino, Wyomissing
Bowling (Boys & Girls)	John Guiseppe, Governor Mifflin
Cheerleading	Tom Legath, Exeter
Baseball	John Guiseppe, Governor Mifflin
Softball	Eileen Schmidt, Daniel Boone
Track & Field (Boys & Girls)	Doug Dahms
Lacrosse (Boys and Girls)	Tom Legath, Exeter
Swimming (Boys)	Roy Snyder
Swimming (Girls)	Tom Houck
Webmaster/Technology	Dan Houck
Sportsmanship	Bill Hess

Official Assignors

SPORT	OFFICIALS' ASSIGNOR
Field Hockey	Karen Uba
Football	Dave Cummings
Cross Country	Nelson Berrios
Soccer (Boys & Girls)	Mike Mayer
Volleyball (Girls)	Dave Cummings
Basketball (Boys & Girls)	Bill Nigrini
Wrestling	Dave Cummings
Swimming	Dave Cummings
Baseball	Dave Cummings
Softball	Gerry Orlando
Track & Field	Nelson Berrios
Volleyball (Boys)	Dave Cummings
Girls Lacrosse	Roberta Butler (PAC)
Boys Lacrosse	Terry Farrell (LL)

Conference Board Members

Duty	Board Member	Term Expiration	Position
Principal (JH Rep)	Michael Mish	2027-2028	BCIAA President
Principal	Bill Clements	2025-2026	BCIAA Vice-President
Principal	William Harrison	2026-2027	
Principal	Steve Murray	2026-2027	
Athletic Director	*Tim Rhoads*	*2025-2026*	*BCADA President/BCIAA Secretary*
Athletic Director	Drew Kaufmann	2026-2027	BCADA Vice-President
Athletic Director	Eileen Schmidt	2025-2026	BCADA Secretary
Athletic Director	Aaron Menapace	2026-2027	BCADA Treasurer
Athletic Director Rep	*Frank Ferrandino*	*2025-2026*	*AD Rep for BCADA President/D3 Rep*
District III Rep	John Guiseppe	Yearly	
District III Rep	Tim Rhoads	Yearly	
Female Rep	Jarra Dennis	2027-2028	
Female Rep	Jenny Rexrode	2027-2028	
Female Rep	Lori Morris	2025-2026	
Official Rep	Dave Cummings	2025-2026	
Superintendent Rep	Greg Miller	Yearly	*Non-Voting Member
League Statistician	Rich Scarcella	Yearly	*Non-Voting Member

*3-year terms for Principals, Female Reps, Official Rep

*2-year terms for Athletic Directors (BCADA Officers)

*1-year term for District III Rep/s

*1-year term for Athletic Director Rep/s (appointed as needed for any Athletic Director that is serving the BCIAA Board in dual roles as both a BCADA Officer and a District III Rep)

*Principals (4, 1 being a JH Rep), Athletic Directors (4, not including District III Reps), Female Reps (2 or 3), Officials Rep (1), District III Reps (2), Superintendent Rep (1 or 2)

CONFERENCE STANDINGS & PLAYOFFS

One of the primary reasons for the Conference to exist is to run varsity championships among the membership. All varsity teams that qualify for team playoffs must compete with the varsity team since it was the varsity team that qualified. Substituting a sub varsity team is not allowed. Varsity teams may not compete in an alternative event on the same day if it conflicts with a scheduled BCIAA event. Failure to compete in BCIAA team playoffs will result in a one year, all sports, BCIAA playoff ban for the offending school. Individual championships are also mandatory. Schools that have competed in individual sports during the regular season, must also compete in the BCIAA individual tournaments. Failure to do so will also result in a one year, all sports, ban. An exemption may be granted by the BCIAA board in the event of an emergency. The cheerleading competition is exempt from this policy. For this reason, the following guidelines are in place so the Conference can effectively run these events.

League Standings/Statistics

-All league standings will be kept using a Big Teams league website, which will then be embedded in the BCIAA website under each sport.

-All member schools are required to use Schedule Star/Big Teams to report their scores daily.

-Scores are requested to be reported the same day of the contest, but at a minimum must be reported by 12PM the day after each contest.

-In order to keep both league and non-league records and standings as accurately as possible, schools must maintain schedules in Schedule Star that:

-Separate all "coed" and/or "boys/girls" sport schedules so that there are both a boys and girls team schedule so that results can be posted for both genders.

-Mark all BCIAA League competitions as "league" in each league event settings, likewise all non-league contests should not be marked as "league" in the event settings.

-All multiple-team events should be listed as a "Meet" instead of "Head-to-Head" so that results can be entered for each contest. For example, a dual wrestling tournament should be listed as a "Meet" and include all the opponents that your team will face so that scores can be entered for each dual match wrestled at that tournament. Any team score that is reportable to District 3 and/or included in an overall team record should be recorded on your Schedule Star schedule.

-In sports where a team score cannot be given due to lack of participants (i.e. Cross Country & Bowling when the minimum number of participants do not participate in any given meet/match), no team result should be reported. These contests are not considered a forfeit by the PIAA when individuals still compete in these otherwise team contests.

-Detailed instructions of reporting scores using BigTeams/Schedule Star can be found on the league website under AD Resources.

Play-Off Event Management

- There will be no county championship competitions for junior high or junior varsity sports.
- All leagues will have a singular structure rather than separate halves.
- The Game Manager or Meet Director for all Conference playoffs will be selected by the Executive Director and the play-off committee. These people will have the responsibility of overall control of that event under the auspices of the Executive Director. Note – If a Conference member school facility is used as a championship site, it is strongly recommended that the Athletic Director of the host school be used in the position of Game Manager. **See Game Manager Duties Checklist in the Appendix*
- It is the responsibility of the Sports Chairperson to notify teams competing in a Conference Tournament which team will serve as the HOME team and which team will serve as the AWAY team. The home team will be the higher seeded team in each game. Schools are encouraged to bring two different set of uniforms during Conference play-off games to avoid confusion.
- In sports where playoff brackets are not seeded, i.e. Volleyball & Wrestling, if the championship match is not able to be held at a neutral site, then the site for the championship will be determined by head-

to-head results between the 2 teams in the championship, and if there are no head-to-head results then District 3 power ratings will be used to determine the host site for the championship match.

- Dates and sites of all playoff games will be set by the Executive Director in conjunction with the sport chair.
- PIAA, District III and Conference regulations regarding signs, banners, noisemakers, sirens, whistles, props and artificial noise makers will be in effect at Conference playoff games. A player entry hoop, utilized by the cheerleaders, may be used at the start of the game.
- Game Managers, in cooperation with the sport chairperson, should always ensure that there is certified host trainer available (see trainer information).
- The Conference will supply balls for baseball and softball play-offs only. In all other sports, competing teams should bring appropriate game balls for competition.
- If a Conference championship game is postponed due to inclement weather or extenuating circumstances which forces the game to be played on Sunday, the competition will not begin before 1:00 pm.
- All schools must conclude their regular-season Conference schedule by the Conference cut-off date for each individual sport.
- The dates and sites of all Conference playoff games will be set by the Sport Chairperson and the Executive Director. Schools are strongly encouraged not to charge a rental fee for their facility when hosting Conference playoff games. Sports Chairpersons should take overall costs into consideration when determining sites.

Play-Off Officials

- Officials will be chosen by each school participating in the championships. The Executive Director will forward member schools a list of all eligible officials (with input from the officials' chapters). Schools will respond by ranking officials in order of preference. Schools must meet minimum and maximum numbers of ranked officials. If a school fails to meet this duty, officials will be assigned at the discretion of the Executive Director and Officials' Assigner.
- Officials must represent the league in a positive manner to be assigned to playoff games, regardless of the coaches' ratings.
- The lists of officials from schools competing against one another will be matched so that the top officials from both schools are selected for the contest.
- In almost all sports during the quarterfinal level of competition, every attempt will be made to match three officials from the lists of the competing schools. If three do not match, each school is guaranteed two officials from their list, with the Executive Director and Officials' Assignor assigning the third.
- For semifinal and championship competitions, all efforts will be made to select three matching officials from each school's list.
- The top officials available under the aforementioned guidelines shall be assigned for every round (e.g. – one official could work in the same round for both a boys' and a girls' tournament).
- The number of officials used in Conference play-offs, including ties for division championship, will match the number used in District III and PIAA games. Officials for any division tie competitions will be selected by the Officials' Assignor.
- Officials will be paid the prescribed regular-season salary for all tie-breaking and playoff events.
- In the event of a suspended play-off game, officials' salaries will be commensurate with the policy for regular season events.

Play-Off Ticket Policy

- Teams and coaches of competing schools will be admitted without tickets into events in which they are participating. Maximum number of the traveling party will be set for each sport and will be provided to participating teams. This also includes cheerleaders in uniform.
- Each school is entitled to five (5) complimentary tickets for Conference playoff events. Schools should use the BCIAA Comp Form which is located on the league website under Athletic Director Resources and return that form to game management before the start of the contest.
- School-sponsored bands and color guard will be admitted free to Conference championship events provided such admittance and participation does not violate any District III or PIAA rule.
- The admission price for all Conference playoff games will be approved. The current tickets prices are $6.00 for adults and $4.00 for students, except for wrestling, basketball, baseball and softball (where non-BCIAA facilities are usually used for playoffs and there are increased costs to the league to host those playoffs at non-school sites).
- Only PIAA and District III Gold Passes, BCIAA Gold Leaf passes, and Conference-issued Head Coach/Administrator passes will be accepted for admittance into Conference championship events.
- Inter-League Council passes will NOT be honored at any Conference play-off game.
- The first ticket (do not sell) and the last ticket that was not sold, should be submitted with all League Playoff Financial Forms.

Play-Off Finances

- Salaries for police and/or security personnel working championship events will be paid their prevailing wage.
- Salaries for other playoff personnel will be set by the Board and are detailed in the Salary section.
- The Game Manager should prepare and sign a financial report for each event. All financial forms can be found on the league website under Athletic Director Resources. These forms should be sent to the Treasurer with a copy to the Executive Director.
- The Game Manager should pay all expenses for staff that earn less than $100 from the cash box. Game managers, officials and any individual or entity making more than $100 per contest will be paid via check by the Treasurer following the competition.

Qualifications for Play-offs

- Specific information about tournament bracketing and qualification for each sport is delineated in the section regarding that sport. *Bowling tiebreakers listed under bowling information.
- Sports that utilize District III power ratings for preliminary BCIAA Championship seedings will pull the power ratings from the District III website at 12:00 noon the day after the posted league cutoff date. Preliminary seeds will be shared with all schools qualifying for the playoffs and schools/coaches will have until 2:00PM to challenge any of the seeds. If there are any contested challenges by 2PM then a seeding meeting will be scheduled for that evening. If there are no contested challenges, then the bracket will become final at 2PM.
- In sports that can end in a tie – a win is worth 2.5 points and a tie is worth 1 point.
- 2-way ties for divisional championships and runners-up will be broken in the following manner:
    a. Head-to-Head Record;
    b. District III Power-Rating (confirmed at the Conference power-rating deadline for each sport, using as many decimal points as needed)
- 3-way ties for divisional championships and runners-up, will be broken in the following manner:
    a. Head-to-head results using the records vs the teams involved in the tie;
    e.g. If Team A finishes 3-1, Team B finishes 2-2, and Team C finishes 1-3, then Team A is 1st; Team B is 2nd and Team C is 3rd.
    e.g. If Team A, Team B and Team C all finish with 2-2 head-to-head records, then the tie will be broken using criteria b (District III Power-Ratings).
    b. District III Power-Rating (confirmed at the Conference power-rating deadline for each sport, using as many decimal points as needed).

- Wild cards into the BCIAA playoffs will be based off District 3 power ratings and only the top 4 teams in each division will be considered to determine the 2 wild card teams.
- Seeding for Tennis, Cross-Country, Track & Field and Golf for District III Competition
    a. The seeding for tennis and golf for individual competitions are determined by the order of finish in the Conference Championship. District III will set a prescribed number of entries per league and the Conference will select the top finishers at the Conference Championship.
    b. In tennis, a player who attends a member school that does not sponsor tennis shall be eligible to participate in Flight 1 of the Conference championship to qualify for the District III tournament.
    c. Qualification for the District III individual cross-country championship is based on place finish at the BCIAA Championship meet. District III will set the number of entries for each classification, considering full team qualifiers as well as individual qualifiers.
    d. Qualification for the District III Track & Field meet is based on times and distances throughout the season. District III will set a cut-off for each event and individuals reaching that cut-off will be entered.

Media Coverage of Conference Championship Events

It is the feeling of the Board that the Conference cannot set policy for radio and television fees for member schools during the regular season. The local Board of Education will set the fees for their individual school. However, the following is a list of guidelines for member schools to follow for regular season games, and which will be in effect for all Conference play-off games:

a. There shall be no political announcements or advertising of tobacco, liquor or malt spirits during any broadcast.
b. No signs or banners of any kind shall be displayed when the game is broadcast.
c. The media source shall be responsible for all expenses incidental to setting up and broadcasting the game.
d. There shall be no negative criticism of officials' decisions either directly or indirectly.
e. Reports of accidents, injuries and other similar incidents should be minimized and factual to prevent any undue anxiety on the part of the listener.
f. The broadcast shall contain no discussion of PIAA or Conference policies that may be of a controversial nature. Also, the broadcast shall contain no discussion of participating school policies which might be of a controversial nature.
g. A maximum of three (3) operating personnel will be admitted at the gate for free.
h. The host school should have the courtesy of contacting the visiting school for broadcast permission prior to the competition occurring.
i. Broadcast fees are contained in the financial section of this policy manual.
j. Photographers wishing to take pictures on the field or court must show proof of liability insurance to either the contest game manager or the BCIAA Executive Director. Any photographer/s who cannot provide proof of liability insurance will only be permitted to take pictures from the stands and will not be granted access to the playing surface.

SALARIES

Officials being paid by the Conference, or Member Schools, are classified as independent contractors and are subject to the rules and regulations regarding independent contractors. All BCIAA member schools are required to pay the league-approved official fees listed below for all league-assigned contests. All other individuals being paid by the Conference are working as contracted employees and are subject to the rules and regulations regarding that employment status.

Official Fees

The official fees for the 2024-25, 2025-26, and 2026-27 school years were initially approved at the May 2023 General Membership Meeting. Official fees for the 2025-2026 school year, along with retracting the 2026-2027 official fees, were then updated and approved at the General Membership Meeting held in October 2024. For the 2024-2025 school year, a fee average was calculated using the fees from the Lancaster Lebanon League, the Pioneer Athletic Conference, and PIAA District 11 with the BCIAA rates in 2025-2026 generally being targeted to be $2 more than the surrounding league averages for that year. An updated process for determining official fees for the 2025-2026 school year and beyond was adopted by the BCIAA in October of 2024 and the updated process is explained in the Officials section of the Blue Book. All official fees for the school years below are set and will not be adjusted during this approved fee timeframe. Any request for official fee changes will be deferred until the conclusion of the approved period below and considered when a new fee schedule is approved for a new 2-year PIAA scheduling cycle. For the official fee approval timeline, please reference the Official's information found on Page 13 of the Blue Book.

Football	2025-26	2026-27	2027-28
Varsity (6)	$107	$111	$
Varsity (5)	$128	$133	$ 136
JV (4)	$96	$96	$96
Junior High (9 Minute Quarters) (4)	$84	$84	$84
JH Pony/MS (4)	$84	$84	$84

*Starting in 2023, HS Varsity Football fees will be the same total amount as the LL approved fees. The LL uses 5 officials for varsity games so for BCIAA crews using 6 officials, the total amount paid to the 5 LL officials will be divided equally for the 6-person BCIAA crew.

Cross Country	2025-26	2026-27	2027-28
High School Boys & Girls (1)	$90	$91	$91
Junior High (1)	$59	$59	$59
High School & Junior High (1)	$145	$150	$150

Tennis	2025-26	2026-27	2027-28
Varsity (1) *Playoffs – All Day*	$140	$25/Hour	$25/Hour
Team Tournament (same as baseball/softball)	$98	$106	$106

**Varsity (1) for Tennis is the same as the current Baseball/Softball varsity game fee.*

Swimming	2025-26	2026-27	2027-28
Varsity Dual w/ Diving (3)	$96	$101	$101
Varsity Dual w/o Diving (3)	$86	$86	$86
Varsity Tri-Meet w/ Diving (3)	$135	$135	$135
Varsity Tri-Meet w/o Diving (3)	$120	$120	$120

Volleyball	2025-26	2026-27	2027-28
Varsity (2)	$98	$101	$101
JV (2)	$69	$69	$69
Varsity & JV (2)	$167	$170	$170
Junior High Varsity (2)	$76	$76	$76
Junior High Pony (2)	$76	$76	$76
Junior High Varsity & Pony (2)	$114	$114	$114
JH 1 Game (1)	$114	$114	$114
JH 2 Games (1)	$152	$152	$152
Linesman (play-off +$5)	$70	$70	$70

Field Hockey	2025-26	2026-27	2027-28
Varsity (2)	$95	$100	$100
JV (2)	$74	$77	$77
Varsity & JV (2)	$169	$177	$177
Junior High Varsity (2) ^	$74	$77	$77
Junior High Pony (2)	$67	$67	$67
Junior High Varsity & Pony (2)	$106	$108	$108
JH 1 Game (1)	$111	$116	$116
JH 2 Games (1)	$141	$144	$144

^ When playing only 1 JH Field Hockey Game, the fee is the same as the HS JV fee and the time can be adjusted to be the same as the HS JV game would be.

Soccer	2025-26	2026-27	2027-28
Varsity (3)	$90	$95	$95
Varsity (2)	N/A	$110	$110
JV (2)	$78	$80	$80
Varsity & JV	$168	$175	$175
Junior High Varsity (2) ^	$78	$80	$80
Junior High Pony (2)	$56	$60	$60
Junior High Varsity & Pony (2)	$101	$105	$105
JH 1 Game (1)	$117	$120	$120
JH 2 Games (1)	$134	$140	$140

^ When playing only 1 JH Soccer Game, the fee is the same as the HS JV fee and the time can be adjusted to be the same as the HS JV game would be.

Basketball	2025-26	2026-27	2027-28
Varsity (3)	$103	$108	$108
JV (2)	$80	$82	$82
Varsity & JV	$183	$190	$190
JH (9th Grade) – 7 min quarters (2)	$80	$82	$82
MS 1 Game - 6 min quarters (2)	$62	$64	$64
MS 2 Games – 6 min quarters (2)	$93	$96	$96
MS 1 Game – 6 min quarters (1)	$93	$96	$96
MS 2 Games – 6 min quarters (1)	$124	$128	$128

Wrestling	2025-26	2026-27	2027-28
Varsity Dual (1)	$102	$107	$107
JV Dual (1)	$74	$80	$80
Junior High Dual (1)	$78	$80	$80
Junior High Tri Match (1)	$137	$180	$180
Junior High Quad Match (2)	$195	$180	$180
HS & JH per bout	$6	$8	$8

-Varsity dual fee includes the number of bouts wrestled for the current PIAA weight classes (excluding forfeits), any additional JV bouts wrestled past the number of PIAA weight classes wrestled should add the per bout fee listed above up to a maximum of 20 bouts wrestled. So, using the current 13 PIAA weight classes the maximum varsity/JV fee with 20 total bouts wrestled in 2026-27 and 2027-28 would be $107 + $56 = $163. If more than 20 total varsity/jv bouts will be wrestled, then a separate JV official should be contracted for the JV bouts.
-JH dual fee includes up to 20 bouts wrestled (either traditional or Madison System), any additional bouts over 20 should be paid at per bout fee listed above.

Baseball/Softball	2025-26	2026-27	2027-28
Varsity (2)	$101	$106	$106
JV (2)	$83	$86	$86
Junior High Varsity or Pony (2)	$70	$72	$72
JH Varsity or Pony (1)	$105	$108	$108

Track & Field	2025-26	2026-27	2027-28
Varsity Starter (dual meet)	$108	$111	$111
Varsity Non-Starter (dual meet)	$93	$96	$96
Varsity Starter (multi-team meet)	$121	$124	$124
Varsity Non-Starter (multi-team meet)	$106	$109	$109
Junior High Starter (dual meet)	$87	$90	$90
Junior High Non-Starter (dual meet)	$72	$75	$75
JH Starter (multi-team meet)	$95	$98	$98
JH Non-Starter (multi-team meet)	$80	$83	$83
Invitational (work full meet)	$120	$130	$130

Girls Lacrosse (determined by the PAC Chapter)	2025-26	2026-27	2027-28
Varsity Only (2)	$101	$104	$ 107
JV Only (2)	$88	$91	$ 94

Boys Lacrosse (determined by the LL Chapter)	2025-26	2026-27	2027-28
Varsity Only (3)	$105	$115	$ 118
JV Only (2)	$82	$84	$ 87

Official Fee Notes

- Please reference the Appendix of the Blue Book for the Conflicts of Interest for BCIAA Officials as well as the Memorandum of Understanding of PIAA Scrimmages.
- (Starting in 2023-2024) Scrimmage fees are paid as full fees. However, to get more officials practice early in the season, additional officials may be assigned to work scrimmages. Scrimmage fees are determined by taking the total cost of official's fee for running the same contest during the regular league season and dividing that total amount by the number of officials working the scrimmage. All officials should be paid an equal share. *Please note scrimmage fees for Lacrosse will vary depending on the current agreement with the official chapters from those leagues since the BCIAA does not have any Lacrosse Official Chapters.
- Per PIAA rules and Assignor Agreement Contract, schools are limited to two (2) scrimmages per year for a maximum length of 2.5 hours per level of competition. Inter-School Practice or Scrimmages will be considered any contest played on or after the first PIAA Inter-School Practice or Scrimmage date and before the first PIAA Regular Season Contest date. *Please reference the Lacrosse section for specific official chapter guidelines for lacrosse scrimmage times and fees.
- For post-season scrimmages, officials will be paid the fee comparable to a regular season contest. It is at the school's discretion whether to contract officials for post-season scrimmages.
- Officials not contacted about a postponed Conference contest who report to the game site shall be paid ½ (half) of the established fee for that competition. In questionable weather, officials should attempt to contact either the Official Assigner or the Athletic Director of the home school.
- No fee shall be paid for any contests that are postponed, canceled or forfeited after 2 hours prior to the scheduled start time of the contest.
- (Starting in 2024-2025) JH/MS contests where officials work both a Varsity and JV/Pony game, a combined official fee for the double games is calculated by adding the full fee for both contests and then multiplying that amount by 75% to create the JH/MS doubleheader/combined fee rate.
- For Middle School/Junior High/HS Sub-Varsity contests only: If only one official works a single game (V or JV) where two officials are normally prescribed, that official should receive 1.5 times of the regular 1-game fee for that sport/level. If only one official works two MS/JH games (V & JV) where two officials are normally prescribed, that official should receive the full fees for both contests for that sport/levels (the 75% JH/MS combined fee rule above does not apply in this situation). *Note that in accordance with the PIAA Assignor Agreement, if fewer than the assigned number of PIAA-registered Contest officials attend a senior high school varsity Contest, the remaining PIAA-registered Contest official(s) will be paid as if the absent official(s) had attended and will not be given any additional compensation for officiating the contest.
- If a contest begins and only the first half is completed (inclement weather, power outage), each official will receive a ½ fee.
- All contests that are resumed on a new date, regardless of the length of the resumed contest, will receive a full official fee for the resumed contest.
- If an official is not contacted about a postponed contest and reports to the game site, the official should be paid a ½ fee. If the AD informs the assignor about the postponement within an appropriate time frame but the assignor forgets to contact the official, a school does not need to pay the officials any compensation.
- If an official is at the game site and the contest never begins due to inclement weather or field conditions, the officials should each be paid ½ fee.
- Pursuant to PIAA by-laws, schools may negotiate fees for non-league games, shortened games (sub-varsity) and/or tournament.
- If a sub-varsity competition is structured in such a way that officials only work ½ or less the amount of time of a normal competition at that level, the official/s should be paid a ½ fee.
- For all playoffs, there shall be a $5 increase for each official fee above the regular-season rate. The $5 increase is the same for all rounds (quarterfinals, semi-finals and championship).
- Any official who turns back a game on a given date should not be assigned to another contest on the same date. The exceptions to this rule would be an official who has a conflict of interest, as outlined by the BCIAA Blue Book, or a time conflict where the initial assignment and a new assignment would be at a different time on the given date.

Play-Off Game Worker Fee Structure

Playoff Game Worker Fee Structure – Single Contest	
Position	**Stipend/Fee**
Game Manager	$125*
Assistant Game Manager (need Executive Director approval)	$50
Ticket Seller/Ticket Taker	$45
Announcer	$45
Professional Staff Security	$45
Scorer (when needed)	$45
Timer/Scoreboard Operator	$45
Athletic Trainer	See Sports Medicine Section

Playoff Game Worker Fee Structure – Double-Headers at 1 Site	
Position	**Stipend/Fee**
Game Manager	$175*
Assistant Game Manager (need Executive Director approval)	$100
Ticket Seller/Ticket Taker	$70
Announcer	$70
Professional Staff Security	$70
Scorer (when needed)	$70
Timer/Scoreboard Operator	$70
Athletic Trainer	See Sports Medicine Section

*The Game Manager fee will always be equal to the District 3 Game Manager fee.
**In all cases, fees for police security and ambulance may be paid at the prevailing rate for these services.

Media Fees

	BCIAA Basketball	
	Audio Streaming	**Video Streaming**
Quarterfinal & Consolation	$85.00	$400.00
Semifinal	$90.00	$500.00
Final/Championship	$100.00	$1,000.00

*The fees in the chart above are for individual games.
*All other sports (excluding Basketball) will be ½ price of the above fees.
*When member schools do a live webcast of a BCIAA playoff, no fee will be charged when the playoff competition is being held on a member school site, however live web streaming of playoffs at non-school venues will not be permitted.

Individual & Team Tournament Director Stipends

Individual Tournament Meet Director Stipends	
Sport	**Stipend/Fee**
Golf (Includes Boys & Girls)	$260
Girls Tennis	$300
Boys Tennis	$300
Bowling (Includes Boys & Girls)	$400
Cross Country (Include Boys & Girls)	$350
Wrestling	$450
Swimming	$300
**Team Tournaments are run by the Sport Chair*	
Tennis Professional	All day - $140 (or $25/hour - $140 max) Partial day - same as baseball/softball: $86
Cheerleading Championship Director	$200

Cross-Country Expenses for Championship Meet

Cross Country Expenses for Championship Meet	
Expense	**Stipend/Fee**
Computerized Scoring	Prevailing Rate (not to exceed $1,000 w/o Board President approval)
PIAA Starter	$65
Portable Sanitation Units	Prevailing Rate
Kutztown Borough Ambulance	Prevailing Rate
Site Rental Fee (Kutztown University)	Prevailing Rate

Golf and Bowling Tournament

Golf and Bowling Tournament	
Expense	**Stipend/Fee**
Golf Statistician (1)	$54
Bowling Statistician & Bowling Website Webmaster	$400
Portable Sanitation Units	Prevailing Rate
*Schools entering "independent" participants into the post-season shall pay the cost of entries for the individual tournaments for both bowling and golf.	
**Individual tournament expenses will be paid by the league with appropriate receipts.	

Individual Wrestling Tournament Salaries

Individual Wrestling Tournament Salaries	
Position/Expense	**Stipend/Fee**
Individual Tournament Director	$450
Boutmaster	Prevailing Rate
Timers/Scorers/Tickets/Announcer (per session)	$60 (1st/3rd Rounds), $70 (2nd Round)
Athletic Trainers	See Sports Medicine Section
Officials	3-Session Fee - $350 Session 1 & 2 Only – Equally divided minus the base rate of Session 3 Session 3 Only – Base Rate + $5
Ambulance/Team Physicians	Prevailing Rate
Site Rental	Prevailing Rate
Hospitality Room Expenses	As Needed – Host school to provide sandwiches and beverages for officials, coaches & workers

Swimming Championship Meet

Swimming Championship Fees & League Positions	
Position/Expense	**Stipend/Fee**
Site Rental	$1400
Championship Meet Manager	$300
Championship Site Manager	$150/day
Scorekeeper	$80/day
Timer	$80/day
Announcer	$80/day
Swim Officials (8)	$120/day
Athletic Trainer	Prevailing Rate Schedule
Diving Table (3)	$75
Diving Coordinator	$150
Diving Officials (5)	$150
Diving Runner	$50/day
League Scheduler	$50
Swimming Website Coordinator	$600
Non-Swim School Entry Fee	$20/swimmer (2 individual events)

Bill Firing Victory Track & Field Meet

Bill Firing Victory Track & Field Meet	
Position/Expense	**Stipend/Fee**
Site Rental	No Rental Fee
Meet Manager/FAT Timing	$350
Assistant Meet Managers (2)	$200
Athletic Trainers	See Athletic Training Section (approx. $500)
Announcer	$125
Ticket Sellers/Takers (6)	$45 or $60 (same as other sports)
Event Officials (16)	$30 or $40 per event
Timing Recorder	$100
Computer Operator	$185
Awards Table (2)	$50/person per day
Recorder/Runner	$80 total
Tent Rental	Prevailing Rate
BCTFOA – PIAA Track Officials	$120/official per full day, $60 partial day
Ambulance	Prevailing Rate
*Schools entering the Firing Meet will be charged $200 per team ($400 for B/G). Individual student entries will be $20 per person.	

Annual Dues Assessment

To be determined by the Executive Director and distributed to league members by July 1st.

Officials' Assignor Fees

Officials' Assignor Fees		
Sport	**Years of Service (2025-26)**	**Stipend/Fee**
Boys & Girls Soccer	8	$3650
Field Hockey	4	$1450
Boys & Girls Basketball	25	$4538
Wrestling	11	$1207 + $150 (girls)
Baseball	25	$2150
Softball	22	$2100
Girls Volleyball	9	$1164
Boys Volleyball	10	$949
Cross Country/Track & Field	1	$1200
Football	17	$1694
Girls Lacrosse	18	$1310
Boys Lacrosse	18	$1306
Swimming	3	$450

Miscellaneous Positions

Miscellaneous Positions (*Capped positions, not subject to yearly increases)	
Position/Expense	**Stipend/Fee**
BCIAA President	$1,500
BCIAA Secretary	$1,400
BCIAA Treasurer	$5,000
League Statistician	$5,000
Annual Audit	Prevailing Rate
Sports Chairpersons (including Sportsmanship)	$215
Awards Manager	$110
Technology Director	$1,800
Schedule Maker	$2,500 **Needed every other year
Bowling Schedule Maker	$50/year

Administrative Salaries

Administrative Salaries		
Position	**2025-2026**	**2026-2027**
Executive Director	$26,471	$27,543
*Subject to yearly increases, approved by the Board of Directors (currently 3% through 2026-27)		

Note – Any expenses requiring reimbursement must provide the Conference with receipts detailing expenses.

SPORT-SPECIFIC INFORMATION

Varsity Competition Times

All High School Varsity league competitions must be full-length competitions (see chart below) and the length of periods may not be modified unless forced to do so by severe weather in which time the sports rules for counting a complete game due to weather would take precedence.

Varsity Sport	Number of Periods	Period Length
Soccer	2	40 minutes
Field Hockey	4	15 minutes
Volleyball	Best of 5 Games	25 points, 15 (game 5)
Basketball	4	8 minutes
Baseball	7	N/A
Softball	7	N/A
Boys Lacrosse	4	12 minutes
Girls Lacrosse	4	12 minutes

Weather Delay & Suspension Policy

-This policy is in effect for sports where incomplete contests could be ruled complete contests if suspended by weather before completing the normal full contest.
-In the event of lightning or severe weather that forces a varsity contest to be suspended, the maximum restart time for regular-season varsity contests shall be no later than one (1) hour after the average length of the varsity contest as defined below:

Sport	Average Competition Time	Max Restart Time
Soccer	1:30	2:30 after original start time
Field Hockey	1:15	2:15 after original start time
Baseball	2:15	3:15 after original start time
Softball	2:00	3:00 after original start time
Boys Lacrosse	1:30	2:30 after original start time
Girls Lacrosse	1:15	2:15 after original start time

*Unless it is mutually agreed upon by both teams to end the contest at the time of the weather delay.

NFHS Rules pertaining to counting a competition as completed (use as a reference - if NFHS or PIAA rules are updated or found to be inconsistent with the information listed below, then those rule books should be followed when determining of a contest is complete at the time of delay/postponement):

Field Hockey - Must get to halftime to be a complete game. If interrupted before then, game resumes from where it was interrupted.

Football – Game must be completed. If there is an interruption before the game is complete, it resumes from the point of suspension.

Golf – Must finish 9 holes. If interruption occurs before the 9th hole is completed by all competitors, then players go back to the spot where the match was interrupted and finish from that point.

Soccer – Must get to halftime to be a complete game. If interrupted before them, game resumes from where it was interrupted.

Boys Lacrosse – Must finish 3 full periods for a game to be considered completed. If interrupted before the end of the 3rd period, resume from the point of the interruption. If the game is tied after the 3rd period and there is an interruption, resume game from the point of interruption.

Girls Lacrosse – Must get 80% of the game played (40 minutes) for it to be completed. If not at 80%, the game will restart from the point of interruption.

Baseball – Complete game at 4 ½ innings if the home team is winning or 5 full innings if the visiting team is winning. If not at the point, game is resumed from the point of interruption.

Softball - Complete game at 4 ½ innings if the home team is winning or 5 full innings if the visiting team is winning. If not at the point, game is resumed from the point of interruption.

Overtime Rules & Protocols

-Only High School Varsity contests will use overtime to break ties, in accordance with each sport's regular season overtime rules.
-No overtime or extra periods will be used for High School Junior Varsity contests or Junior High contests.

The following High School Varsity overtime parameters are listed as a reference for **regular-season** games and are subject to change with any NFHS or PIAA overtime procedure changes:

Soccer – No overtime played for regular season contests. If it is a regular season tournament game where teams need to advance in a tournament or a winner declared, then if the game is tied at the end of regulation, it will go straight to penalty kicks.

Field Hockey – One (1) 10-minute sudden victory period will be played, no shootout.

Football - 3 Minute Intermission after regulation and then one time-out per-overtime period. Visitor's choice in 1st overtime (rotate in subsequent OT). Offense vs. Defense with choice of end of field to put ball in play only one end will be utilized during the
two sets of downs to ensure equal game condition and conserve time.10-yardline to begin series. NO CLOCK. Series ends when A scores — OR with Team B possession.

Try attempted by Team A. Try attempted by Team B unless winner is determined. If defense scores either a safety or TD the game is over.

Basketball – Four (4) minute overtime period is played, if still tied after the first overtime period then continue to play 4-minute overtime periods until a winner is determined.

Baseball – Extra innings as needed to determine a winner.

Softball – Extra innings as needed to determine a winner.

Boys & Girls Lacrosse - The winner will be decided on a "sudden victory" overtime of no more than six minutes in length with the Teams changing ends after 3 minutes, with no delay for coaching. The clock only stops on officials' time outs or fouls in the critical scoring area. If the six-minute "sudden victory" overtime expires without a goal, the game remains a tie.

Tennis (Boys & Girls)

a. Conference games/contests will be governed by PIAA and National Federation of High School Sports (NFHS) rules where applicable. In addition, USTA rules may be the recognized standard unless BCIAA rules or policies take precedence. The only exception to this policy will be Conference amendments as specified in the Policy Manual and allowed by the PIAA, NFHS and/or USTA.
b. Once the tournament has started, there are NO substitutions. Substitutions may be made only in case of illness, injury, or other extenuating circumstances (as determined appropriate by the tournament director). Please refer to District III ruling on substitutions, piaad3.org. sports (tennis), Memo, Regulations for Team Tennis. We will follow all of the rules stated in this memo.
c. Individual Conference matches will start at 3:30 pm unless mutually agreed upon by both teams.
d. Both teams shall be on the court 15 minutes before the match. Warmup will be 5 minutes for all team matches and individual flight tournament matches. If post-season match forces match indoors and no prior Team/Individual warmup is provided prior to the match, then 10 minutes will be utilized for warmup.
e. Regular-season league matches will consist of five (5) singles matches and two (2) doubles. Regular-season non-league match format will be at the discretion of the home team. The home team coach, out of courtesy, should inform the visiting coach of the format a week prior to the scheduled match. In the interest of time, a 10-point tie-breaking game will be used to determine the 3rd set (if needed). By USTA rules, the first player to win 10 points by a margin of 2 will be the winner.
f. The home team will supply balls for the matches. Three (3) new balls shall be used for each singles and each doubles match.
g. Six (6) games comprise a set. In the event of a tie at six games, the twelve (12) -point tiebreaker shall be used to determine the set winner. In the event of split sets, a maximum rest period of ten (10) minutes will be allowed if requested by either player before play is resumed.
h. Singles players may participate in doubles. If the No. 1 player plays in doubles, the No. 1 player must play in the first doubles
i. Before the onset of a match, both coaches must have their 1st four (4) singles players assigned. If more than four (4) courts are available, all five (5) singles must be assigned. Coaches are to exchange these line-ups in writing on formal line-up cards.
j. Set score, game score and immediate points shall be announced by the server after each set, game and point.
k. If a playoff is necessary for determining a playoff position in the Conference, it will be held on a neutral court in a single match contest. Since this is considered part of the playoffs, the format will be three (3) singles and two (2) doubles with no repeats; best of three (3) sets.
l. If a player requests a lineman, each team shall designate one after consultation with both coaches.
m. Tennis coaches are to play their players according to their ability and not "seed" them in positions facilitating easier victories.

- On matches held on successive days, the lineup shall not be changed for singles except under unusual circumstances.
- On consecutive matches, players will not be allowed to change more than one position in the lineup except for unusual circumstances.
- The absence of a rated player should not be cause for a forfeiture at that particular level, e.g. if the No. 4 player is absent, the No. 5 player shall become No. 4, and a substitute shall move up to be the No. 5 position.
- Coaches should have challenge competitions within their team to determine singles placement and record the results, so they are available for review by other coaches.

n. "Coaching on the fly" Coaches will be allowed to coach "on the fly" through the fence (not on the court) point to point WITHIN the flow of play (20 seconds between points). Coaching at the fence would be allowed on changeovers in between games and on set breaks. Coaching on the fly will be limited to TWO coaches per team that would be designated/assigned before the match begins. These TWO coaches will be able to coach on the fly continuously. If, however, one of the designated coaches were to become unavailable due to illness, emergency, etc., another assistant coach could be substituted for the remainder of the match.
o. League standings will be compiled by a point system with one (1) point for a win.
p. In regular-season dual matches, should any unresolved questions arise, formal notification in writing shall be forwarded to the Executive Director and/or Sports Chair.
q. If a match is decided and a team has claimed victory in singles, the coaches from each team may collectively decide to play either Fast 4 scoring in lieu of a full two of 3 set match with a 10-point tiebreak for the doubles. If a match has not been decided, the two out of three sets with a 10-point tiebreaker must be played (in regular season play) in accordance with the regular scoring rules.

Playoffs -

a. The coaches association will meet the week of the tournament to determine the draw for the tournament.
b. Format for League Championship events is three (3) singles and two (2) doubles with no repeats; best of three (3) sets.

Individual Flight Tournament -

a. The Coaches Association will meet the week of the flight tournament to determine the seeds and draws for the tournament in Singles: Flight 1,2,3,4,5 and Doubles Flight 1, 2.
b. Each school district is required to have 1 coach in attendance for the Flight Tournament Seeding Meeting. Failure to show up for the seeding meeting without prior approval will be at the discretion of the BCIAA administration. Failure to attend the meeting will result in a $50 fine, per BCIAA bylaws.
c. Each participating school district is required to field players entered into the BCIAA Flight Tournament. Schools may not choose to withdraw or not play their entire team in the Flight Tournament without the consent of the BCIAA.
d. Each coach/school is responsible for providing 8 cans of tennis balls for the BCIAA Flight Tournament. Balls must be given by the coach to the tournament directors on the first day of the tournament. Balls must be PIAA, USTA and/or ITF approved match balls. Practice balls are not permitted.
e. *Entering Flight 1* - Coaches may enter any player at their discretion. If the number of players becomes too great to handle, the Tournament Director, Assistant Tournament Director and Sport Chair may ask coaches to limit the number of players that are entered.

Seeding -

Seeding for the flight tournament will be determined by the tournament directors and coaches association based on the results from the regular season matches.

a. 4 Players will be seeded from each classification (4- AA, 4- AAA) each of the respective flights: Singles Flight 1,2,3,4,5 and Doubles Flight 1,2.
b. A 5th player / doubles team can be placed at the discretion of the tournament directors and coaches association.
c. The Seeding for the Flight Tournament will be 1 v. 4, 2 v. 3. If a 5th player / doubles team is placed,

they will play the 4 v 5. match-up in the draw.

d. After all seeded players are selected, all unseeded players are chosen at random through a blind draw. This is accomplished by putting school names on tokens and pulling them from a cup or any other accepted blind draw method.
e. Every effort will be made that no players from the same team will play each other until after the Quarterfinal round. Teammates are separated in the draw by quarters of the draw.

Scoring Format -

a. Flight 1 Singles and Flight 1 Doubles - best two (2) out of three (3) full sets in accordance with District 3, PIAA postseason scoring format rules.
b. Flight 2,3,4,5 Singles and Flight 2 Doubles- Fast 4 Scoring- sets played to four games, best two of of 3 sets, regular scoring with a 10-point super-tiebreaker in lieu of a third set. A set tiebreaker (sets 1 & 2) will occur at 3-3 in the set, with the tiebreaker first to 5 points, win by two.
c. All flight tournament finals 2 - 5 and 2nd doubles will be best 2 out of 3 sets with a 3rd set 10-point tiebreaker.

Uniforms -

a. Players must wear school uniforms
b. Attire that is non-school district uniforms will not be permitted
c. Hats/Visors/Sweatbands/Headbands are permitted with or without school logo for the county flight tournament.
d. The use of tape to cover illegal logos, etc. will not be permitted
e. Cut off tee shirts are not allowed.
f. The tournament directors have the ability to ask a player to change or remove a non-school issued uniform if it does not meet the criteria set forth. Players will not be able to participate in match until school uniform is worn. USTA point penalty system will be in place.

Penalty Point System -

The lateness clock begins when the match is called to go out on court, as opposed to the scheduled match time. The PPS is as follows:

5 minutes or less late =1 Game + loss of toss
5:01-10 minutes = 2 Games + loss of toss
10:01-15 minutes =3 Games + loss of toss
More than 15 minutes = Default

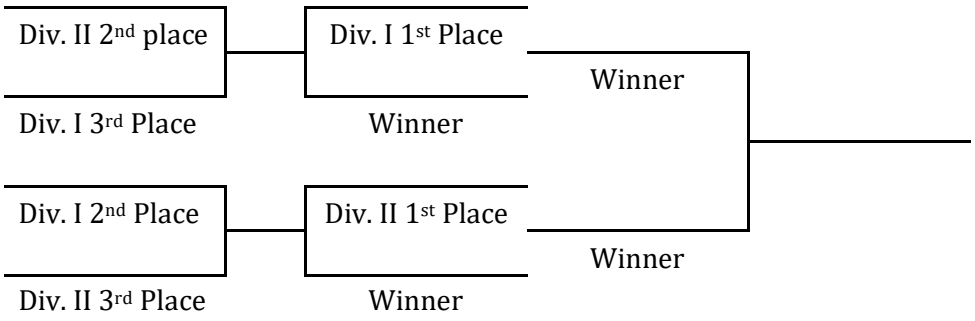
The penalty point system will be at the discretion of the tournament director.

Rest Time / Down Time (in accordance with USTA rules) -

Best of 3 or 5 tiebreak sets- 60 Minutes
Tiebreak in lieu of a 3rd set- 60 Minutes
Pro- Sets or Short Sets (Fast 4)- 30 Minutes
All Doubles - 30 Minutes

Team Tournament –

The top three teams in each division will qualify for the Conference tournament. Each division champion will receive a bye to the semi-finals. Those six (6) teams will be bracketed as follows:



Golf

a. Individual Conference matches will start at 3:30 pm unless mutually agreed upon by both teams.
b. The home team is responsible for the cost of greens fees, scorecards, pencils and local playing rules. In addition, the home team should report the scores to the media and the golf secretary. Each team is responsible for supplying golf balls for team members.
c. All matches will be played from the white tees with the exception of female competitors who shall play from the red tees as long as the course yardage conforms to PIAA minimum standards.
d. Division champions will be determined by using the results against teams in one's own division as well as all division cross-over matches (i.e. all league matches count towards division standings).
e. No caddies or riding carts are permitted to be used by competitors in Conference matches unless the individual has approval from the PIAA. Violation will result in disqualification.
f. Any practice occurring prior to a match is limited to areas designated by the local course.
g. For all Conference matches and post-season tournaments, each team and/or competitor must have a coach or school district staff member present.
h. High school players shall allow the general public to "play through" during Conference matches to speed up play.
i. A Secretary will be appointed to compile a cumulative record of league score averages. Positions for players will be determined by this average.
j. For all matches, including the Championships, preferred lies will be played in the fairways. The ball may be marked, lifted, cleaned, and placed within 1 club length, no closer to the hole. If adverse weather affects course conditions a decision will be made in consultation with the course pro shop.
k. Straight Medal play (Total Strokes) for Conference Golf

- Coaches shall keep a stroke average on members of their team and shall seed the players via stroke average/ability.
- The top six (6) players from each team will be matched with an opponent(s) to make up the varsity match. The top four (4) low rounds will be counted toward the team score, with the lowest team round declared the winner.
- The remaining players seven, eight and nine (7, 8, 9) from each team will be matched for a Junior Varsity (JV) competition, which will consist of 9 holes.
- The goal of all varsity matches is to ensure that every player completes 18 holes. If a Conference match must be shortened due to inclement weather or loss of daylight, the last completed hole of competition by everyone in the top six (6) will be used to count total strokes for the match. If all players do not complete 9 holes, the match must be rescheduled.
- If a team match ends in a tie, then the next lowest round taken from the #5 or #6 players will be used to break the tie.
- A team must have a minimum of 4 players competing in the match, or that team will forfeit the team competition.
- Coaches are expected to act as marshals during each match.

l. Individual and Team Tournament Information
    - The boys' individual tournament and the team golf tournament will be played on the same day and at the same course.
    - The girls individual tournament will be held on a separate day due to the course size.
    - The team tournament will be played over 18 holes with each team being able to send up to 5 golfers. Division champions and runners-ups will be allowed to send 1 additional golfer to the individual/team tournament. The overall team champion will be determined by calculating the top 4 low rounds after 18 holes. In the event of a tie, the next lowest round from the #5 player will be used to break the tie. The lowest AAA and AA team scores will qualify for the District Golf Team Tournament.
    - After all competitors involved complete 18 holes, the low 36 individual golfers and ties will play an additional 9 holes where scoring is cumulative to determine places.

- The 36 individuals advancing to play an additional 9 holes will be determined by the number of AAA and AA teams in the league. The following formula will be used to determine the number of AAA participants and number of AA participants advancing to play the additional 9 holes:
    - Number of AAA schools multiplied by 2 plus 2 additional golfers
    - Number of AA schools multiplied by 2 plus 2 additional golfers
    - Since there are 16 member schools who have a golf team, this formula should always advance 36 golfers to the additional 9 holes (plus any ties).
- If there is a tie for a divisional championship, the tie will be broken by the results of the team tournament.
- District III allocates a set number of entries for both the individual and team AA and AAA golf tournament. The Conference entries will be decided by position of finish during the individual tournament.

Cross Country (Boys & Girls)

League Meets

a. Junior high races begin at 4:00 pm. The host school may run the JH boys and girls simultaneously or start the girls' race five (5) minutes after the start of the boys' race.
b. The high school boys' race should begin at 4:30 pm followed by the girls' race at 5:00 pm.
c. Teams should report to the meet site by 3:00 pm. At 3:15 pm, the host coach will provide a walking tour of the course. Schools that arrive before or after 3:15 pm may preview the course on their own using a map provided by the host school.
d. If a school has multiple courses, the home school is responsible for notifying the opposing school/s where the meet will be run at least one (1) week prior to the meet.
e. Any school postponing a meet or changing the scheduled date or time for any reason other than the weather must notify the other school/s participating at least 48 hours before the time of the scheduled meet.
f. The maximum length of the course shall be 5,000 meters (3.1 miles) and the minimum 4,000 meters (2.48 miles). Any meet run on a course not conforming to these parameters shall be forfeited to the visiting school/s. For junior high races, the maximum course length should be 2 miles, and the minimum course length should be 1 ½ miles.
g. Home courses are to be marked using the state standard of colored flags (red–left, yellow–right, blue-straight). A solid or dashed white line painted on the ground may be used in addition (but not in place of) flags.
h. The finish line should be perpendicular to the running path and should be bounded by an upright on either side. A line on the ground is also recommended. It is recommended that all schools set up a chute at the finish line. The head judge shall direct runners into the chute in order of finish. If no chute is used, he/she shall hand out numbered tongue depressors (or cards) in order of finish.
i. Each host school shall provide a PIAA official starter, two judges and a scorer. It is also recommended that the host school provide course marshals along key areas of the course.
j. Each participating school shall provide the scorer with a list of the starting runners' names before the meet begins.
k. Ties in team scoring in dual, tri or quad meets are resolved by comparing the 6th place finishers from tying teams – best 6th place will prevail. If both teams only have 5 runners, ties are resolved by totaling 1st 4 runners.
l. The schedule for junior high cross-country will mirror that of the high school cross country Conference schedule.
m. For the purposes of league standings, if a team does not have the minimum of 5 runners for any given league meet, the three opponents for the league quad meet that day should be awarded a forfeit win against the team that does not have at least 5 runners participating. This is to ensure that all teams have the same number of league competitions/results for their final league record.
n. The division championship will be determined by using only the standings against teams in one's own division. Division cross-over meet results will not be used in determining the division champion.
o. Teams are reminded that they may not run on another school's course without permission of the host school administration, especially since schools may have special permission to use private land that is not available to others.

Conference Run

a. Each school may enter 12 runners in the Conference Varsity Championship meet which is scheduled the week preceding the District III meet.
b. The Conference run will be managed by a Meet Director and Sports Chairperson. The Meet Director will be selected by the Executive Director and approved by the Board.
c. The first twenty (20) finishers in both the boys' and girls' races shall receive medals.
d. The Conference will provide computerized scoring during the race and results will be distributed to head coaches of all participating schools.
e. Hats and gloves (or other protective gear which complies with PIAA and NFHS regulations) may be worn with prior permission from the Meet Director.

Conference Championship:
The B.C.I.A.A. League Champion will be awarded to the school with the highest number of points accumulated using the following procedure:

a. Each dual meet winner shall be assigned two (2) points, losers zero (0) points. Ties shall be avoided by standard scoring rules of the P.I.A.A.
b. The B.C.I.A.A. Conference Run team champion shall be assigned points according to the formula: (2 x (number of teams – 1)) + 15
c. The 2nd place team shall receive seven (7) fewer points than the team champion.
d. The 3rd place team shall receive seven (7) fewer points than the 2nd place team.
e. The 4th place team shall receive seven (7) fewer points than the 3rd place team.
f. Each successive team shall receive two (2) fewer points than the previous team.
g. The B.C.I.A.A. League Champion shall be the team with the highest total sum of adding the dual meet points and the Conference Run points.

League Record	Points		Conf Run Place	Points
15-0	30		1st	45
14-1	28		2nd	38
13-2	26		3rd	31
12-3	24		4th	24
11-4	22		5th	22
10-5	20		6th	20
9-6	18		7th	18
8-7	16		8th	16
7-8	14		9th	14
6-9	12		10th	12
5-10	10		11th	10
4-11	8		12th	8
3-12	6		13th	6
2-13	4		14th	4
1-14	2		15th	2
0-15	0		16th	0

Championship highlights:

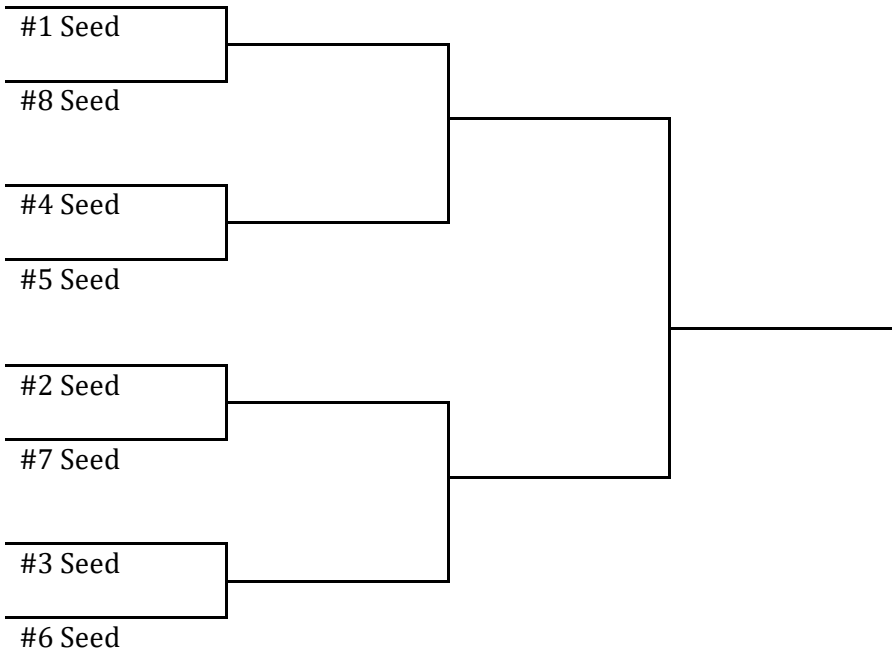
a. Every league meet win is worth 2 points.
b. Any team that goes into the Conference Run with 3 or fewer losses can win the B.C.I.A.A. League Team Championship by winning the Conference Run. For example, say a 12-3 team (Team A) wins the Conference Run and a 15-0 team (Team B) comes in 2nd. Team A would end up with 24 League Meet points and 45 Conference Run points for a total of 69 points. Team B would end up with 30 League Meet points and 38 Conference Run points for a total of 68 points. In essence, this format gives greater weight to a team's finish at the Conference Run while still giving weight to League Meets.
c. If two teams end up with the same number of points after totaling their League Meet points and their Conference Run points, the tiebreaker will be their places at the Conference Run.

a. Varsity game time shall be 4:00 pm for afternoon games and 6:00 pm for evening contests. For both afternoon and evening contests, the varsity game will be played first followed by the JV game unless mutually agreed upon between both schools.
b. The length of each varsity quarter shall be fifteen (15) minutes with a ten (10) minute halftime. Junior Varsity quarters shall be twelve (12) minutes each.
c. When a HS JV game is played first, there will be fifteen (15) minutes between the JV and Varsity games for the varsity team to warmup. When the Varsity game is played first, there will be five (5) minutes between the Varsity and JV games for the JV teams to warmup.
d. For all league contests, whenever possible, both teams (home/away) should provide 2 capable ball runners. Ball runners will stay on their team bench half of the field.
e. Junior High rules – The JH varsity game will consist of four (4) 10-minute quarters with the clock stopping for goals. The JH JV (pony) game will consist of four (4) 10-minute quarters with a running clock. If only 1 JH game (varsity) is played, the time may be increased to four (4) 12-minute quarters.

Conference Play-Off Structure

- Starting Fall 2024, the Division Champion from both divisions will qualify for play-offs (2 teams).
- The Division 1 and Division 2 second and third place teams will receive an automatic bid (4 teams).
- If the 3rd and 4th place teams in the division are tied in the divisional standings and the head-to-head results cannot break the tie, then the third-place automatic bid will be awarded to the team with the highest power rating.
- The next best two power-rated teams, regardless of division, will qualify for play-offs as the two wildcard entries (2 teams).
- An initial 8-team bracket will be pre-seeded by using the District 3 power rating of all 8 teams. A seeding committee will be formed and run by the sport chair and meet one (1) day after the BCIAA cutoff date at 7:00PM to create the final bracket. This committee will consist of all 8 head coaches of the teams qualifying for playoffs (or another school-appointed representative if the head coach is not available). As a last resort, a seeding meeting may be held virtually with the sport chair and executive director mutually approving the virtual meeting.
- Each team representative will have the opportunity to present their case to the seeding committee on if their seed should be moved up based on factual information.
    - Initial seeding will be done by power ranking.
    - Challenges will start with the #1 seed. If there are no challenges - the #1 seed is closed and no one can challenge later.
    - Proceed to the #2 seed and follow through all seeds.
    - There is no limit to the number of places (seeds) you may move
    - If a challenge occurs, ask the coach of the challenged seed if he concedes the seed or accepts the challenge, if he concedes the seed, the challenger will fill that seed and all seeds will move down one position. If he accepts the challenge, allow the two coaches 30 seconds to state their rationale for the challenged seed.
    - Both coaches involved in the seeding challenge will not vote for the change.
    - Remaining seeding committee members will vote, with a private ballot, whether to grant or refuse the challenge considering the information presented by the two coaches involved in the seeding challenge.
    - In the event there is an even vote (4-4, 3-3, etc.), the highest seeded team will remain in their seeded position and the challenge will be defeated.

- A standard eight-team bracket will be utilized as listed below:

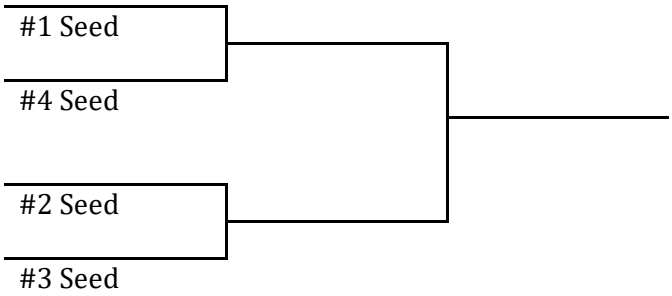


Lacrosse (Boys & Girls)

a. Varsity game time shall be 4:00 pm for afternoon games and 5:45 pm for evening contests. When games are played in the afternoon, the varsity game will be played first followed by the JV game. For night games, the JV game will be played first followed by the varsity game.
b. The length of each girls quarter (4 total) shall be twelve (12) minutes with a ten (10) minute halftime. Girls Junior Varsity quarters (4) shall be ten (10) minutes each.
c. The length of each boys quarter (4 total) shall be twelve (12) minutes with a ten (10) minute halftime. Boys Junior Varsity quarters (4) shall be ten (10) minutes each.
d. Per LL official chapter guidelines, boys scrimmages that are varsity and JV should not exceed 2.5 hours. Boys scrimmages that are varsity only should not exceed 2 hours.

Lacrosse Conference Play-Off Structure

- The top 4 teams will qualify for the playoffs and will be seeded by their overall league-game record. Any ties in the standings will be broken by following league tie-breaking criteria (1st criteria is head-to-head, 2nd criteria is District 3 Power Rating).
- A standard four-team bracket will be utilized as listed below:



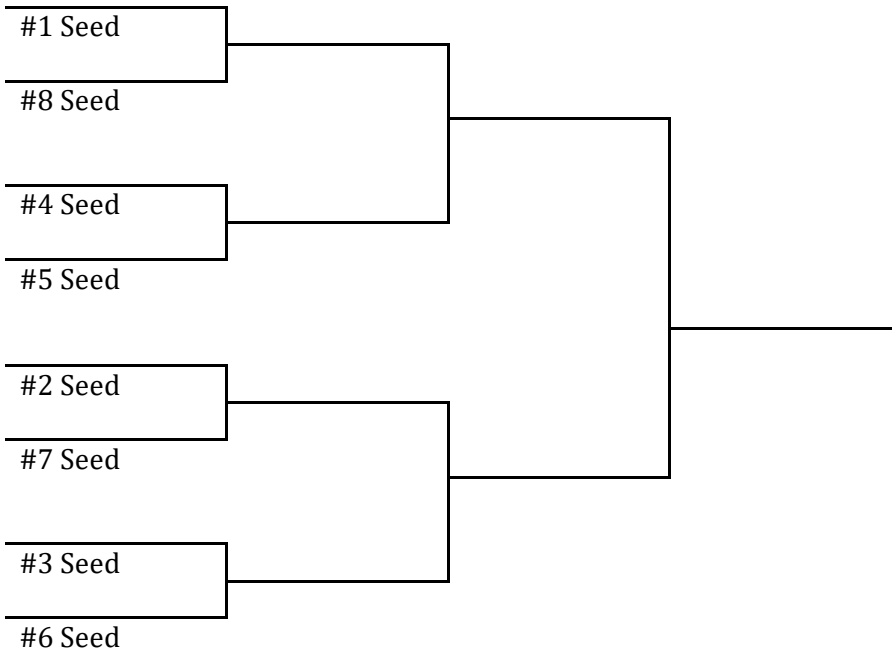
Soccer (Boys & Girls)

a. Varsity game time shall be 4:00 pm for afternoon games and 5:45 pm for evening contests. When games are played in the afternoon, the varsity game will be played first followed by the JV game unless mutually agreed upon between the two teams. For night games, the JV game will be played first followed by the varsity game unless mutually agreed upon by the two teams.
b. The length of each varsity half shall be forty (40) minutes with a ten (10) minute halftime. There is no overtime played for regular-season Varsity contests.
c. JV Games will be two (2) thirty (30) minute halves.
d. When a HS JV game is played first, there will be fifteen (15) minutes between the JV and Varsity games for the varsity team to warmup. When the Varsity game is played first, there will be five (5) minutes between the Varsity and JV games for the JV teams to warmup.
e. For all league contests, whenever possible, both teams (home/away) should provide 2 capable ball runners. Ball runners will stay on their team bench half of the field, with one on each side of the field.
f. Junior High rules – The JH varsity game will consist of two (2) 25-minute halves with the clock stopping for goals. The JH JV (pony) game will consist of two (2) 25-minute halves with a running clock. If only 1 JH game (varsity) is played, the time may be increased to two (2) 30-minute halves.

Conference Play-Off Structure

- The top team (division champion) from each division qualify for play-offs (4 teams).
- The Division 1 and Division 2 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team). (In Soccer and FH, if the division runner-ups tie, the automatic bid will be awarded to the team with the higher power rating)
- The Division 3 and Division 4 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team). (In Soccer and FH, if the division runner-ups tie, the automatic bid will be awarded to the team with the higher power rating)
- The next best two power-rated teams qualify for play-offs (2) – only the top 4 teams in each division will be considered to determine the 2 wild card teams.
- An initial 8-team bracket will be pre-seeded by using the District 3 power rating of all 8 teams.
- A seeding committee will be formed and run by the sport chair and meet one (1) day after the BCIAA cutoff date at 7:00PM to create the final bracket. This committee will consist of all 8 head coaches of the teams qualifying for playoffs (or another school-appointed representative if the head coach is not available). As a last resort, a seeding meeting may be held virtually with the sport chair and executive director mutually approving the virtual meeting.
- Each team representative will have the opportunity to present their case to the seeding committee on if their seed should be moved up based on factual information.
    - Initial seeding will be done by power ranking.
    - Challenges will start with the #1 seed. If there are no challenges - the #1 seed is closed and no one can challenge later.
    - Proceed to the #2 seed and follow through all seeds.
    - There is no limit to the number of places (seeds) you may move
    - If a challenge occurs, ask the coach of the challenged seed if he concedes the seed or accepts the challenge, if he concedes the seed, the challenger will fill that seed and all seeds will move down one position. If he accepts the challenge, allow the two coaches 30 seconds to state their rationale for the challenged seed.
    - Both coaches involved in the seeding challenge will not vote for the change.
    - Remaining seeding committee members will vote, with a private ballot, whether to grant or refuse the challenge considering the information presented by the two coaches involved in the seeding challenge.
    - In the event there is an even vote (4-4, 3-3, etc.), the highest seeded team will remain in their seeded position and the challenge will be defeated.

- A standard eight-team bracket will be utilized as listed below:

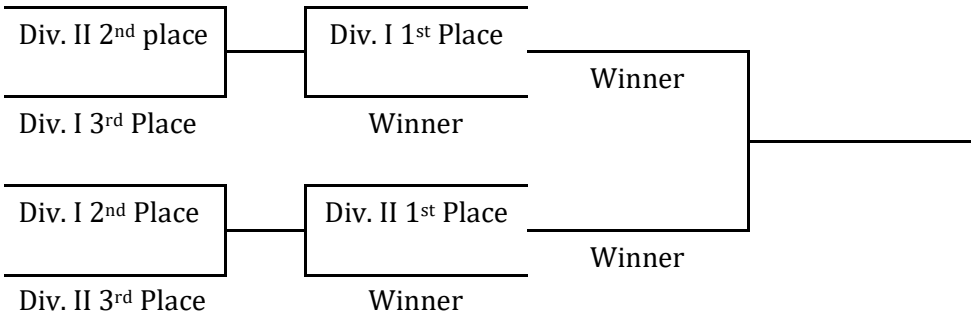


Volleyball (Boys & Girls)

a. Start time for the JV match shall be 6:00 pm followed by the varsity game unless a change is mutually agreed upon.
b. Following the conclusion of the JV match, 25 minutes will be placed on the clock. During the time, the officials will perform the coin toss and hold a captains meeting. Following those events, the formal warm-up period will begin:
    - 6 minutes for joint warm-up
    - 7 minutes for team hitting and serving
    - 7 minutes for team hitting and serving
c. Varsity match will consist of best three (3) of five (5) games. The 5th game if needed will be to 15 points. There are no caps in any of the games.
d. JV match will be best of 3, with the 3rd game only being played if the first two matches are split. The first two games will be to 25 points with no cap. The third games will be to 15 points.
e. The home team must provide two (2) linemen for each game. Coaches should provide appropriate instruction to the linemen in advance of competitions.
f. Junior High Volleyball match format

3:45 pm	Junior Varsity Warm-Up (5-5-5)
	5 minutes both teams passing
	5 minutes visiting team hitting and serving
	5 minutes home team hitting and serving
4:00 pm	Start time of JV match – best 2 of 3 games
4:45 pm (approx.)	Varsity Warm-Up (5-5-5)
	5 minutes both teams passing
	5 minutes visiting team hitting and serving
	5 minutes home team hitting and serving
5:00 pm	Start of varsity match – best 2 of 3 games

Volleyball Conference Playoff Bracket –



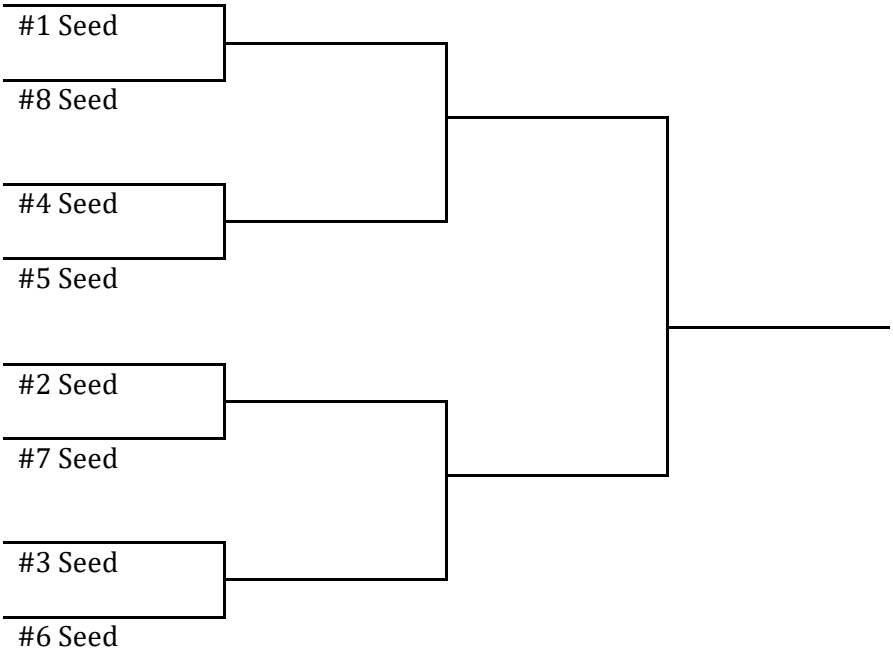
Basketball (Boys & Girls)

a. Start time for the JV games shall be 6:00 pm followed by the varsity game unless a change is mutually agreed upon. Varsity will follow after a 15-minute warm-up.
b. JV games will be played in four (4) seven (7) minutes quarters. Varsity games will be played in four (4) eight (8) minute quarters.
c. Pre-game warm-ups for the JV game shall be a minimum of 15 minutes and a maximum of 30 minutes.
d. Halftimes shall be 10 minutes. In the case of special events, halftime may be extended to 15 minutes as long as the visiting school and the officials are notified prior to the game. Teams are to be notified when three (3) minutes are remaining during the halftime break.
e. The home team is required to supply the official scorekeeper and a timer.
f. For regular-season Conference games, the home team shall provide warm-up balls for both teams. During the Conference tournament, each team shall provide their own warm-up balls.
g. Junior High rules – The JH varsity and JV (pony) game will consist of four (4) 6-minute quarters. During the JV (pony) games, teams may utilize a full-court press until one team has a 15-point lead. The team that is losing may still press once the 15-point differential is reached. If the score differential drops below 15 points, both teams may utilize a full court press. Zone defenses are allowed. In the event that a team may not full court press, the defense may be initiated at half court. The time between the varsity and JV game should not exceed five (5) minutes.

Conference Play-Off Structure

- The top team (division champion) from each division qualify for play-offs (4 teams).
- The Division 1 and Division 2 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team).
- The Division 3 and Division 4 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team).
- The next best two power-rated teams qualify for play-offs (2) – only the top 4 teams in each division will be considered to determine the 2 wild card teams.
- An initial 8-team bracket will be pre-seeded by using the District 3 power rating of all 8 teams.
- A seeding committee will be formed and run by the sport chair and meet one (1) day after the BCIAA cutoff date at 7:00PM to create the final bracket. This committee will consist of all 8 head coaches of the teams qualifying for playoffs (or another school-appointed representative if the head coach is not available). As a last resort, a seeding meeting may be held virtually with the sport chair and executive director mutually approving the virtual meeting.
- Each team representative will have the opportunity to present their case to the seeding committee on if their seed should be moved up based on factual information.
    - Initial seeding will be done by power ranking.
    - Challenges will start with the #1 seed. If there are no challenges - the #1 seed is closed and no one can challenge later.
    - Proceed to the #2 seed and follow through all seeds.
    - There is no limit to the number of places (seeds) you may move
    - If a challenge occurs, ask the coach of the challenged seed if he concedes the seed or accepts the challenge, if he concedes the seed, the challenger will fill that seed and all seeds will move down one position. If he accepts the challenge, allow the two coaches 30 seconds to state their rationale for the challenged seed.
    - Both coaches involved in the seeding challenge will not vote for the change.
    - Remaining seeding committee members will vote, with a private ballot, whether to grant or refuse the challenge considering the information presented by the two coaches involved in the seeding challenge.
    - In the event there is an even vote (4-4, 3-3, etc.), the highest seeded team will remain in their seeded position and the challenge will be defeated.

- A standard eight-team bracket will be utilized as listed below:



Recommendations from Basketball Official Committee
*These recommendation were suggested on 3/26/15 after a meeting with BCIAA and BCBOA members. It was approved by the General Membership on 5/14/15. (Updated for the 2019-2020 season)

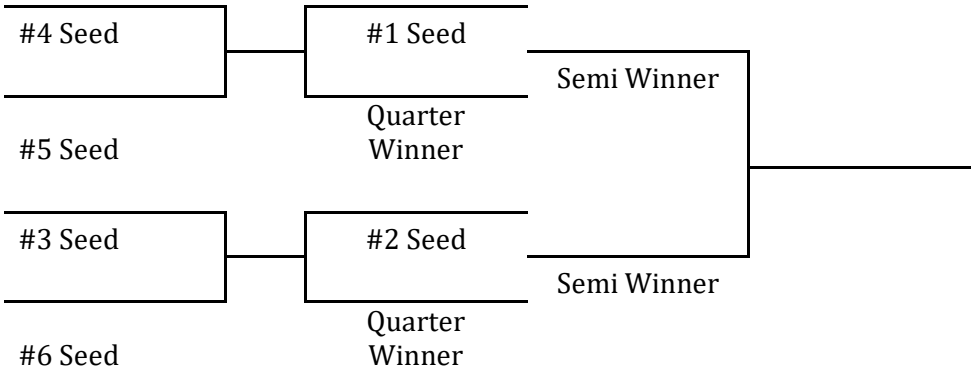
1. Official's wanting to work the county playoffs, must work eight (8) games. In order to work boys' county playoff games, eight (8) boys' games must be worked. In order to work girls' county playoff games, eight (8) girls' games must be worked.
2. Any official that turns back a two-person crew game will not work any Berks County game that evening.
3. Two person crews may be used for non-league games and athletic directors should contact the assignor if they wish to only utilize two officials for a non-league game.
4. For league and non-league three person crews, the assignor has the ability to assign any PIAA registered official. Assignments should be made from the varsity and junior varsity rated officials list.

Wrestling

a. Start time for the varsity games shall be 6:30 pm followed by any JV bouts unless a change is mutually agreed upon.
b. Contestants shall weigh-in, shoulder to shoulder, one (1) hour before the start time of the dual meet. If a visiting team is late, the home team may weigh-in at the regular time.
c. The official conducting the weigh-ins shall be a PIAA official. Should the official be unable to make the weigh-ins, an authorized person designated by the host schools may conduct weigh-ins. The authorized person may not be a member of the coaching staff.
d. To following is the pre-match protocol for Conference matches beginning at 6:30 pm (adjust time accordingly for matches starting at times other than 6:30 pm):
    - 5:30 pm – Weigh-ins for both teams
    - 6:00 pm – Cheerleaders have 10 minutes to perform
    - 6:10 pm – Visiting team warm-up on competition mat
    - 6:20 pm – Home team warm-up on competition mat
    - 6:30 pm – Team introductions and National Anthem, Varsity bouts begin
    - Junior varsity bouts immediately following the conclusion of the varsity match
e. The home team is required to supply the official scorekeeper and a timer.
f. Official weigh-in scales must be certified every year.
g. Host school should contact the visiting school in advance of the match to determine whether a JV official is needed. If there will be more than six (6) JV bouts, or a total of 20 varsity and JV bouts wrestled, then the host should employ an additional JV official.
h. Junior High rules
    - Starting with the 2017-18 season, Conference schedules will be dual matches held before high school matches. The first scheduled JH match may need to be considered a scrimmage by nature of PIAA minimum practice requirements (if not 10 practices before the first scheduled league match).
    - Time of three (3) periods will be 2 minutes, 1 minute, 1 minute
    - The Madison System will be utilized for all Conference matches; however competing schools may mutually agree upon wrestling traditional weight classes. Contact should be made one (1) week prior to the competition by the school's coach and Athletic Director to confirm the mutual use of traditional weight classes for that particular dual meet.
i. Madison System
    - At weigh-ins, all wrestlers will be listed from lowest weight to highest weight to match up for a maximum of 20 bouts.
    - Up to 138 pounds, the difference in stripped weight for that day shall not exceed five (5) pounds. For weights above 138 pounds, the difference in stripped weight shall not exceed 10 pounds. Minimum weight class certification shall be done at the traditional weight classes
    - The selection of wrestlers in the 20 scored bouts shall be done by the two schools alternating with the visiting team having first choice.
    - Traditional scoring shall be in effect except forfeits are not permitted.

Wrestling Conference Team Playoff Bracket

1. The division champion from each division will be automatically entered into a 6-team playoff
2. The remain 2 playoff spots will be determined by power rating
3. All BCIAA tie breaking procedures currently in place will also be used for wrestling
4. The six teams will be pre seeded by power rating
5. A seeding meeting will be held to set up the final playoff bracket
6. The #1 and #2 seeded teams from the coaches meeting will have a bye. The # 3 seeded team will wrestle the # 6 seeded team and the #4 seed will wrestle #5 seed in the preliminary round.
7. #1 seed will wrestle the winner of #4 - 5 match and the #2 seed will wrestle the winner of #3 vs. 6 match in the semifinal.


#4 Seed
#1 Seed
Semi Winner
Quarter
Winner
#5 Seed
#3 Seed
#2 Seed
Semi Winner
Quarter
Winner
#6 Seed

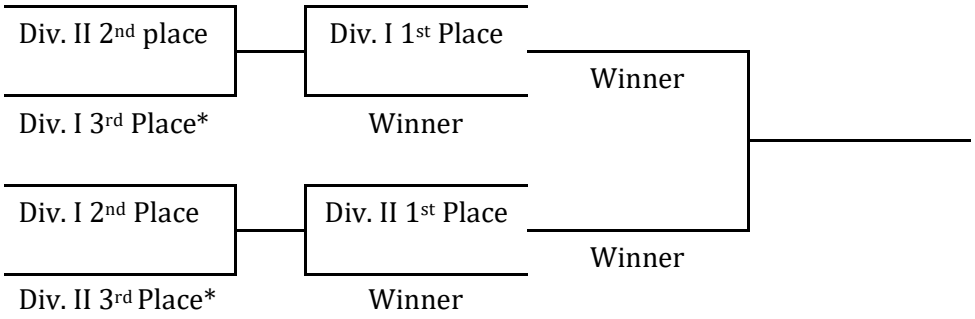
Bowling (Boys & Girls)

a. Start time for matches shall be 3:45 pm with the option to begin at 3:30 pm if both teams are ready. There will be a brief practice period of ten (10) minutes.
b. Each team must have a minimum of five (5) members present at the start of a match.
c. It shall be each coach's responsibility to submit two (2) copies of a roster containing the full names of the team captain and team members to the Conference statistician at least one week in advance of the Conference starting date.
d. The Conference statistician shall be appointed annually upon recommendation of the Sports Chairperson and be paid through the Conference. This individual shall compile and distribute weekly standings to the Sports Chairperson for both individual and team standings. The statistician should ensure that weekly copies of this information are sent to all schools and media outlets.
e. All matches will be bowled on a scratch (actual) pin fall basis.
f. A total of three (3) points will be accorded each match, one (1) for each game won. In the event of a tie, each of the teams will be given ½ point won and ½ point loss.
g. All Berks County schools in sections 1 and 2 will bowl each other one time throughout the season. All matches will count towards the league standings. There will be 2 sections based on enrollment.
h. Qualification for team playoffs – The top two teams from each division will automatically qualify for the team playoffs. The 3rd place team in each division must have an overall league record over .500 (out of 39 contests). If a 3rd place team does not have a .500 record, then they will not automatically qualify for the team playoffs and will be compared to the 4th place team in the other division. The team that won the head-to-head match during the regular season between the sub-.500 3rd place team and the 4th place team from the other division will get the 3rd place seed in the bracket found below.
i. Divisional Standings - For two-way ties for division championship and ties other than for the division championship. If head-to-head record cannot break the tie, the second tie-breaker criteria shall be the total pin fall from the regular season head-to-head match. The team with the highest pin fall shall win the tiebreaker. If total pin fall still does not break the tie, a tie-breaker match shall be held. For 3-way ties, head-to-head will be the first criteria and if that does not break the tie then a roll-off using total pin fall (3 games) will be used to break the 3-way tie.
j. Qualification for playoffs – For two-way ties for division championship and ties other than for the division championship. If head-to-head record cannot break the tie, the second tie-breaker criteria shall be the total pin fall from the regular season head-to-head match. The team with the highest pin fall shall win the tiebreaker. If total pin fall still does not break the tie, a tie-breaker match shall be held. For 3-way ties, head-to-head will be the first criteria and if that does not break the tie then a roll-off using total pin fall (3 games) will be used to break the 3-way tie.
k. Absentee score shall be allowed when a team has a legal line-up but less than a full line-up at the start of any games in a series. The blind score/s shall be 110 for girls and 125 for boys.
l. After a game has started, no substitutions may be made in the order during such games. Coaches may replace any of his/her players by a qualified substitute during the game.
    - When a substitution is made during the game, the score of such game shall be credited to the starting player.
    - A player who is removed from a game cannot return to bowl in the same game.
    - When a player is unable to complete a game due to injury, disability or emergency and a qualified substitute is not available to bowl, the team of the injured player shall count his/her actual score for each of the frames bowled in the game total, plus twelve (12) pins in each remaining frame of the game for boys and eleven (11) pins in each of the remaining frames of the game for girls. The score shall be credited to the starting player.

- Practice bowling will be allowed by substitutes on one adjoining lane.
- A coach may change his/her line-up at the end of each game.

m. The home team will pay for up to two (2) extra players for boys and girls beyond the JV and varsity participants.
n. On the day of a scheduled match, no open bowling for team members is permitted after 3:00 pm.
o. The home team will be responsible for providing the official scorer.
p. During the Conference Individual Tournaments, each player must move one lane to the right following the completion of each game. This ensures that all competitors experience the same alley conditions. All competitors in the individual tournament will bowl four (4) games.
q. Starting with the 2022-23 season, the following individual tournament format will be used:
Day 1 boys –Monday 3:15 pm start (each school sends max 5 boys, total about 70, each boy bowls 4 games)
Day 1 girls – Tuesday 3:15 pm start (each school sends max 5 girls, total about 60-65, each girl bowls 4 games)
After each 1st day, the top 24 boys and top 24 girls will return on Thursday for a 2:30 pm start. All bowlers will bowl another 4 games, and their 2-day totals will be combined. Then the top 6 boys and top 6 girls will advance to a 3-round bracket (1-game series) to determine the individual champions. Brackets would start at approx. 4:45 pm (as the tournament would need to be finished by 6pm)

Bowling Conference Team Tournament Bracket



**The 3rd Place teams must be .500 or better (out of 39 contests), if not over .500 then the sub-.500 3rd place team will be compared to the 4th place team from the other division and the winner of their head-to-head match during the regular season will be used to determine the playoff qualifier.*

a. Start time for games shall be 4:00 unless a change is mutually agreed upon.
b. Seven (7) innings shall constitute a legal game. If, after 4 ½ innings, the home team is ahead (5 full innings with visiting team ahead) and the game is called by the umpire due to inclement weather or field conditions, it shall be considered a legal game and be so recorded in the Conference statistics.
c. Any Conference regular-season game or post-season game which is suspended by darkness or inclement weather before it is considered a legal contest shall resume on the next playable date at exactly the point where it was suspended.
d. The NFHS fifteen and ten run rules shall be in effect.
e. It is the responsibility of the home team to ensure that the field is properly marked, lines are correct, and the bases are secured.
f. The home team shall have the field from 3:10-3:30. The visiting team shall have the field from 3:30-3:50. Pre-game meeting with umpires shall start at 3:50.
g. Junior High rules – There is a time limit for JV (pony) games of two (2) hours. Innings will not be started after that time.
h. Pitching count rule for all levels (taken from the PIAA Handbook) –
*Pitching count form if not using an electronic device can be found in the appendix of the Blue Book

Total Number of Pitches Thrown	Required Days of Rest
76-100	3 calendar days
51-75	2 calendar days
26-50	1 calendar day
1-25	No rest required

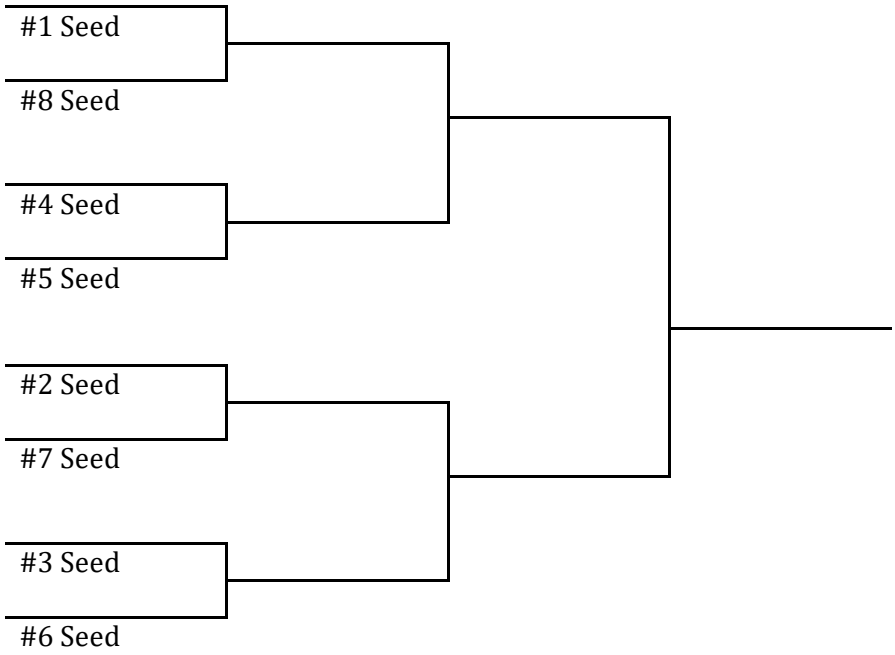
- If a pitcher reaches the maximum pitch count permitted in a calendar day during an at bat, that pitcher will be permitted to continue to pitch to that batter, or any substitute for that batter, until such batter is put out or reaches first base, or until a third out has been made prior to the end of that at bat.
- No pitcher may appear in more than two consecutive days of competition.
- The maximum pitch limitation is 200 pitches in a Calendar Week. If a pitcher is permitted to throw more than 100 pitches to complete an at-bat, that pitcher will be credited with 100 pitches for the appearance.
- Scorekeepers are requested to frequently confer with one another to confirm pitch counts (no less than once per inning). If a discrepancy occurs between the visiting and home pitch counts that cannot be resolved, the scorebook of the home team shall be the official book; and
- A representative of each school must record pitch counts for their players in MaxPreps no later the team's next regularly scheduled contest. **Note:** PIAA recommends using Game Changer, as it is a free app for Apple products and can be easily synced into MaxPreps.

Conference Play-Off Structure

- The top team (division champion) from each division qualify for play-offs (4 teams).
- The Division 1 and Division 2 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team).
- The Division 3 and Division 4 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team).
- The next best two power-rated teams qualify for play-offs (2) – only the top 4 teams in each division will be considered to determine the 2 wild card teams.
- An initial 8-team bracket will be pre-seeded by using the District 3 power rating of all 8 teams.
- A seeding committee will be formed and run by the sport chair and meet one (1) day after the BCIAA cutoff date at 7:00PM to create the final bracket. This committee will consist of all 8 head coaches of the teams qualifying for playoffs (or another school-appointed representative if the

head coach is not available). As a last resort, a seeding meeting may be held virtually with the sport chair and executive director mutually approving the virtual meeting.

- Each team representative will have the opportunity to present their case to the seeding committee on if their seed should be moved up based on factual information.
    - Initial seeding will be done by power ranking.
    - Challenges will start with the #1 seed. If there are no challenges - the #1 seed is closed and no one can challenge later.
    - Proceed to the #2 seed and follow through all seeds.
    - There is no limit to the number of places (seeds) you may move
    - If a challenge occurs, ask the coach of the challenged seed if he concedes the seed or accepts the challenge, if he concedes the seed, the challenger will fill that seed and all seeds will move down one position. If he accepts the challenge, allow the two coaches 30 seconds to state their rationale for the challenged seed.
    - Both coaches involved in the seeding challenge will not vote for the change.
    - Remaining seeding committee members will vote, with a private ballot, whether to grant or refuse the challenge considering the information presented by the two coaches involved in the seeding challenge.
    - In the event there is an even vote (4-4, 3-3, etc.), the highest seeded team will remain in their seeded position and the challenge will be defeated.
- A standard eight-team bracket will be utilized as listed below:



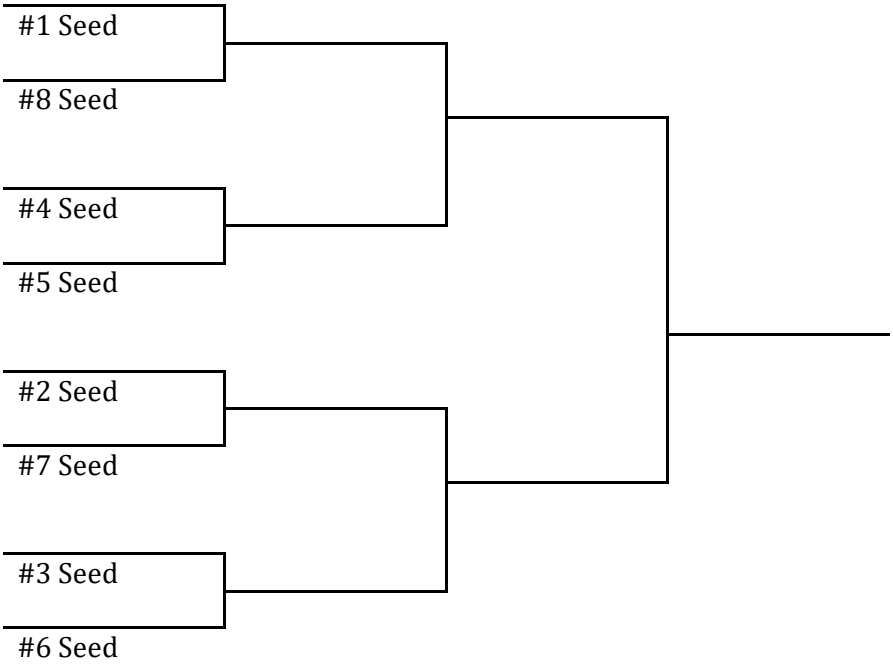
Softball

a. Start time for games shall be 4:00 unless a change is mutually agreed upon.
b. Seven (7) innings shall constitute a legal game. If, after 4 ½ innings, the home team is ahead (5 full innings with visiting team ahead) and the game is called by the umpire due to inclement weather or field conditions, it shall be considered a legal game and be so recorded in the Conference statistics.
c. Any Conference regular-season game or post-season game which is suspended by darkness or inclement weather before it is considered a legal contest shall resume on the next playable date at exactly the point where it was suspended.
d. The NFHS fifteen and ten run rules shall be in effect.
e. It is the responsibility of the home team to ensure that the field is properly marked, lines are correct, and the bases are secured.
f. The home team shall have the field from 3:10-3:30. The visiting team shall have the field from 3:30-3:50. Pre-game meeting with umpires shall start at 3:50.
g. Junior High rules – There is a two (2) hour time limit on Junior High JV (pony) games. No additional innings should be started after that time.

Conference Play-Off Structure

- The top team (division champion) from each division qualify for play-offs (4 teams).
- The Division 1 and Division 2 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team).
- The Division 3 and Division 4 runner-ups will be compared, and the winner of that head-to-head game will receive an automatic bid (1 team).
- The next best two power-rated teams qualify for play-offs (2) – only the top 4 teams in each division will be considered to determine the 2 wild card teams.
- An initial 8-team bracket will be pre-seeded by using the District 3 power rating of all 8 teams.
- A seeding committee will be formed and run by the sport chair and meet one (1) day after the BCIAA cutoff date at 7:00PM to create the final bracket. This committee will consist of all 8 head coaches of the teams qualifying for playoffs (or another school-appointed representative if the head coach is not available). As a last resort, a seeding meeting may be held virtually with the sport chair and executive director mutually approving the virtual meeting.
- Each team representative will have the opportunity to present their case to the seeding committee on if their seed should be moved up based on factual information.
    - Initial seeding will be done by power ranking.
    - Challenges will start with the #1 seed. If there are no challenges - the #1 seed is closed and no one can challenge later.
    - Proceed to the #2 seed and follow through all seeds.
    - There is no limit to the number of places (seeds) you may move
    - If a challenge occurs, ask the coach of the challenged seed if he concedes the seed or accepts the challenge, if he concedes the seed, the challenger will fill that seed and all seeds will move down one position. If he accepts the challenge, allow the two coaches 30 seconds to state their rationale for the challenged seed.
    - Both coaches involved in the seeding challenge will not vote for the change.
    - Remaining seeding committee members will vote, with a private ballot, whether to grant or refuse the challenge considering the information presented by the two coaches involved in the seeding challenge.
    - In the event there is an even vote (4-4, 3-3, etc.), the highest seeded team will remain in their seeded position and the challenge will be defeated.

- A standard eight-team bracket will be utilized as listed below:



Track & Field (Boys & Girls)

a. Start time for Conference meets hall be 3:45 pm unless a change is mutually agreed upon.
b. Every school is required to have a minimum of one (1) PIAA Track & Field official for each high school and junior high meet. All other officials required to run a meet are expected to be adults who are appointed/hired by the host school.
c. A competitor may only participate in a maximum of any four (4) events during a meet.
d. For all running/track events, there can be unlimited number of entries. Per NFHS rules, all participants are scored and count for points.
e. For High School meets, schools are limited to eight (8) participants in each field event. Each participant will get 4 attempts for all throwing events and long/triple jump. For Junior High meets, schools may enter up to twelve (12) participants in each throwing event. If there are 8 or less throwing contestants entered for each team, then all contestants will get 4 throws. If there are 9-12 contestants entered for either team, then each contestant will get 3 throws. Per NFHS rules, all participants count for points. Meet management may create flights for field events if deemed necessary.
f. Rules for Non-League tri-meets, quad-meets of other multiple team events are the same as League dual meets except for the following:
    - No more than two (2) entries from each school may be entered in the hurdles events, 100-meter dash, 200-meter dash and 400-meter dash.
    - No more than three (3) entries in the 800-meter run, 1600-meter run and 3200-meter run in meets with more than five (5) teams.
    - Each competing school is limited to four (4) entries in all field events. No more than three (3) entries per school in meets with five (5) or more teams. In the long jump, triple jump, shot put, discus and javelin, four (4) trials will be allowed. There will be no finals.
    - In meets with five (5) or more teams, each contestant in the field events shall have three (3) throw or jumps. The seven (7) best contestants shall have three (3) additional throws or jumps and shall be credited with the best of the six (6) attempts.
      Note – The number of entries/contestants in each even may be modified by participating schools upon mutual agreement at least three (3) days prior to the meet
g. Scoring for all League Meets shall be scored as dual meets. If meets are combined to form multiple team events, dual meet scoring shall remain in effect for these League meets.
h. Scoring for Non-League Meets shall be as follows:

No. of Teams	Individual Scoring	Relay Scoring
2	5 – 3 – 1	5
3	5 – 3 – 2 – 1	5 – 3
4	6 – 4 – 3 – 1	6 – 4 – 3
5	6 – 4 – 3 – 2 – 1	6 – 4 – 3 – 2
6	10 – 8 – 6 – 4 – 2 – 1	10 – 8 – 6 – 4 – 2 – 1
8 or more	10 – 8 – 6 – 5 – 4 – 3 – 2 – 1	10 – 8 – 6 – 5 – 4 – 3 – 2 – 1

i. If ties exist in Conference dual meet standings, division co-champions will be declared.
j. The county record may only be established at an invitational meet consisting of five (5) or more teams. The event must employ PIAA rules officials and utilize a certified timing system (FAT). All records are governed by NFHS rules.
k. The Conference Championship will be contested during the final invitational of the year which is the William Firing Victory Meet at Governor Mifflin HS. Qualification standards for this meet will be announced by the Sports Chairperson or Meet Manager. Rules for this event are as follows:
    - Any athlete who places in the top eight (8) at the Stephan Meet or Shaner Meet (or replacement event should one of these invitationals fail to be contested) in an individual event will receive an automatic invitation to the Championship Meet regardless of qualifying standards.
    - Each school is entitled to one (1) automatic qualifier for individual events and 1 relay team.
    - A contestant shall not participate in more than four (4) individual events inclusive of relays. If this should occur, all individual points, team points and places earned by that competitor exceeding competition limits shall be forfeited and the competitor disqualified from further

competition in that meet. If the competitor participated in a relay event, the relay/s point and place/s earned by the team shall be forfeited.

l. Order of events for Conference meets. The Meet Director may choose whether to run boys events before girls or vice versa. Once that decision is made, the order must be followed for the duration of the meet.

High School Track Events
3200 Meter Relay (Boys)
3200 Meter Relay (Girls)
110 Meter High Hurdles (Boys)
100 Meter Low Hurdles (Girls)
100 Meter Dash (Boys)
100 Meter Dash (Girls)
1600 Meter Run (Boys)
1600 Meter Run (Girls)
400 Meter Relay (Boys)
400 Meter Relay (Girls)
400 Meter Run (Boys)
400 Meter Run (Girls)
300 Meter IM Hurdles (Boys)
300 Meter IM Hurdles (Girls)
800 Meter Run (Boys)
800 Meter Run (Girls)
200 Meter Dash (Boys)
200 Meter Dash (Girls)
3200 Meter Run (Boys)
3200 Meter Run (Girls)
1600 Meter Relay (Boys)
1600 Meter Relay (Girls)

High School Field Events (Recommended Starting Heights)
Pole Vault (Girls) (6', raise 6" at a time)
Pole Vault (Boys) (8', raise 6" at a time)
High Jump (Girls) (4', raise 2" to 4'6" then 1" at a time)
High Jump (Boys) (4'10", raise 2" at a time)
Discus (Girls)
Discus (Boys)
Shot Put (Girls)
Shot Put (Boys)
Javelin (Girls)
Javelin (Boys)
Long Jump (Girls) **
Long Jump (Boys) **
Triple Jump (Girls) **
Triple Jump (Boys) **
** For these jumping events, boys and girls will have (1) hour after the start to complete their four (4) trials.

Junior High Track Events
110 Meter High Hurdles (Boys)
100 Meter Low Hurdles (Girls)
100 Meter Dash (Boys)
100 Meter Dash (Girls)
1600 Meter Run (Boys)
1600 Meter Run (Girls)
400 Meter Relay (Boys)
400 Meter Relay (Girls)
400 Meter Run (Boys)
400 Meter Run (Girls)
800 Meter Run (Boys)
800 Meter Run (Girls)
200 Meter Dash (Boys)
200 Meter Dash (Girls)
3200 Meter Run (Boys) – event is optional at the discretion of the Meet Director
3200 Meter Run (Girls) – event is optional at the discretion of the Meet Director
1600 Meter Relay (Boys)
1600 Meter Relay (Girls)

Junior High Field Events(Recommended Starting Heights)
Pole Vault (Girls) (6', raise 6" at a time)
Pole Vault (Boys) (6', raise 6" at a time)
High Jump (Girls) (3'6", raise 3" to 4' then 2" at a time)
High Jump (Boys) (4', raise 3" to 4'6", then 2" at a time)
Discus (Girls) – 2 lbs. 3.27 oz. (4 kgs)
Discus (Boys) – 2 lbs. 3.27 oz. (4 kgs)
Shot Put (Girls) – 8 lbs. (4 kgs)
Shot Put (Boys) – 8 lbs. (4 kgs)
Long Jump (Girls) **
Long Jump (Boys) **
** For these events, boys and girls will have one hour after the start to complete their four (4) trials.

Notes for Junior High Track Meets:

- Junior High athletes (grades 7th, 8th & 9th) may compete in a maximum of four (4) events of which only three (3) may be running events (which includes relays).

- By mutual agreement, junior high events may be deleted upon mutual agreement of the schools involved. However, no additional events may be added or modified, and coaches may not change the order of track events.

Football

All football league rules and regulations will follow the Lancaster-Lebanon football guidelines. Please reference the LL League website and football manual (links below, as of 8/1/22).

LL League Website (https://ll-league.com/)

LL Football Manual (https://docs.google.com/document/d/1199nEx-m6Q02iq-Q-4TrI_JqgGhO-tAOlzp5C2wgSMM/edit?usp=sharing)

Swimming

a. Will follow the rules and regulations of the National Federation of High School Sports and the PIAA.
b. Dual meets will start at the discretion of the home team.
c. Warm-ups will begin 1 hour before the meet and will last 1 hour. The home team will warm-up first for 30 minutes followed by the visiting team.
d. The home team is responsible for securing the officials and all members of the timing and scoring system.
e. The swim chair will be responsible to compile the regular season schedule on a yearly basis.
f. A swimming website will be maintained by the swimming coaches and will be linked to the BCIAA website. Host schools must report their results to the league webmaster immediately following the meet.
g. League records must be accomplished in a league meet in a 25-yard course, using automatic timing.
h. The League champion for both boys and girls will be awarded a team trophy.
i. The League champion will be declared by head-to-head competition. The team or teams that accumulate the most points from the league schedule shall be declared the champion. Ties are possible. Points are awarded as follows: win, 2 points, tie, 1 point, loss, 0 points.

Conference Individual and Relay Meet:

a. The BCIAA League Meet will be held at the conclusion of the dual meet season,
b. The meet will be held 2 weeks before the District III meet.
c. Teams are responsible to secure all timers for the meet.
d. All BCIAA schools that do not have a team, will be invited to participate in a maximum of 2 individual events.
e. Teams are not limited in entries except in the boys and girls 500 freestyle. Boys qualifying time is 6:00 and 6:30 for girls.
f. An entrance fee will be charge for each individual event and each relay.
g. The meet will be a 2-day meet, consistent with District III and PIAA meets.
h. Medals will be awarded to the top 8 finishers in all individual and relay events.

Conference Individual Diving Meet:

a. Divers will compete in a 11-dive championship format.
b. Medals will be awarded to for the top 8 boy and girl divers.
c. The meet will be held 2 weeks before the District III diving meet.

To promote athleticism and safety for all Conference cheerleading teams, the Conference will follow the NFHS rules and the following Conference rules:

a. Gymnastics performed during the entrance or exit from a mat or court.
b. Cheerleaders may not kick the bleachers or lead cheers that initiate the kicking of bleachers by spectators.
c. It is recommended that cheerleading teams comply with the fall and winter PIAA season start dates.
d. Any team participating in a Conference-sponsored event must be accompanied by a coach.
e. All coaches must be certified on an annual basis by attending the Berks County Cheerleading Coaches Association (BCCCA) rules interpretation meeting, which will be held during the fall season. Coaches who miss the rules interpretation meeting may apply for certification by contacting the Cheerleading Sports Chairperson. (This is a mandatory meeting, a $50 fine will be assessed if the school is not represented)
f. Teams without a certified coach may not perform any mounts/stunts at Conference events.
g. Junior High/Middle School will follow restrictions as listed in the AACCA/NFHS Safety Guidelines.
h. Conference Championship
    - The Conference will operate a Championship competition occurring before the start of winter sports competition season.
    - All Conference member schools are encouraged to participate in this event
    - Teams will perform a routine according to the competition standards (which will be consistent with District III and PIAA rules.
    - Teams will compete in divisions based on their squad size.
    - Divisions will be determined by the number of teams entered.
    - A minimum of 3 teams will comprise a division. A Coed Division will be created if at least 3 teams sponsor a Coed Competition Team.
    - The top scoring team in each division will be declared the Division Champion. Medals will be given to each Division Champion.

AWARDS

The Conference will provide recognition awards in the form of trophies and medals for varsity championship events in sports sponsored by the Conference. In all sports, a team championship trophy will be awards. The only exception to this is football where trophies will be awarded to the two (2) division champions.

Where applicable, medals will be awarded to participants on the Conference championship and runner-up teams. Championship medals will be gold and runners-up medals will be silver.

SPORTS	TROPHY	1st & 2nd MEDALS	INDIVIDUAL MEDALS
Golf	YES	8 Team champs & runners-up	6 Boys, 6 Girls
B/G Cross Country	YES	12 team champs & runners-up	20 Boys, 20 Girls
G Field Hockey	YES	25 team champs & runners-up	
B/G Soccer	YES	25 team champs & runners-up	
B/G Volleyball	YES	15 team champs & runners-up	
Football	N/A (LL)		
B/G Basketball	YES	20 team champs & runners-up	
Wrestling	YES	25 team champs & runners-up	
B/G Bowling	YES	10 team champs & runners-up	6 Boys, 6 Girls
Cheerleading	YES	Large Division – 25 champs Medium Division – 19 champs Small Division – 15 champs	
B/G Swimming & Diving	YES	N/A for team champs	8 medals for each swim event Diving – 8 boys, 8 girls
Baseball	YES	20 team champs & runners-up	
Softball	YES	20 team champs & runners-up	
B/G Track	YES	27 team champs & runners-up	6 places/event, ribbons 7 & 8
B/G Lacrosse	YES	25 team champs & runners-up	
B/G Tennis	YES	10 Team champs & runners-up	Singles (Flights 1-5) – 20 Doubles (Flights 1-2) – 12
Sportsmanship	YES		

SPORTSMANSHIP AWARD

The Conference supports the PIAA and NFHS endeavors to support and encourage sporting behavior among all players, coaches, officials and spectators. Therefore, the Conference has adopted the following rules for spectator behavior:

1. The Berks County Interscholastic Athletic Association encourages spectators to cheer and support their respective teams in a positive manner. Spectators are asked to exhibit good sportsmanship at all times and refrain from cheering negatively against the opponents.
2. Abusive language, negative gestures or taunting directed towards players, coaches, officials, cheerleaders or spectators is prohibited.
3. Spectators are to remain in their seats. No prolonged standing is allowed.
4. Anyone under the influence of alcohol or drugs will not be admitted.
5. Game management will enforce school dress code when deemed necessary.
6. Sirens, towels, signs, banners, props, whistles, portable stereos or noisemakers are not permitted at games.
7. During basketball games, spectators behind the baskets are not to wave or distract foul shooters.
8. Throwing foreign objects of any kind is prohibited.
9. Only cheerleaders or persons authorized to promote school spirit are permitted on the sidelines or playing surfaces.
10. At the end of games, spectators are not allowed on the playing surface for safety reasons.
11. Teams may not use or bring props that could be used as weapons. This does not include supplies or equipment inherent for the playing of the sport.

The administration of the host school is responsible for the conduct of spectators and the safety and well-being of the officials. Where applicable, provisions should be made to keep spectators at a safe distance from the playing area and the contest participants. During play-off games, it is recommended that school officials sit in close proximity to their student body.

To reward member schools for excellence in the area of sportsmanship, a Conference championship trophy will be awarded to the top-ranking schools according to the following sportsmanship ranking system:
-The head coach of every school is responsible for filling out a ranking form indicating the top three teams that demonstrated outstanding sportsmanship during the season. This form will be completed at the End of Season Coaches Meeting and collected by the sport chair. Any coach not present at the End of Season Meeting will have 24 hours to submit their vote to the sport chair, otherwise that school will forfeit their vote for the given sport and any points that they earned for the sport. The sport chair should then immediately submit the forms using the league website page dedicated to the sportsmanship ratings. Once all ratings are uploaded by the sport chair, the sportsmanship chair will send the sport chair a summary report of the upload to be shared with the Athletic Directors so that each school knows how their coaches voted at the meeting.
-The top school listed on the form is awarded five (5) points, second place is awarded three (3) points, and the third-place team is awarded one (1) point.

Example:
School A receives 5 first place votes, 3 second place votes and 2 third place votes
School B receives 3 first place votes, 5 second place votes and 3 third place votes

School A	School B
5 times 5 = 25	3 times 5 = 15
2 times 3 = 9	5 times 3 = 15
2 times 1 = 2	3 times 1 = 3
Total = 36	Total = 33

-Total points for each school are also established according to the number of sports a particular school sponsors within the Conference. The difference in the number of sports sponsored by the various schools is

compensated for by dividing the sports sponsored by each school into the greatest number of sports played by any school and multiplying the number of points a school has received by that number.

-School A above has 15 sports and has accumulated 36 total points (15 sports equals the greatest number of sports sponsored by any one school). Therefore, 15 (largest number of sports for any school) divided by 15 (number of sports sponsored by School A) equals 1. 1 times 36 (number of accumulated points) = 36

-School B above has 12 sports and has accumulated 33 total points (15 sports equals the greatest number of sports sponsored by any one school). Therefore, 15 (largest number of sports for any school) divided by 12 (number of sports sponsored by School A) equals 1.25. 1.25 times 33 (number of accumulated points) = 41.25

-In this example, School B would be declared the sportsmanship award winner given its higher point value.

Sportsmanship Award Tabulation Procedures

1. The Sportsmanship Chairperson should collect and record the sportsmanship forms as returned by Athletic Directors throughout the school year (form listed in the Appendix section).
2. Record sportsmanship results by sport and record the top five (5) schools for each sport. If a school does not submit a sportsmanship report for a particular sport, the school cannot be ranked for that sport/s and any points accumulated in that sport/s will be forfeited.
3. Record sportsmanship by school by compiling the results from each individual sport.
4. Add up the total number of points received by a school and divide that number by the Factoring number. The Factoring Number is based on how many sports the schools offer as detailed above. These results should also be recorded.
5. Use the resulting numbers to rank the schools – the highest number is the Sportsmanship winner.
6. The results should be sent to the Conference member school Athletic Directors with a letter/email from the Sportsmanship Chairperson including the ranking list and the top five (5) schools in each sport.

Notes:

- Starting with the 2016-17 school year, the sportsmanship calendar year will begin with the Fall season and include the subsequent Winter and Spring seasons. Results will be tabulated so that that the Sportsmanship Award may be presented at the Golf Leaf Banquet which will take place at the conclusion of the following Fall season (i.e., The 2016-17 Sportsmanship Trophy will be presented at the Gold Leaf Banquet following the Fall 2017 season.)
- The sportsmanship award history is detailed on the BCIAA website

JUNIOR HIGH SPORTS

The Conference philosophy on Junior High Interscholastic Athletics – The BCIAA believes that it has the responsibility to formulate athletic guidelines that encourage member schools to view their middle school/junior high/freshman programs as developmental in nature. This would include progressively increasing the expectations and demands as the athletes move through the interscholastic athletic experience. Therefore, the Conference has adopted guidelines regarding the numbers of league events and length of athletic seasons that reflect the developmental nature of middle school/junior high/freshman athletics.

Additionally, in an effort to ensure that middle school/junior high/freshman athletics within the Conference remain focused on skills development, there will be:

- No BCIAA junior high won/loss records kept.
- No overtime for any BCIAA junior high competitions.
- No BCIAA junior high standings announced.
- No scores of BCIAA junior high competitions reported to the media.
- No BCIAA junior high champions declared for any sport.
- For the Fall & Spring seasons, BCIAA junior high sports can start no sooner than one (1) week after the PIAA start date for the comparable high school sports. For the Winter season, member schools have the option of starting tryouts/practices on the first day of the High School season, however the first scheduled league competitions will remain a week after the first legal play date for High School teams.

Conference Schedule for Junior High Athletics

JH Sport	Max # of Comps	# Conference Comps (recommended)	Season Length	M-F Start Time	Sat. Start Time	Length of Periods	Max Halftime
Cross Country	16	Same as HS	10 weeks	4:00 pm	Mutual Agree	N/A	N/A
Field Hockey – V Only	18	15	10 weeks	4:00 pm	Mutual Agree	12 min (max)	10 min
Field Hockey- V and JV	18	15	10 weeks	4:00 pm	Mutual Agree	10 min	10 min
Football	10	7	10 weeks	4:00 pm	Mutual Agree	8 min	8 min
B/G Soccer – V (w/ JV to follow)	18	15	10 weeks	3:45 pm	Mutual Agree	25 min	10 min
B/G Soccer – V Only	18	15	10 weeks	3:45 pm	Mutual Agree	30 min (max)	10 min
B/G Soccer – JV	18	15	10 weeks	3:45 pm	Mutual Agree	20 min	10 min
B/G Basketball	22	15	12 weeks	3:45 pm	Mutual Agree	6 min	5 min
B/G Basketball-JV	22	15	12 weeks	3:45 pm	Mutual Agree	6 min	5 min
Wrestling	22	Same as HS	12 weeks	5:00 pm	Mutual Agree	1.5 min	N/A
Baseball	20	15	10 weeks	4:00 pm	Mutual Agree	7 innings	N/A
Baseball-JV	20	15	10 weeks	4:00 pm	Mutual Agree	7 innings	N/A
Softball	20	15	10 weeks	4:00 pm	Mutual Agree	7 innings	N/A
Softball-JV	20	15	10 weeks	4:00 pm	Mutual Agree	7 innings	N/A
Track & Field	16	6	10 weeks	3:45 pm	Mutual Agree	N/A	N/A
G Volleyball	22	14	10 weeks	4:00 pm	Mutual Agree	Best 2 of 3	N/A

Additional Junior High Rules

- A team must have five (5) days of practice before the first scrimmage.
- There is a maximum of two (2) scrimmages.
- There must be 10 days of practice before the first competition.
- If only playing 1 game (V) in field hockey or soccer, the half length may be equal to the HS JV time.
- For all JH sports, the "varsity" game will always be played first, followed by the "JV/Pony" game (unless mutually agreed upon between the participating schools)

Junior High Divisions will remain the same each cycle unless schools communicate a desire to change divisions to the league by the December BCADA meeting of each even number year. JH division alignments will be approved at the Winter General Membership Meeting each odd number year so that schedules can be created and distributed by the start of summer each odd number year.

SPORTS MEDICINE

Athletic Training medical coverage is provided to our student-athletes at all Berks County schools throughout the duration of all seasons. Therefore, coverage of post-season competition, specific to Berks County Interscholastic Athletic Association (BCIAA) Play-off Tournaments, must be provided. Below is an outline for providing medical coverage for our student-athletes during the post-season competition, including securing Athletic Training coverage, expectations for coverage, and pay scale.

Securing Athletic Training Coverage

The Host Game Manager in cooperation with the host school athletic trainer and the BCIAA Sports Chairperson will be responsible for securing a Certified Athletic Trainer (AT) to provide on-site athletic training services for the duration of the BCIAA post-season event.

1. If the event is being hosted at one of the Conference member schools, the first priority of coverage should be offered to the AT for that school.
2. If the AT for the host school is unavailable, the host game manager, host school athletic trainer and sports chairperson should contact the competing teams' Ats, with preference being given to the home team, followed by the away team.
3. If these three options are explored with no coverage obtained, the host school athletic trainer and host game manager/sports chairperson shall attempt to obtain athletic training coverage through another school or one of the surrounding companies offering athletic training services.
4. If the event is being hosted at a ***non-school site***, the game manager and/or sports chairperson should first offer coverage by contracting both the home and away team's athletic trainer (if both are traveling with their teams). If this occurs the fee should be split between both athletic trainers providing coverage.
    a. It may be suggested, for convenience purposes of equipment, to offer the Site AT position to a certified athletic trainer in the near vicinity of the neutral site.
    b. Whenever possible, advanced notice (48 hours or more) will be needed for a neutral site to ensure the AT has obtained and is comfortable with the site Emergency Action Plan (EAP).

Coverage Responsibilities of the Host Athletic Trainer

The host Athletic Trainer will be responsible for providing the following services:

1. Be on-site and available 45 minutes prior to the start of competition to prepare all athletes needing assistance and will remain at the site until checking with both teams to be sure post-competition needs are met.
2. Check with host game manager and/or sports chairperson to ensure that all duties have been completed.
3. Provide preventative taping and treatments, with verbal or written directions from the team's own AT, of athletic injuries.
4. Provide emergency evaluation and identification of all athletic injuries.
5. Provide immediate care of all athletic injuries, including the provision of splints, crutches and Automated External Defibrillator (AED) as needed.
6. Provide organization and administration of the host site EAP, including activation of Emergency Medical Services (EMS), when necessary.

The host Athletic Trainer will NOT be responsible for the following services:

1. Providing teams with cups or water bottles. Each team is responsible for supplying these items. Advanced notice must be given if water is to be provided.
2. Evaluating pre-existing injuries prior to the start of competition.
3. Providing access to or the use of electrical modalities, such as ultrasound and electrical stimulation. The only therapeutic modality that will be provided will be ice. Heat may be available at the discretion of the site AT.

4. Providing medical treatment to anyone but the competing athletes. The contracted AT's first priority is to the athletes who are competing in the BCIAA play-off event. All others, including coaches, officials, fans and by-standers, may be treated upon the discretion of the AT under the Good Samaritan Law.

Liability Coverage for Athletic Training Services

In the state of Pennsylvania, all AT's are required by law to work under the supervision of a licensed Physician. It is the responsibility of the host AT to check with their supervising Physician (MD or DO) to ensure that coverage of these post-season events is covered under their Standard Operating Procedures.

1. If the host site AT has a team participating in the post-season BCIAA event, they are covered under physician orders to work with their own team but must check with their Team Physician to be sure he/she is extending their license to allow coverage and services of the opposing team.
2. If the host site AT does not have a team participating in the post-season BCIAA event, the AT will be an independent contractor and must have his/her own written agreement with a supervising licensed physician in order to provide independent athletic training services for athletes competing in BCIAA play-off events, as is required under State Board of Osteopathic Medicine, Title 49 of the Professional and Vocational Standards, Chapters 16, 18 and 25.

Medical Liability Insurance Coverage

The host site AT contracted by the BCIAA for post-season event coverage must be covered by a professional liability insurance policy.

1. For Ats working with their own team, the employing school or company should be providing professional liability insurance on their own employee. This means the AT will be protected when providing services to his or her own team. This AT has no responsibility to the opponents and therefore may not be covered if he or she renders care to an opponent.
2. For the Host AT, working as an independent contractor for the BCIAA, the AT may be working outside the scope of his or her employment responsibilities and may not be covered by the employer's liability insurance. Because of this, the AT receiving payment for coverage of both competing teams shall carry his/her own professional liability insurance, at an additional out-of-pocket expense.

Payment for Athletic Training Services

The Host Site is responsible for rendering payment to the Athletic Trainer the day of the event from the BCIAA gate receipts, as is the case for other game worker personnel. In the event that payment cannot be made out of funds from gate receipts, a check should be issued and mailed within two weeks of the event.

- No mileage reimbursement will be provided for medical coverage of the event.

Recommended Coverage and Payment Schedule

Event Type	Events	Minimum # of ATs	One Contest	Two Contests	Three Contests
Individual Events	Basketball	1 per gym	$60	$100	$140
	Cross Country	2 per site			
	Field Hockey	1 per field			
	Football	1 per field			
	Soccer	1 per field			
	Lacrosse	1 per field			
	Baseball	1 per field			
	Softball	1 per field			
	Tennis *	1 per site			
	Volleyball	1 per gym			
	Wrestling dual	1 per mat			
All Day Events/ Tournaments	Individual Tennis*	1 per site	$25/hour with a maximum of $250/day		
	Cheerleading	1 per gym			
	Track & Field	3 per meet			
	Wrestling	Minimum 1 per mat			
	Swimming	1 per site			

1. Individual Events:

Single Game	Double Header	Triple Header
$60	$100	$140

   a. Sports: Basketball, Cross Country, Field Hockey, Football, Soccer, Lacrosse, Baseball, Softball, Tennis (team match or 2nd and 3rd day of Individual Tournament), Volleyball (match)
   Note – 2nd and 3rd day of the BCIAA Tennis Individual Tournament will be counted as a single event.
   b. Number of ATs for adequate coverage:
      Basketball, Tennis, Volleyball – one per gym or tennis facility
      Cross Country – 2 per site
      Field Hockey, Football, Soccer, Lacrosse, Baseball, Softball – one per field/location

2. All Day Events/Tournaments: $25/hour with a maximum of $250/day
   a. Requires an all-day commitment
   b. Sports, *for both boys' and girls' seasons*: Cheerleading, Tennis (individual tournament), Track and Field and Wrestling
   c. This payment schedule will apply to the Bill Firing Victory Meet for track and field, regardless of hosting location.
   d. Number of Ats for adequate coverage
      a. Cheerleading – one per gym
      b. Tennis – one per location for individual tournament
      c. Track – two for central location of medical coverage, plus one
      d. Wrestling (Individual and Team championships) – one per mat minimum

3. Notes Regarding Athletic Training
    a. The fee is paid only to a Certified Athletic Trainer (AT)
    b. This fee structure will apply UNLESS there is a pre-existing agreement for coverage between the BCIAA and another group for Sports Medicine services.
    c. Individual events are defined as one game, meet, match, etc.
    d. ATs are recommended to work within their scope of practice, under the Pennsylvania license and supervision of a physician (MD or DO). Ats should have established Standard Operating Procedures that include providing athletic training coverage at BCIAA events. It is recommended that Ats carry their own individual professional liability insurance while providing services.
    e. Payment for services shall be made the same day, unless cost of coverage cannot be paid from BCIAA gate receipts. In this case, payment will be by check, mailed within one week of the event.

4. Explanation of Tennis fees:
   Individual Event – Includes BCIAA team tournament and 2nd and 3rd day of Individual tournament. Trainers that are on-site but are on-call for tennis will be paid ½ fee.

POST-SEASON AWARD RECOGNITION

1. For each sport, there will be one (1) All-Conference Team per sport (see below for details). The Athlete/Player of the Year should be on the All-Conference team and is not in addition to the All-Conference team.
2. For each division in the sport, there will be one (1) All-Division Team and one (1) Honorable Mention Team.
3. For sports where there are not enough teams to have multiple divisions, there will be one (1) All-Conference 1st Team, one (1) All-Conference 2nd Team, and one (1) All-Conference Honorable Mention Team.
4. The exception to the guidelines above is Football, which will select a 1st Team and 2nd Team Offense and Defense as well as All-Conference Honorable Mention for the entire conference. All-Division/Section selections will be determined by the LL League.
5. The league may reduce the number of recognized All-Stars if schools are forced to cancel a season due to not having enough athletes in any given season, and/or if any schools add a team which adds more overall athletes for any given sport.
6. Athletes selected for the All-Conference Team will not be eligible for the All-Division Team. Likewise, athletes selected for the All-Division Team will not be eligible for the Honorable Mention Team.
7. All-Star teams will be selected by votes from the league coaches.
8. The criteria utilized for selection should be based on regular-season contests. Post-season may be factored in, but it should only be a small percentage.
9. All-Star selections will be limited to any and all student-athletes who participated on a team that is officially part of the league schedule for each given sport. Student-athletes who are not part of a team that participates in the league-assigned schedule will not be considered for league All-Star voting.
10. Coaches Associations are encouraged to hold their voting meeting after the season is complete so that all awards can be selected at the meeting. Whenever possible, Athlete of the Year and Coach of the Year should be determined at this meeting and not based solely on post-season performances.
11. There may be no ties for voting for any All-Stars (Athlete of the Year, Coach of the Year, All-Conference, All-Division, Honorable Mention). No co-coaches, co-athletes or additional slots will be added to the published BCIAA All-Stars. Any ties in preliminary voting should be broken by the coaches before final lists are submitted to the league for publishing.
12. Conference All-Stars will be released on the league website and to local media 24-hours after the completion of the Coaches Association voting meeting. Coaches may inform their own athletes of any All-Star awards during this 24-hour period but are asked not to share the All-Star teams with any media outlets or post any All-Star awards on any social media accounts before the league officially releases the All-Stars on the league website.

Fall

Boys Soccer (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
13	11	11	Player of the Year Coach of the Year All-State (3)

Girls Soccer (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
13	11	11	Player of the Year Coach of the Year All-State (3)

Field Hockey (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
13	18	18	Player of the Year Coach of the Year

Boys Cross Country (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
8	8	8* (May have more depending on performance at BCIAA Championship)	Athlete of the Year Coach of the Year

Girls Cross Country (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
8	8	8* (May have more depending on performance at BCIAA Championship)	Athlete of the Year Coach of the Year

Golf (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
12 (3 Females)	9	9	Male Athlete of the Year Female Athlete of the Year Coach of the Year

Girls Volleyball (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
7	7	7	Player of the Year Coach of the Year

Girls Tennis (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
8	4	4	Player of the Year Coach of the Year

Football (Divisions by LL League)				
All-Conference 1st Team Offense	**All-Conference 2nd Team Offense**	**All-Conference 1st Team Defense**	**All-Conference 2nd Team Defense**	**Other Honors**
15	15	14	14	Athlete of the Year: *Player* *Offensive Back* *Receiver* *Offensive Lineman* *Defensive Back* *Linebacker* *Defensive Lineman* Coach of the Year Honorable Mentions - Any player who receives votes and who does not make conference first or second team
Note: Teams are selected by positions				
Offense: QB (1) Running Backs (3) All Purpose Back (1) Wide Receiver (2) Tight End (1) Offensive Line - Center, Guard, Tackle (5) Kick Returner (1) Place Kicker (1)		Defense: Defensive Line (4 Total – 2 DE, 2 DT) Linebacker (4 Total – 2 Inside, 2 Outside) Defensive Back – Corner and Safety (4) Punter (1) Long Snapper (1)		

Winter

Boys Basketball (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
7	6	6	Player of the Year Coach of the Year All-Division Coach

Girls Basketball (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
7	6	6	Player of the Year Coach of the Year All-Division Coach

Wrestling (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
15	14	0 (because of small divisions)	Athlete of the Year Division 1 Ironman Division 2 Ironman Coach of the Year

Boys Bowling (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
6	6	6	Player of the Year Coach of the Year

Girls Bowling (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
6	6	6	Player of the Year Coach of the Year

Boys Swimming & Diving (1 Division)			
All-Conference 1st Team	**All-Conference 2nd Team**	**All-Conference Honorable Mention**	**Other Honors**
12	12	12	Swimmer of the Year Diver of the Year Coach of the Year
*Each event is represented for All-Conference 1st Team, All-Conference 2nd Team and All-Conference HM.			

Girls Swimming & Diving (1 Division)			
All-Conference 1st Team	**All-Conference 2nd Team**	**All-Conference Honorable Mention**	**Other Honors**
12	12	12	Swimmer of the Year Diver of the Year Coach of the Year
*Each event is represented for All-Conference 1st Team, All-Conference 2nd Team and All-Conference HM.			

Spring

Baseball (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
11	11	11	Player of the Year Coach of the Year

Softball (4 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
11	11	11	Player of the Year Coach of the Year

Boys Volleyball (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
7	7	7	Player of the Year Coach of the Year

Girls Tennis (2 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
8	4	4	Player of the Year Coach of the Year

Boys Lacrosse (1 Division)			
All-Conference 1st Team	**All-Conference 2nd Team**	**All-Conference Honorable Mention**	**Other Honors**
13	14	14	Player of the Year Coach of the Year

Girls Lacrosse (1 Division)			
All-Conference 1st Team	**All-Conference 2nd Team**	**All-Conference Honorable Mention**	**Other Honors**
13	14	14	Player of the Year Coach of the Year

Boys Track & Field (3 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
18	18	18	Athlete of the Year Coach of the Year

Girls Track & Field (3 Divisions)			
All-Conference	**All-Division**	**All-Division Honorable Mention**	**Other Honors**
18	18	18	Athlete of the Year Coach of the Year

*Track & Field Notes: Each event is represented for All-Conference, All-Division and All-Division Honorable Mention. All-Division Honorable Mention named for all divisions combined, instead of for each division.

APPENDIX

2024-2025, 2025-2026 Division Alignments

B.C.I.A.A. 2024-2025 & 2025-2026 - Each Sports Classified by Specific GENDER, including Co-Op (exception for same sport of both genders that travel and play together at the same site often with the same head coach)

(18 schools) Baseball	(18 schools) Softball	(18 schools) Boys Basketball	(18 schools) Girls Basketball	(18 schools) Boys Soccer	(17 schools) Girls Soccer	(17 schools) Field Hockey	(17 schools) Boys Tennis	(17 schools) Girls Tennis
Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1
Reading	Reading	Reading	Reading	Reading	Reading	Reading	Reading	Reading
Wilson	Wilson	Wilson	Wilson	Wilson	Wilson	Wilson	Wilson	Wilson
Muhlenberg	Muhlenberg	Muhlenberg	Muhlenberg	Muhlenberg	Muhlenberg	Muhlenberg	Muhlenberg	Muhlenberg
Governor Mifflin	Governor Mifflin	Governor Mifflin	Governor Mifflin	Governor Mifflin	Governor Mifflin	Exeter	Governor Mifflin	Governor Mifflin
Exeter	Exeter	Berks Catholic	Berks Catholic	Division 2	Division 2	Governor Mifflin	Exeter	Exeter
Division 2	Division 2	Division 2	Division 2	Exeter	Exeter	Twin Valley	Conrad Weiser	Twin Valley
Conrad Weiser	Twin Valley	Exeter	Exeter	Conrad Weiser	Twin Valley	Daniel Boone	Twin Valley	Conrad Weiser
Twin Valley	Conrad Weiser	Conrad Weiser	Twin Valley	Twin Valley	Conrad Weiser	Oley Valley	Daniel Boone	Daniel Boone
Daniel Boone	Daniel Boone	Twin Valley	Conrad Weiser	Daniel Boone	Daniel Boone	Division 2	Division 2	Division 2
Fleetwood	Fleetwood	Daniel Boone	Daniel Boone	Fleetwood	Division 3	Conrad Weiser	Fleetwood	Fleetwood
Division 3	Division 3	Division 3	Division 3	Division 3	Fleetwood	Fleetwood	Hamburg	Hamburg
Hamburg	Hamburg	Fleetwood	Fleetwood	Berks Catholic	Hamburg	Schuylkill Valley	Schuylkill Valley	Schuylkill Valley
Schuylkill Valley	Schuylkill Valley	Hamburg	Hamburg	Tulpehocken	Berks Catholic	Berks Catholic	Berks Catholic	Berks Catholic
Berks Catholic	Berks Catholic	Schuylkill Valley	Schuylkill Valley	Wyomissing	Wyomissing	Hamburg	Tulpehocken	Wyomissing
Tulpehocken	Kutztown	Wyomissing	Wyomissing	Oley Valley	Division 4	Wyomissing	Wyomissing	Tulpehocken
Wyomissing	Division 4	Division 4	Division 4	Division 4	Schuylkill Valley	Tulpehocken	Brandywine	Kutztown
Division 4	Wyomissing	Tulpehocken	Oley Valley	Hamburg	Oley Valley	Kutztown	Kutztown	Brandywine
Oley Valley	Oley Valley	Oley Valley	Tulpehocken	Schuylkill Valley	Tulpehocken	Brandywine	Antietam	Antietam
Brandywine	Tulpehocken	Brandywine	Kutztown	Brandywine	Kutztown			
Kutztown	Brandywine	Kutztown	Brandywine	Kutztown	Brandywine			
Antietam	Antietam	Antietam	Antietam	Antietam				

B.C.I.A.A. 2024-2025 & 2025-2026 - Each Sports Classified by Specific GENDER, including Co-Op (exception for same sport of both genders that travel and play together at the same site often with the same head coach)

(16 schools) Wrestling	(17 schools) Boys/Girls Track	(16 schools) Golf	(16 schools) Boys/Girls XC	(14 schools) Girls Volleyball	(14 schools) Boys/Girls Bowling	(12 schools) Boys Volleyball	(10 schools) Boys Lacrosse	(10 schools) Girls Lacrosse
Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1
Reading	Reading	Wilson	Reading	Reading	Reading	Reading	Wilson - 891	Wilson
Wilson	Wilson	Muhlenberg	Wilson	Wilson	Wilson	Wilson	Muhlenberg - 762 ⊜	Muhlenberg - 694 ⊜
Muhlenberg	Muhlenberg	Exeter	Muhlenberg	Muhlenberg	Muhlenberg	Governor Mifflin	Exeter - 604 ⊜	Exeter - 545 ⊜
Exeter	Exeter	Governor Mifflin	Exeter	Exeter	Governor Mifflin	Exeter	Governor Mifflin - 591	Governor Mifflin
Division 2	Governor Mifflin	Conrad Weiser	Governor Mifflin	Governor Mifflin	Exeter	Daniel Boone	Schuylkill Valley - 478 ⊜	Twin Valley - 429
Governor Mifflin	Division 2	Twin Valley	Twin Valley	Twin Valley	Twin Valley	Fleetwood	Conrad Weiser - 380	Schuylkill Valley - 420 ⊜
Twin Valley	Twin Valley	Daniel Boone	Conrad Weiser	Division 2	Oley Valley	Division 2	Twin Valley - 367	Conrad Weiser - 352
Conrad Weiser	Conrad Weiser	Fleetwood	Daniel Boone	Conrad Weiser	Division 2	Schuylkill Valley	Daniel Boone - 337	Daniel Boone - 334
Daniel Boone	Daniel Boone	Division 2	Division 2	Daniel Boone	Conrad Weiser	Brandywine	Berks Catholic - 263	Berks Catholic - 247
Division 3	Fleetwood	Hamburg	Fleetwood	Fleetwood	Daniel Boone	Berks Catholic	Wyomissing - 227	Wyomissing - 233
Hamburg	Hamburg	Schuylkill Valley	Hamburg	Brandywine	Hamburg	Wyomissing	(8 schools) Boys Swimming	(8 schools) Girls Swimming
Schuylkill Valley	Schuylkill Valley	Berks Catholic	Oley Valley	Schuylkill Valley	Schuylkill Valley	Kutztown	Division 1	Division 1
Berks Catholic	Division 3	Tulpehocken	Schuylkill Valley	Berks Catholic	Berks Catholic	Antietam	Reading	Reading
Tulpehocken	Berks Catholic	Wyomissing	Berks Catholic	Wyomissing	Wyomissing		Wilson	Wilson
Division 4	Wyomissing	Oley Valley	Wyomissing	Antietam	Antietam		Muhlenberg	Muhlenberg
Wyomissing	Tulpehocken	Brandywine	Tulpehocken				Exeter	Governor Mifflin
Oley Valley	Oley Valley	Kutztown	Kutztown				Governor Mifflin	Exeter
Brandywine	Kutztown						Twin Valley	Twin Valley
Kutztown	Brandywine						Daniel Boone	Daniel Boone
							Schuylkill Valley	Schuylkill Valley

Enrollment number © = coop enrollment	GREEN shade = requested move granted
PINK shade = male + female enrollment	BLUE shade = unable to grant move request
YELLOW shade = gender specific enrollment	PURPLE shade = moved, changed # of teams in division

2026-2027, 2027-2028 Division Alignments

B.C.I.A.A. 2026-2027 & 2027-2028 - Each Sports Classified by Specific GENDER, including Co-Op (exception for same sport of both genders that travel and play together at the same site often with the same head coach)

(18 schools) Baseball	(18 schools) Softball	(18 schools) Boys Basketball	(18 schools) Girls Basketball	(18 schools) Boys Soccer	(17 schools) Girls Soccer	(16 schools) Field Hockey	(17 schools) Boys Tennis	(17 schools) Girls Tennis
Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1
Reading	Reading	Reading	Reading	Reading	Wilson	Reading	Reading	Reading
Wilson	Wilson	Wilson	Wilson	Wilson	Exeter	Wilson	Wilson	Wilson
Governor Mifflin	Muhlenberg	Governor Mifflin	Muhlenberg	Governor Mifflin	Muhlenberg	Exeter	Muhlenberg	Muhlenberg
Muhlenberg	Governor Mifflin	Muhlenberg	Governor Mifflin	Muhlenberg	Governor Mifflin	Muhlenbeg	Governor Mifflin	Governor Mifflin
Division 2	Division 2	Division 2	Division 2	Exeter	Division 2	Govenor Mifflin	Exeter	Exeter
Exeter	Exeter	Exeter	Exeter	Division 2	Reading	Daniel Boone	Twin Valley	Daniel Boone
Twin Valley	Daniel Boone	Twin Valley	Daniel Boone	Twin Valley	Daniel Boone	Twin Valley	Daniel Boone	Twin Valley
Daniel Boone	Twin Valley	Daniel Boone	Twin Valley	Daniel Boone	Twin Valley	Oley Valley	Conrad Weiser	Conrad Weiser
Conrad Weiser	Conrad Weiser	Conrad Weiser	Conrad Weiser	Conrad Weiser	Conrad Weiser	Division 2	Division 2	Division 2
Fleetwood	Fleetwood	Berks Catholic	Berks Catholic	Fleetwood	Division 3	Conrad Weiser	Fleetwood	Schuylkill Valley
Division 3	Division 3	Division 3	Division 3	Division 3	Schuylkill Valley	Schuylkill Valley	Schuylkill Valley	Fleetwood
Schuylkill Valley	Schuylkill Valley	Fleetwood	Schuylkill Valley	Schuylkill Valley	Fleetwood	Fleetwood	Hamburg	Hamburg
Hamburg	Hamburg	Schuylkill Valley	Fleetwood	Hamburg	Hamburg	Hamburg	Wyomissing	Wyomissing
Wyomissing	Wyomissing	Hamburg	Hamburg	Wyomissing	Wyomissing	Wyomissing	Berks Catholic	Berks Catholic
Berks Catholic	Berks Catholic	Wyomissing	Wyomissing	Tulpehocken	Division 4	Brandywine Heights	Tulpehocken	Tulpehocken
Division 4	Kutztown	Division 4	Division 4	Division 4	Berks Catholic	Berks Catholic	Brandywine	Kutztown
Oley Valley	Division 4	Oley Valley	Oley Valley	Oley Valley	Oley Valley	Tulpehocken	Antietam	Brandywine
Tulpehocken	Oley Valley	Tulpehocken	Tulpehocken	Berks Catholic	Tulpehocken		Kutztown	Antietam
Brandywine	Tulpehocken	Brandywine	Kutztown	Brandywine	Kutztown			
Antietam	Brandywine	Antietam	Brandywine	Antietam	Brandywine			
Kutztown	Antietam	Kutztown	Antietam	Kutztown				

B.C.I.A.A. 2026-2027 & 2027-2028 - Each Sports Classified by Specific GENDER, including Co-Op (exception for same sport of both genders that travel and play together at the same site often with the same head coach)

(16 schools) Wrestling	(17 schools) Boys/Girls Track	(17 schools) Golf	(16 schools) Boys/Girls XC	(14 schools) Girls Volleyball	(14 schools) Boys/Girls Bowling	(12 schools) Boys Volleyball	(10 schools) Boys Lacrosse	(10 schools) Girls Lacrosse
Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1	Division 1
Reading	Reading	Reading	Reading	Reading	Reading	Reading	Wilson	Wilson
Wilson	Wilson	Wilson	Wilson	Wilson	Wilson	Wilson	Muhlenberg	Muhlenberg
Muhlenberg	Exeter	Exeter	Exeter	Muhlenberg	Muhlenberg	Governor Mifflin	Exeter	Exeter
Exeter	Muhlenberg	Governor Mifflin	Muhlenberg	Governor Mifflin	Governor Mifflin	Exeter	Governor Mifflin	Governor Mifflin
Division 2	Governor Mifflin	Muhlenberg	Governor Mifflin	Exeter	Exeter	Daniel Boone	Schuylkill Valley	Schuylkill Valley
Governor Mifflin	Division 2	Twin Valley	Daniel Boone	Daniel Boone	Daniel Boone	Conrad Weiser	Twin Valley	Twin Valley
Twin Valley	Daniel Boone	Daniel Boone	Twin Valley	Twin Valley	Division 2	Division 2	Daniel Boone	Daniel Boone
Daniel Boone	Twin Valley	Conrad Weiser	Conrad Weiser	Division 2	Oley Valley	Brandywine Heights	Conrad Weiser	Conrad Weiser
Conrad Weiser	Conrad Weiser	Fleetwood	Division 2	Conrad Weiser	Twin Valley	Fleetwood	Wyomissing	Wyomissing
Division 3	Fleetwood	Division 2	Oley Valley	Schuylkill Valley	Conrad Weiser	Schuylkill Valley	Berks Catholic	Berks Catholic
Schuylkill Valley	Division 3	Schuylkill Valley	Schuylkill Valley	Fleetwood	Schuylkill Valley	Wyomissing	(8 schools)	(8 schools)
Hamburg	Schuylkill Valley	Hamburg	Fleetwood	Wyomissing	Hamburg	Berks Catholic	Boys Swimming	Girls Swimming
Wyomissing	Hamburg	Wyomissing	Hamburg	Brandywine	Wyomissing	Antietam	Division 1	Division 1
Berks Catholic	Division 3	Oley Valley	Wyomissing	Berks Catholic	~~Berks Catholic ?~~	Kutztown	Reading	Reading
Division 4	Wyomissing	Berks Catholic	Berks Catholic	Antietam	Antietam		Exeter	Exeter
Oley Valley	Berks Catholic	Tulpehocken	Tulpehocken				Wilson	Wilson
Tulpehocken	Oley Valley	Brandywine	Kutztown				Muhlenberg	Muhlenberg
Brandywine	Tulpehocken	Kutztown					Governor Mifflin	Governor Mifflin
Kutztown	Brandywine						Twin Valley	Daniel Boone
	Kutztown						Daniel Boone	Twin Valley
							Schuylkill Valley	Schuylkill Valley

2025-2026 Playoff & Cut-Off Dates

**BCIAA Cutoff date will be 1 day after the last league game scheduled, unless modified by the Executive Director and announced in advance of the season starting (both genders for Soccer & Basketball have the same cutoff date). Seeding meetings will take place the day after the cutoff date.*

2025-2026 SPORT	1st Legal Practice	1st Legal Scrim	1st Legal Game	BCIAA Cutoff	BCIAA Playoffs	JH Start Date
Golf	Aug. 4	Aug. 7	Aug. 7	Sept. 19	Girls Individual 9/22 (rain 9/23) Boys Individual/Team 9/24 (rain 9/25)	N/A
Football	Aug. 4	Aug. 16	Aug. 22	N/A	N/A	Aug. 11 or 18
Boys' Soccer	Aug. 11	Aug. 16	Aug. 22	Oct. 8	Oct. 11, 14, 16	Aug. 18
Girls' Soccer	Aug. 11	Aug. 16	Aug. 22	Oct. 8	Oct. 11, 14, 16	Aug. 18
Field Hockey	Aug. 11	Aug. 16	Aug. 22	Oct. 8	Oct. 13, 15, 18	Aug. 18
Girls' Tennis	Aug. 11	Aug. 16	Aug. 18	Sept. 24	Sept 26, 27, 29, 30 (singles & doubles) Oct 3, 4, 6 (team)	N/A
Girls' Volleyball	Aug. 11	Aug. 16	Aug. 22	Oct. 8	Oct. 11, 14, 16	Aug. 18
Cross Country	Aug. 11	Aug. 16	Aug. 22	Oct. 8	Oct. 14	Aug. 18
Boys' Basketball	Nov. 14	Nov. 22	Nov. 28	Feb. 4	Feb 9, 11, 13	Nov. 14
Girls' Basketball	Nov. 14	Nov. 22	Nov. 28	Feb. 4	Feb 7, 11, 13	Nov. 14
Wrestling	Nov. 14	Nov. 22	Nov. 28	Jan. 21	Individual - Jan. 9 & 10 Team – Jan. 23 (snow 1/24)	Nov. 14
Competitive Cheer	N/A	N/A	N/A	N/A	Nov. 22	N/A
Boys' Bowling	Nov. 14	Nov. 22	Nov. 22	Feb. 6	Indiv Feb 9, 12 Team Feb 17, 18, 19	N/A
Girls' Bowling	Nov. 14	Nov. 22	Nov. 22	Feb. 6	Indiv Feb 10, 12 Team Feb 17, 18, 19	N/A
Swimming	Nov. 14	Nov. 22	Nov. 28		Diving – Jan. 31 Swim – Feb. 6, 7	N/A
Baseball	Mar. 2	Mar. 7	Mar. 13	May. 4	May 7, 9, 11	Mar. 9
Softball	Mar. 2	Mar. 7	Mar. 13	May. 5	May 9, 12, 14	Mar. 9
Boys' Volleyball	Mar. 2	Mar. 7	Mar. 13	May. 6	May 9, 12, 14	N/A
Boys' Tennis	Mar. 2	Mar. 7	Mar. 9	Apr. 16	April 17, 18, 20, 21 (singles & doubles) Apr 24, 25, 27 (team)	N/A
Boys' Lacrosse	Mar. 2	Mar. 7	Mar. 13	May. 6	May 7 & 12	N/A
Girls' Lacrosse	Mar. 2	Mar. 7	Mar. 13	May. 6	May 7 & 12	N/A
Track & Field	Mar. 2	Mar. 7	Mar. 13	May. 6	May. 7, 8, 9	Mar. 9

BCIAA Sportsmanship Policy

The B.C.I.A.A.will establish a policy to enforce the P.I.A.A. SPORTSMANSHIP AND UNSPORTSMANLIKE CONDUCT POLICY, found on page 10 and 11 in the P.I.A.A. Handbook.

If a coach criticizes contest officials through the media or knowingly seeks to embarrass an opponent or contest officials, the following will occur:

The Problem-Solving Committee will review the infraction.

If the Problem-Solving Committee deems a violation has occurred, the coach will receive a one game suspension. The school will be notified of the penalty, and the suspension shall be enforced at the next game.

The school will have 24 hours to appeal the decision of the Problem-Solving Committee.

The appeal must be in written form and be submitted to the Executive Director.

The appeal will be reviewed by the entire B.C.I.A.A. board. The board will inform the school of their findings concerning the appeal.

If a coach should violate this policy a second time, the same process will take place, with the penalty being a three (3) game suspension.

In the event that the infraction occurs during the last game of the season, the penalty will be enforced at the beginning of the next season.

Spectator Code of Conduct

Spectator Rules and Guidelines
(Adopted: May 11, 2006, Updated March 15, 2024)

The rules listed below are in effect at all athletic contests.

1. The Berks County Athletic League encourages spectators to cheer and support their respective teams in a positive manner. Spectators are asked to exhibit good sportsmanship at all times, and refrain from cheering negatively against the opponents.

2. Abusive language, negative gestures or taunting directed towards playing, coaches, officials, cheerleaders or spectators is prohibited.

3. Spectators are not permitted to stand and block the view of other spectators.

4. Anyone under the influence of alcohol or drugs will not be admitted.

5. Game management will enforce school dress code when deemed necessary.

6. Indoor Decorum (From PIAA Policy Manual)
   The presence and/or the use of balloons, banners, laser pointers, noisemakers, pom-poms (by spectators), shakers, signs, sirens, strips of material, towels, whistles, and/or portable listening devices (without earphones) are PROHIBITED! Persons using such items may be removed from the Contest. The use of pom-poms by cheerleaders and small portable listening devices with earphones is permitted. During basketball Contests cheerleaders may utilize portable signs in their cheer performances and confirm that this does not violate the intent of the "no sign" policy. Spectators are prohibited from removing their shirt and/or using body paint.

   Outdoor Decorum (From PIAA Policy Manual)
   The presence and/or the use of balloons, whistles, and/or portable listening devices (without earphones) are PROHIBITED! Persons using such items may be removed from the Contest. The use of pom-poms by cheerleaders and small portable listening devices with earphones is permitted. Spectators are prohibited from removing their shirts and/or using body paint.

7. During basketball games, spectators, behind the baskets are not to wave or distract foul shooters.

8. Throwing foreign objects of any kind is prohibited.

9. Only cheerleaders or persons authorized to promote school spirit are permitted on the sidelines or playing surface.

10. At the end of games, spectators are not allowed on the playing surface for safety reasons.

Violators of these rules may be escorted from the facility

BCIAA Guidelines for Senior Recognition Events

The league recognizes that schools hold senior recognition ceremonies and also the importance of that recognition to those senior student-athletes and their family members. The league also acknowledges that these senior recognitions can disrupt normal contest schedules for these competitions. Therefore, the league asks that member schools use the following senior recognition guidelines when planning and implementing their senior recognitions:

1 – Host schools should make the opponent and officials aware of the senior recognition in advance of the contest so that they can plan accordingly for when to arrive and to plan their pre-contest warmups.

2- When possible, the recognition should take place prior to the varsity contest warmups. For varsity-only contests this is not usually an option as spectators would not be there prior to the start of the varsity-only contest.

3 – Public announcer scripts should be kept to a minimum and include the basic information about the senior being recognized including: name, family names, years of participation, and plans for the future.

4 – Senior gifts that may be presented during the recognition should only be for the home team seniors being recognized. The public address senior announcements may congratulate the opposing seniors, but the focus of the senior recognition should be on the home team. The opposing team seniors are recognized during their own ceremony at one of their home contests and adding a presentation for them can add to the disruption that the senior recognition may create and it also can create unrealistic expectations for schools/teams to do on a consistent basis for all teams.

5 – Once the senior recognition is completed, the team and family members should promptly vacate the playing surface so that the teams can start their pre-game warmups.

Sports Chair Guidelines

Preseason Meeting

1. Any new rules or policies
    a. BCIAA
    b. PIAA
2. Any changes or blue book updates

3. Playoff Dates, times and possible sites

4. Official Voting for County Playoffs, **All** teams vote, playoff bound or not. Email to sport chair and ciattok@gmail.com

5. All-League selection process, due dates and deadlines

6. Postseason meeting, time and date

Postseason Meeting

1. General comments about regular season and postseason playoffs

2. If changes occurred this year, how did they effect the season

3. Coaches comments

4. Officials' comments

5. Any changes or blue book updates (submitted by completing the Sport Chair Report found on the League Website under AD Resources)

6. All-League selections – reference blue book guidelines as to the correct number of All-Stars to the All-League, All-Division and Honorable Mention teams. Complete the league template for reporting these All-Star teams and submit it to the Technology Director for release on the League Website and League Twitter. Public release should only be done through the League Website and League Twitter which will occur at approximately 9PM on the night of the All-Star meeting.

7. Sportsmanship vote – any coach not present has 24 hours to send their vote to the sport chair or it will not be counted.

8. Preseason date for meeting

BERKS COUNTY INTERSCHOLASTIC ATHLETIC ASSOCIATION

Sportsmanship Rating Form for Coaches

This form is to be filled out by each Head Coach at the end-of-season coaches meeting and submitted for all varsity sports that are sponsored by the Berks County Interscholastic Athletic Association. BCIAA Sport Chairs should enter the information from this form on the online form which can be found on the BCIAA website at www.bciaa.org under Athletic Director Resources/Sport Chairs.

High School varsity coaches are asked to rank opponents based on which teams, in their opinion, had the best display of sportsmanship.

The ranking should be based on the opponent's ability to demonstrate the 6 Fundamentals of Sportsmanship as outlined in the PIAA Sportsmanship Manual:

1. Understands and appreciates the rules of the contest
2. Exercises representative behavior at all times
3. Recognizes and appreciates skilled performances regardless of affiliation
4. Exhibits respect for contest officials
5. Displays openly a respect for the opponent at all times
6. Displays pride in your actions at every opportunity

In addition to the 6 Fundamentals of Sportsmanship as outlined by the PIAA Sportsmanship Manual, your sportsmanship ratings should also take into consideration the following (where appropriate):

1. Manner of welcome by the host school
2. Care given to the facility and equipment by the visiting team
3. Conduct of opposing players and coaches before, during and after the contest
4. Conduct of spectators and administrative control before, during and after the contest

I would rank _____ 1st in Sportsmanship

I would rank _____ 2nd in Sportsmanship

I would rank _____ 3rd in Sportsmanship

(Please note: you may not vote for your own team)

BCIAA Member School: _____

Coach Name: _____ Coach Signature: _____

Coaches: Please return this form to your BCIAA Sport Chair at your end-of-season league meeting.

Game Manager Duties

1. Secure all personnel needed to operate the event
    a. Ticket sellers and takers
    b. Scoreboard Operator / Timer
    c. Announcer
    d. Trainer
    e. Security
2. Familiarize yourself with the host facility's Emergency Response Plan.
3. Greet the teams, administration and officials
4. Supply locker room facilities as needed.
5. Be available during entire game to address concerns and answer questions about playoff game management (game regulations, tie breaking criteria etc.).
6. Escort officials off field or court.
7. Pay all workers receiving less than $100 from gate receipts. All workers must sign appropriate forms.
8. Secure signature of all officials, game managers and workers that will receive checks and any individual that was not paid cash due to gate receipts not covering expenses.
9. Communicate immediately after the contest with sport chair and webmaster, reporting all scores
10. Complete financial reports (forms A, B, C and D, on BCIAA website) for each contest.
11. Deposit all cash and check receipts into the M & T account within two (2) business days of completion of the contest(s).
12. Email a copy of the deposit slip, Forms A, B, C and D, and the first and last ticket to Executive Director within two (2) business days of completion of the contest(s).
13. Send originals of # 12 to the Executive Director.

Memorandum of Understanding Regarding PIAA Scrimmages

The purpose of scrimmages is to allow student-athletes an opportunity to learn and develop their skills in a controlled game-like setting. This also gives officials an opportunity to develop their skills prior to the start of the season.

1. A scrimmage may be held at any time during the season. A school is limited to two scrimmages per team during the regular season. Once the post-season begins, a team participating in post-season competition may participate in an unlimited number of scrimmages and/or inter-team practices.
2. Both teams must agree that an event is a scrimmage in advance. This will be communicated with the sport assignor.
3. Schools will not charge admission for a scrimmage.
4. Prior to the start of the scrimmage, the coaches will agree on the format and structure. For clarity and continuity's sake, this information should be communicated to the officials. However, due to time, weather or the learning process, this structure may be altered during the course of the scrimmage if it is in the best interest of the student-athletes and mutually agreed upon by both schools.
5. Coaches may stop scrimmages at any time and may have unlimited substitutions. Coaches may also substitute at any point in the scrimmage.
6. Coaches may go on the field/court to instruct during the scrimmage.
7. Scores of the event will not be displayed or recorded during the scrimmage. Scores of the scrimmage will also not be reported to any media outlet.
8. Scrimmages may last 2.5 hours. This means that a varsity scrimmage can last 2.5 hours, and a JV scrimmage can last 2.5 hours (see PIAA Handbook, Section III Rules and Regulations, Method of Counting a Scrimmage).
9. Officials will be paid ½ the total officials' cost for a regular season game split among number of officials working the scrimmage. For multi-team scrimmages, the schools and the officials should establish a fee in advance commensurate with the anticipated length of the scrimmage.

Conflict of Interest Situations for BCIAA Officials

These are situations which could cause players, coaches or spectators to make false assumptions about the interests of the BCIAA official working the contest. Should an official find him/herself in these types of situations, the official should turn back the contest. If an assignor is aware of these conflicting situations, the official should not be assigned to these games. These situations are recommendations and are designed to ensure that all parties involved in BCIAA athletic contests perceive all parties involved in the events as being unbiased.

A BCIAA Official:

1. Should not work a varsity game in which he/she has a relative on either team as a player or coach.
2. Should not work a varsity game in which he/she is a current employee of the school district for either team.
3. Should not work a varsity game in which he/she is a close personal friend of the coach for either team. An example of this relationship would be one in which the official engages in social activities outside of the sport with the coach of either team.
4. Should not work a varsity game for a team where his/her children attend school.
5. Should not work a game with a team when he/she has publicly criticized or verbally attacked the school or the coach in the media or in a public meeting.
6. With health issues or physical limitations which would prevent him/her from keeping up with the speed of that contest, should not participate in that game but should work with the assignor to find games with the speed to accommodate his/her health or physical issues.
7. Should not work a varsity game involving a school they graduated from within five (5) years of his/her graduation. This prevents the official from potentially officiating individuals he/she may have played with during high school.
8. Should not work a game involving a school where he/she is currently employed as a paid or volunteer coach in any sport.
9. Who is a current coach in any sport should not officiate a Conference contest in that same sport at the varsity level. This would prevent any assumption that the official would make decisions based on the interest of the team he/she coaches.
10. Should not work a varsity game involving a school where he/she used to coach within seven (7) years of the termination of his/her coaching assignment. This prevents the official from potentially officiating individuals he/she may have coached at the high school or junior high level.

Conflicts between School/s and Official/s:

Officials play a vital role in interscholastic competitions and are essential for student-athletes to be able to compete. The BCIAA acknowledges that officials are also independent contractors that are contracted by member schools and at times conflicts may arise that would lead to a member school making a request for an official to not be assigned to their league contests. School administrations and coaches are encouraged to work out conflicts with officials when they arise. If a conflict is not able to be worked out, or if there are other circumstances that would require a school's administration to request an official not be assigned to their league contests, then the member school's Athletic Director or Principal must provide the request in writing to the Executive Director with the reasoning for the request to not be assigned the official with the conflict for league competitions. The written request by a school's administration to not be assigned an official will be in effect for the school year that the request was submitted. A new request must be submitted each school year that a school is requesting an official not be assigned to their contests due to a legitimate conflict. The Executive Director will share any official conflict removal request with the problem-solving committee which will determine if the removal request is appropriate for having the official removed from league assignments that school year.

Assignor Evaluations

The assigner evaluation (using a Google Form found on the BCIAA Website) will be completed by each school's Athletic Director or designee and all members of the officials' chapter. All evaluations will be reviewed by the Executive Director. A cumulative report of the Assignor Evaluations will be presented by the Executive Director to the BCIAA Board of Directors and used in the process of approving assignors on a yearly basis.

The following areas will be evaluated: Duties & Responsibilities, Relationships, and Communication.

Athletic Director Evaluation of Assignor

4 = Outstanding 3 = Satisfactory 2 = Needs Improvement 1 = Unsatisfactory

		4	3	2	1
1	Meets league-approved deadlines for entering games in Arbiter and assigning official - pending receipt of schedules from schools				
2	Assigns appropriately rated official to each contest and level while making division assignments in an equitable manner based on the level of competition				
3	Accommodates game postponements and changes utilizing all the officials available. Attempts to fill games with other chapter officials and/or moving to 1 official for a junior high game when necessary to fill a high school competition				
4	Communicates with all officials and Athletic Directors about new games and game changes in a timely manner				
5	Is easily accessible via e-mail or phone				
6	When scheduling, take into account travel distance by assigning JH and high school JV games in the same district and/or neighboring district				
7	Is a positive ambassador for the BCIAA in all oral and written communication				
	Notes (any score of 1 requires documentation in this section) -				

Officials Evaluation of Assignor

4 = Outstanding 3 = Satisfactory 2 = Needs Improvement 1 = Unsatisfactory

		4	3	2	1
1	Schedules assignments in compliance with the timeline established by BCIAA policy				
2	When scheduling, take into account travel distance by assigning JH and high school JV games in the same district and/or neighboring district				
3	Communicates via Arbiter, phone or text when game changes occur				
	Notes (any score of 1 requires documentation in this section) -				

Assignor Contract

BERKS COUNTY INTERSCHOLASTIC ATHLETIC ASSOCIATION
CONFERENCE ASSIGNOR AGREEMENT (As created by the PIAA)

IN THE SPORT(S) OF _____ This agreement ("Agreement") is entered into this ____ day of _____, 20___ between the Berks County Interscholastic Athletic Association (hereafter "the Conference or League"), an unincorporated association of member schools, and _____ (hereafter "Assignor"). The parties to this Agreement agree as follows:

WHEREAS, it is the policy of the Pennsylvania Interscholastic Athletic Association, Inc. ("PIAA"), that its member schools are solely responsible for contracting with PIAA-registered officials to officiate Regular Season Contests; and

WHEREAS, PIAA recognizes that, because of the volume of Contests to be scheduled, member schools, either directly or through an organized group of member schools, such as the Conference or League, may periodically enter into arrangements with individuals, typically referred to as an Assignor, to coordinate the arranging for officiating at specific Regular Season Contests, and

WHEREAS, the Conference or League and Assignor desire to enter into a relationship whereby the Conference or League delegates to the Assignor, and the Assignor accepts, the responsibility for arranging for the officiating of all boys' and girls' interscholastic Regular Season Contests in the sport(s) of _____ between members of the Conference or League during the 20___-20___ school year, in accordance with applicable PIAA policies.

NOW THEREFORE, the parties to this Agreement, in consideration of the mutual promises and covenants hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby agree as follows

1. The parties agree and understand that the Assignor is retained as an independent contractor and NOT an employee of the Conference or League and/or its member schools.

2. This Agreement shall be effective on the date first set forth above and shall terminate on _____ ___, 20___.

3. During the term of this Agreement, the Assignor shall have the right and duty to assign persons to officiate boys' and girls' interscholastic Regular Season Contests in the sport(s) of _____ between member schools of the Conference or League held during the 20___-20___ school year.

4. Assignor shall make assignments consistent with the following policies and criteria: -more-
(a) All senior high school varsity Contests are to be assigned the proper number of PIAA-registered Contest officials.
(b) Assignor shall inform PIAA-registered Contest officials that, pursuant to Conference or League policy, if fewer than the assigned number of PIAA-registered Contest officials attend a senior high school varsity Contest, the remaining PIAA-registered Contest official(s) will be paid as if the absent official(s) had attended, and will not be given any additional compensation for officiating the Contest.
(c) For Inter-School Practices or Scrimmages, one half of the PIAA registered Contest officials' normal Regular Season Contest fee is considered an appropriate fee.

NOTE: For the purpose of assigning PIAA-registered Contest officials, an Interschool Practice or Scrimmage will be considered any Contest played on or after the first PIAA Inter-School Practice or Scrimmage date and before the first PIAA Regular Season Contest date.

(d) The Conference or League, on behalf of its member schools, authorizes Assignor to offer PIAA-registered Contest officials' payment of fees consistent with the following scale for the 20___-20___ school year in the sport(s) of _____:

Level of Competition	Duration of Contest	Number of Officials	Number of Contests	Fee
Senior High Varsity	_____	_____	_____	$_____
Senior High JV	_____	_____	_____	$_____
Senior High Varsity/JV	_____	_____	_____	$_____
9th Grade Varsity	_____	_____	_____	$_____
9th Grade JV	_____	_____	_____	$_____
9th Grade Varsity/JV	_____	_____	_____	$_____
Junior High Varsity	_____	_____	_____	$_____
Junior High JV	_____	_____	_____	$_____
Junior High Varsity/JV	_____	_____	_____	$_____

Assignor shall not offer fees for Contests between Conference or League members that deviate from the amounts set forth above without prior written approval of the Conference or League.

(e) Fees for PIAA-registered Contest officials will be paid by the Conference or League member schools directly to the PIAA-registered Contest officials.

5. The Conference or League shall pay Assignor $_____ for the 20___-20___ school year, in accordance with applicable PIAA policies.

6. To the fullest extent practical, Assignor shall fairly distribute the number of assignments at each level (varsity, junior varsity, or otherwise) of competition among those PIAA-registered Contest officials who are qualified at that level (varsity, junior varsity, or otherwise) of competition and who seek the opportunity to officiate at that level (varsity, junior varsity, or otherwise) of competition.

7. Assignor hereby certifies that Assignor does not discriminate on the bases of gender, national origin, race, religion, or ethnic background of PIAA-registered Contest official or participating student-athletes with respect to the level, quality, or number of assignments, and does not otherwise discriminate against any PIAA-registered Contest official on the basis of gender, national origin, race, religion, or ethnic background.

8. Should Assignor fail to abide by this provision, such failure shall be ground for immediate termination of this Agreement and all fees otherwise due to Assignor hereunder shall be forfeited.

9. In the event that any PIAA-registered Contest official asserts that Assignor has discriminated against him or her, on the basis of gender, national origin, race, religion, or ethnic background, Assignor shall cooperate with the Conference or League and/or PIAA in the investigation of such assertion and shall, if requested to do so by the Conference or League or PIAA, participate in good faith in efforts to mediate the dispute. Should mediation be unsuccessful, Assignor shall participate in good faith in any hearing conducted at the request of the PIAA-registered Contest official before the PIAA Board of Directors. Refusal of the Assignor to so cooperate in investigation or to participate in mediation or subsequent hearing shall result in immediate termination of

this Agreement and shall further bar Assignor from consideration of any future relationship as an assignor for the Conference or League.

10. Assignor shall not retaliate against any person because of the filing of an allegation of discrimination with PIAA, or because of any person's involvement in the resolution of the claim.

11. This Agreement is terminable at will at any time and for any reason by either party.

12. In the event that a Regular Season Contest is postponed, rescheduled requiring a change of assignment of PIAA-registered Contest official(s), or if, for any reason, there is a change of assignment of PIAA-registered Contest official(s), Assignor shall notify the home school's Athletic Director of the new assignment(s) no later than 9:00 am on the day of the Regular Season Contest.

13. By executing this Agreement, Assignor hereby certifies that Assignor does not assess fees to PIAA-registered Contest officials, nor does Assignor accept from PIAA-registered Contest officials a fee for assignments to Contests.

14. This Agreement shall inure to the benefit of and be binding upon any successor to the Conference or League.

15. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

16. This Agreement supersedes any and all agreements, either oral or in writing, between the parties and this Agreement contains all the covenants and agreements between the parties with respect to the assignment of PIAA-registered Contest officials for the 20___ - 20___ school year.

17. This Agreement sets forth the entire agreement between the parties. It is understood and acknowledged by the parties that the Conference or League and Assignor have voluntarily entered into this Agreement and it is agreed that the Assignor will save and hold harmless the Conference or League, its officers, employees, and representatives from any and all liabilities, damages, costs, and expenses whatsoever, suffered by the Conference or League with respect to any matter arising in connection with Assignor's assignment of PIAA-registered Contest officials.

This Agreement may not be amended or changed orally and any written addenda, amendments, or changes shall be effective only to the extent they are consistent with the terms of this Agreement.

CONFERENCE

BY_____
Signature

_____
Print Name

Date _____

ASSIGNER

BY_____
Signature

_____
Print Name

Date _____

Assignor Scheduling Timeframe

Sport	Date to send schedules	Time to enter schedules into Arbiter	HS Officials assigned posted on Arbiter	JHS Officials assigned posted on Arbiter	Enter entire schedule
Field Hockey	June 15	July 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Cross Country	June 15	July 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Soccer	June 15	July 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Girls' Volleyball	June 15	July 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Basketball	September 15	October 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Wrestling	September 15	October 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Swimming	September 15	October 15	2 weeks before 1st contest	NA	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Football	December 15 HS February 15 JHS	February 15 HS April 15 JHS	April 15 HS	June15 JHS	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Track	December 15	January 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Baseball	December 15	January 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Boys' Volleyball	December 15	January 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Softball	December 15	January 15	2 weeks before 1st contest	2 weeks before 1st contest	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Girls' Lacrosse	December 15	February 15	2 weeks before 1st contest	NA	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out
Boys' Lacrosse	December 15	January 15	2 weeks before 1st contest	NA	May be entered immediately or 1st half 2 weeks before season, 2nd half two weeks out

2016-2017 Official BCIAA Pitching Count Chart

Please Circle: HOME TEAM - AWAY TEAM

Team Name: _____ **Opponent:** _____

Date: _____ **Prepared By:** _____

Name of Pitcher	Inning 1	Inning 2	Inning 3	Inning 4	Inning 5	Inning 6	Inning 7	Inning 8	Inning 9	Inning 10	Total #

Summary:

Pitcher Name	Total Number of Pitches to Report

Signature of Home Coach: _____ **Signature of Away Coach:** _____

Policy Manual Revisions

Date	Page/s	Content
9/9/14		Original Updated Publication
9/11/14	4	Officials clearance on file with BCIU requirement
10/11/14	9, 13, 40	2.5 points for win/1 for tie, Soccer/Basketball/Softball/Baseball official playoff fees, no props on sidelines that can be used as weapons
11/18/14	9, 13, 30	Bowling tie breaking procedures, tennis official payments, page numbers updated (from 30 on…)
2/18/15	3, 44	Assignor Duties, JH Basketball Times
6/16/15	3, 5, 8, 10, 11, 12, 13, 23, 25, 27, 32, 33, 45, 46, 47, 53, 54, 55, 56, 57	Pre/Posts season meetings – representation, 2015-16 positions, assigning black-out dates, playoff wild card selection criteria, 2015-16 official fees, baseball/softball warm-up time schedule, sports medicine guidelines, sport chair guidelines, game manager guidelines, basketball assigning information, Division alignment changes (schools dropping sports), BCIAA cut-off and playoff date chart
8/5/15	14-16	Individual Tournament Director Fees
9/10/15	11, 23, 38-39	Lacrosse Fees, Football Film Exchange & Policies, Cross Country Championship, page numbers
11/17/15	11, 13, 14, 16, 17, 23, 26, 42, 56	Swimming Fees, Schedule Maker Fee, Tennis Medals, Lacrosse Playoff Format, Volleyball playoff official fees, Live web streaming fees, playoff cutoff date clarification, cross country practice on opponent's courses, modifying varsity competition times, page numbers
3/8/16	18, 22, 37, 43, 44, 57	Tennis 3rd Set Procedure (missed update from before), Golf Team Playoff Qualification Criteria, Track & Field Entries, Sportsmanship rating procedures, Sport Chair responsibility for sportsmanship vote @ end of season meeting
5/10/16	14, 15, 16, 26, 32, 41	Lacrosse playoff team selection correction, officials fee for playoffs ($5 increase), Cheerleading championship procedure update, media fee update, bowling schedule maker fee, bowling division format
7/1/16	*To be approved at August BCIAA Board Meeting	2016-2017 Fee & Personnel Updates, 2016-2018 Divisional Alignments, Assignor Duties & Contracts, Assignor & Administration Base Salaries, Sportsmanship Award Procedure
10/13/16	35, 36, 46, 58	Baseball & Softball Start Times, JH Sports, Sportsmanship Form
11/15/16	5, 14, 17, 26, 28, 46, 50	BCIAA Board Positions, 1-Game JH Official Fees (FH/Soccer), Salary adjustments, Field Hockey Guidelines, Soccer Guidelines, 1-Game JH Official Fees (FH/Soccer), Golf All-Star Voting
12/8/16	18, 72	Weather Delay Policy, Assignor Scheduling Timeframe
2/21/17	3, 35-36, 73	Assignor Job Description update, Baseball pitch count information & form
5/9/17	14, 33	Scrimmage fee verification by sport, Bowling playoff tiebreakers.
6/20/17	14, 16	Canceled game official fees, Firing Meet official fees, updated all 2017-18 fees and positions

8/16/17	All New Page #s	Blue Book overhaul to include constitution in the beginning – BCIAA Approval of entire updated Blue Book.
8/1/18	12, 22-23, 31-37, 38-39, 40-42, 43-44, 52, 53, 60, 62, 69-70, 76, 77	2018-2019 Updates – Officials/Use of ArbiterPay, Personnel, Official & Assignor Fees, Weather Delay & Suspensions, Tennis, Golf, Wrestling Madison System, Bowling, Football Film Exchange, Cheerleading Format, Sports Medicine Fees, Sportsmanship Policy, Playoff & Cutoff Dates,
9/13/18	43, 62	Golf Playoffs, Cheerleading Championship Format, Track Division Alignment
8/1/19	All New Page #s	Page numbers, 2019-2020 updates and editorial changes, Cooperative Sponsorship Enrollment Counting, 2020-22 Playoff Information (Selection & Seeding of 4-Division Sports)
2/20/20	29-30	Track & Lacrosse Fees Updated (from LL and PAC)
3/11/20	24, 40, 44, 47, 50, 56, 59, 80	2020-22 Divisions (Boys Volleyball update), Golf tournament entry, Playoff commitment/penalties, Playoff seeding committee information (FH, Soccer, Basketball, Baseball, Softball)
3/11/20	24, 40, 45, 51, 56, 59	Playoff Qualification & Commitment, Golf Playoff Entries, Playoff Seeding Committees,
5/6/20	70	Junior High Sports Winter Start Date
7/1/20	All New Page #s	Page numbers, 2020-2021 updates and editorial changes
7/16/20	44, 47, 50, 55, 57, 67	Field Hockey quarter time update, virtual seeding meetings, JH Pony Basketball zone rules
5/5/21	53	Team wrestling playoff format
11/12/21	All New Page #s	Yearly Blue Book Updates (delayed from Summer 2021), Division Alignment Movement Process
8/1/22	All New Page #s	Soccer & Field Hockey All-Conference Selections, Assignor Evaluations, Proposed Official Stipends, All 2021-22 General Membership approved Blue Book changes.
11/10/22	7-10, 15, 21, 25, 74 Page # Updated	Board officer duties- separation of Treasurer w/ stipend, Executive Director duties & stipend, league statistician, league scheduler, division alignment process, league standings, all-star guidelines
8/1/23	All New Page #s	Official fee payments using ArbiterPay starting 24-25, Official fee calculations procedures, soccer and field hockey ball runners, all swimming information, all 2023-2024 school year updates.
11/8/23	17-18, 29, 31, 35, 38	Gold Leaf Criteria, Media/Photographers, JH Basketball Fees, Wrestling Individual Tournament Fees, League Scheduler & Executive Director Stipends
3/15/24	All New Page #s	Assignor Gold Leaf Criteria, Conference All-Star Updates, 2024-2027 Official Stipend Update & Sub-Varsity Fee Calculations, Swimming & Wrestling Playoff Fee Updates, Playoff Official Selection Criteria Update, Cross Country & Golf League Standings Clarifications, Spectator Code of Conduct, Senior Recognition Guidelines, JH Track & Field Throwing Event Limits
8/1/24	All New Page #s	24-25 Sport chairs & board members, official fee notes, assignor stipends, field hockey playoff format, bowling team playoff format, 2024-25/2025-26 Playoff & Cutoff Dates
11/7/24	13, 20, 30-32, 94	Officials, Enrollment Reporting & Division Alignments, Official Fees, School-Officials Conflict of Interest

3/13/25	27, 33, 40	Varsity Sports Championship Participation, Multi-Team Track & Field Official Fees, Sportsmanship Chair Fee
5/22/25	13, 29, 33, 35, 38	Official Fee Calculation Process, Playoff Bracket Timeline, Weather-suspended Contest Fees, XC/T&F Assignor Combination & Fee, Game Manger Fees
7/1/25	All New Page #s	Annual update of yearly information, 2026-2028 Approved HS Division Alignments
3/12/26	13, 26, 31-33, 35, 39, 40, 50, 52, 53, 75	Updates from Fall & Winter General Membership Meetings, Girls Lacrosse game times, JH scheduling parameters and JH V/JV playing order, Overtime rules & protocols, FH and Soccer times between JV/Varsity games, Soccer Overtime update, 26-28 Official Fees and Notes updated, Doubleheader game worker fee update, Board of Directors update